

Leopold-Franzens University of Innsbruck  
Personnel Department

To the lecturer,  
to the student employee!

**Act on the documentation in education (“Bildungsdokumentationsgesetz”)**

Dear lecturer,  
dear student employee,

Under the Act on the documentation in education (“Bildungsdokumentationsgesetz”) as well as the administrative regulations implementing that Act the University of Innsbruck is obliged to collect statistical data.

It is therefore necessary that you provide us with information on your highest level of academic education according to the definitions given in the cited acts:

- University degree, doctorate/PhD
- University degree/degree with a college of higher education (“Fachhochschule”), diploma or Magister
- University degree/degree with a college of higher education (“Fachhochschule”), Baccalaureat
- Diploma with an academy for teaching degrees other than a University
- other tertiary education (e.g. “Kolleg”, examination for the master craftsman’s certificate, University Continuing Education)
- school leaving certificate secondary school (“Allgemein bildende höhere Schule”, general qualification for university entrance)
- school leaving certificate secondary vocational school (“Berufsbildende höhere Schule”, general qualification for university entrance)
- final apprenticeship examination, vocational school
- compulsory school.

If you received a *venia docendi* for a certain subject, please send that certificate to the personnel department. Your personal data is continuously updated and kept confidential.

University: ..... Subject: .....

First Name, Name (capital letters): .....

Social security number: .....

I herewith confirm the accuracy of the data given.

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