

Decree of the Curriculum Committee of the Faculty of Language, Literature and Culture from 11 April 2018, approved by decision of the Senate on 3 May 2018:

Based on §25 par. 1 no. 10 of the Universities' Act 2002, BGBl. I No. 120/2002 in the current version and §38 of the "Study Law Regulations" part of the statutes, as re-announced in the University of Innsbruck Bulletin of 3 February 2006, Issue 16, No. 90 in the current version, the following is decreed:

Curriculum for the
University Continuing Education Programme
University Preparation Programme for Supplementary Examinations
at the University of Innsbruck

Contents

- § 1 Qualification profile
- § 2 Objectives
- § 3 Admission
- § 4 Placement
- § 5 Scope and duration
- § 6 Types of courses
- § 7 Compulsory modules
- § 8 Examination regulations
- § 9 Evaluation
- § 10 Coming into force

§ 1 Qualification profile

Graduates can communicate spontaneously and fluently corresponding to B2 level productive skills, so that a normal conversation with native speakers is easily possible on both sides without great effort. They can express themselves clearly and in detail on a wide range of general, professional and subject-specific topics, explain a point of view on a current issue and state advantages and disadvantages of different options.

Corresponding to B2+ level receptive skills, the graduates can understand the main contents of complex texts on concrete and abstract topics in study and everyday life as well as professional articles. They can follow discussions from their own field.

Moreover, graduates are able to take detailed notes on lectures from their field of interest and summarise long and challenging texts. They can understand the vocabulary and structures of general scientific language.

§ 2 Objectives

- (1) The continuing education course “University Preparation Programme for Supplementary Examinations” (abbreviated: University Preparation Programme) has the task to prepare international study candidates for passing the supplementary examination for proving knowledge of the German language (§63 par. 10 and 11 Universities’ Act 2002) and to enable them linguistically to pass supplementary examinations in other subjects (§64 par. 2 Universities’ Act 2002). The according to the notice of admission required supplementary examination in German is deemed to have been delivered with the successful passing of the University Preparation Programme.
- (2) In the courses preparing for the supplementary examination in German, German language skills are imparted to the scope required for successful continuation of the studies acc. to §63 par. 10 Universities’ Act.
- (3) The preparation for the supplementary examination in other subjects has to be based on the essential content and requirements of an Austrian school leaving examination, so that the demanded equality with school leaving examination passed at home is given according to §64 par. 2 Universities’ Act.

§ 3 Admission

- (1) Persons, who have received a notice of the Rectorate of the University of Innsbruck that before admission to a regular study programme the supplementary examination in German and possibly one or several supplementary examinations in other subjects are required, are admitted to the University Preparation Programme.
- (2) Upon registration to the University Preparation Programme the valid admission notice of the University of Innsbruck must be presented and the fee for the continuing education programme paid.

§ 4 Placement

Placement tests, relating to the levels of the Common European Framework of Languages, are used for placing newcomers. For students, who continue the programme, usually the placements are based on the results of the previous modules passed in the University Preparation Programme.

§ 5 Scope and duration

- (1) The University Preparation Programme covers altogether 60 ECTS-Credits. One ECTS-Credit corresponds to a workload of 25 hours.
- (2) Students, who are only required to pass the supplementary examination in German language, are entitled to participate in the courses of the University Preparation Programme for three semesters. Students, who require not only the supplementary examination in German language, but also supplementary examinations in other subjects, are entitled to participate in the courses of the University Preparation Programme for four semesters.
- (3) In justified cases, the responsible member of the Rectorate may approve of a maximum of two further semesters of participation. Important reasons of justification are reasons preventing students from continuing the University Preparation Programme (e.g. illness, pregnancy, family obligations or other unforeseeable or inevitable events).

§ 6 Types of courses

- (1) Practical courses (UE) focus on the practical treatment of concrete scientific tasks within an area. Practical courses are courses with continuous performance assessment.
- (2) The language is taught by means of action-oriented language teaching with training of the four language skills (listening, reading, speaking, writing) in the practical courses. The contents of the course are taught in three groups with a maximum of 20 participants each, using adequate teaching materials adapted to the group (textbooks and workbooks, authentic audio and reading texts, videos, online offers, etc.). Depending on the level, they include topics from everyday life, the world of study and work as well as the political, social and cultural environment. They also serve the development of learning strategies, as well as the promotion of intercultural and socio-cultural competence and other specific competences, relevant for a successful and self-responsible participation in university life.

§ 7 Compulsory modules

The following compulsory modules must be passed:

1.	Compulsory Module: German – Basic Language Use (Target Level A2)	h	ECTS-Credits
a.	UE German I (A2) Level A2 language skills to understand, ask for and express information on the person, family, topics such as work, hobbies, clothing, body and health, experiences in training/work as well as personal study and interest areas.	10	15
b.	UE Orientation in the University Environment Working with simple text types and imparting linguistic actions for orientation in the university environment; understanding simple information texts and essential information from university-related e-mails and writing of simple e-mails, getting to know university offers, basic techniques and offers of information search, such as library services and learning platforms	4	3
	Total	14	18

	<p>Learning Outcomes: Graduates can understand phrases and utterances and commonly used phrases related to the most relevant areas (e.g. personal information, personal and family information, shopping, work, immediate environment). They can communicate in simple, routine situations that involve a simple and direct exchange of information and experience on familiar and common things in everyday life or at university. They can use simple language to describe their own background and education, the immediate environment and things related to immediate needs. Moreover, graduates know about the organisation of studies in Austria. They are able to use the offers for information research such as libraries and learning platforms. They get to know information offers and specific institutions at the university (e.g. Student Service Centre, Students' Union, USI).</p>
	<p>Prerequisites: none</p>

2.	Compulsory Module: German – Independent Language Use (Target Level B1+)	h	ECTS-Credits
a.	<p>UE German II (B1+) B1+ language skills to obtain information and to provide specific information, explain, describe or report something, to summarise certain text types and to comment, imparting of a wide range of language learning strategies – such as working with (online) dictionaries or corresponding tools, interpretation strategies and techniques for independently expanding the range of one's vocabulary, such as the use of world and prior knowledge to decode texts, to recognise key words or the formation on hypotheses</p>	10	15
b.	<p>UE German for Studying I Working with key text types and imparting of basic language actions for studying: creating short presentations, handouts, reports, simple transcripts, summarising of excerpts, interpretation of diagrams, graphics and statistics, researching, collecting and structuring of information, adequate use of speech for discussions</p>	4	6
	Total	14	21
	<p>Learning Outcomes: Graduates can understand the main points, if clear standard language is used and topics are familiar things relating to work, school and leisure time. Moreover, they can also provide specific information in other fields, albeit with limited accuracy. They can express themselves coherently about personal interests and familiar topics. They can summarise short stories, simple and clearly structured articles or lectures from a familiar field, comment on them and answer informational questions. In addition, graduates can present a prepared presentation on a familiar topic in their area of expertise so clearly that it is usually easy to follow, with the main points being explained with sufficient precision. Graduates have a command of basic working techniques and can for example use dictionaries and technical aids in a targeted and efficient manner, thereby working out new specialist fields. They have a command of learning and working strategies that enable them to better understand and structure information.</p>		
	<p>Prerequisites: successful completion of module 1 or proof of an equivalent qualification</p>		

3.	Compulsory Module: German – Independent Language Use (Target Level B2/B2+)	h	ECTS- Credits
a.	UE German III (B2/B2+) B2 language skills in the area of productive skills to participate in (expert) talks and discussions, to understand complex information and pass it on to others, to comment, to substantiate an opinion and to contradict somebody with arguments; B2+ language skills in the area of receptive skills to understand the main contents of complex texts on concrete and abstract topics in the studies and in everyday life, as well as expert articles and to follow discussions in one’s one field of expertise.	10	15
b.	UE German for Studying II Working with demanding text types and imparting of complex language actions for studying: holding simple specialist lectures, adequate design of transparencies and handouts, preparation of excerpts, summaries and transcripts of subject-specific lectures or texts and writing of abstracts and records; introduction to the writing of scientific papers (e.g. simple means of scientific language, research, structure, bibliography)	4	6
Total		14	21
<p>Learning Outcomes: Graduates are able to communicate spontaneously and fluently with regard to productive skills in accordance with level B2, so that a normal conversation with native speakers is possible without great effort on both sides. They can express themselves clearly and in detail on a wide range of general, professional and subject-specific topics, explain a point of view on a topical issue and state the advantages and disadvantages of different possibilities. With regard to the receptive skills according to the level B2+, graduates are able to understand the main contents of complex texts on concrete and abstract topics in studies and everyday life as well as subject-specific articles. They are able to follow discussions in their own subject field. Moreover, graduates are able to take detailed notes during an scientific lecture in their field of interest and summarise long and challenging texts. They are able to understand the vocabulary and structure of general scientific language.</p>			
Prerequisites: successful completion of module 2 or proof of an equivalent qualification			

§ 8 Examination regulations

- (1) A module is completed with the positive evaluation of its courses. Practical courses are courses with continuous performance assessment. There is compulsory attendance to the extent of at least 75 per cent.
- (2) Course instructors have to inform the students on the targets, contents and methods used as well as on the contents, methods and evaluation criteria of the course examinations in a suitable manner before the start of the semester.
- (3) In all other respects, the applicable regulations of the Universities’ Act and the part of the statutes relating to the Study Law Regulations of the University of Innsbruck apply.

§ 9 Evaluation

Continuing education programmes are evaluated according to the legal regulations of the University of Innsbruck.

§ 10 Coming into force

This curriculum comes into force one month after its announcement.

For the Curriculum Committee:
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For the Senate:
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