

## 21-04-2015 SFB-lunch (16 participants)

### Our goal is:

- Increasing team-interaction amongst the young SFB-44 members and associates
- Providing friendly support in a P.I.-free environment

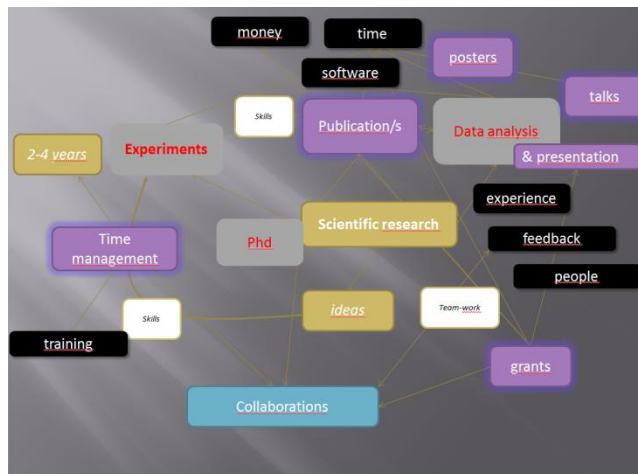
The plan for 2015 is to increase the active participation of the SFB-lunch members in the decision of topics of interest during the SFB-lunch discussions.

The first SFB-lunch takes place as a “brain-storming”.

- Discussion of sensible matters in the course of a PhD.
- List of proposed topics to develop in the course of further meetings.
- Budget of hours, people and infrastructure available to develop research & teamwork

### Discussion of sensible matters in the course of a PhD

See Brainstorming on .ppt presentation / white-board picture. Black-purple areas are the preferential topics of discussion in the SFB-lunch 2015. Grey-white and brown areas are common career goals which will not be directly addressed in the SFB lunch. See following score-list for individual discussion topics (dates to be arranged).



Tip: you can expand the picture and print it and stick it next to your desk, for an overview of the SFB-lunch 2015 targets

## List of proposed topics for SFB-lunch 2015 (ordered by total point score)

After brain-storming and discussion, participants are invited to choose and score topics by interests (see evaluation scores on white-board pictures). These are summarized in the list below.

- How to write / how to get grants; focus on young investigator perspective (45 pt.)
- Team work / leading a team / conflict management (43 pt.)
- Publications / Writing reviews (37 pt.)
- Reference management software: which one is the best? (36 pt.) -*Do you know Mendeley? -No!*
- How to give a talk (35 pt.)
- The use of Matlab / comparison with "R" (33 pt.)
- Time management (30 pt.)
- How to prepare a brilliant CV + Photo shooting session (28 pt.)
- How to prepare a power-point presentation (28 pt.)
- How to design / plan a project (26 pt.)
- How to write an animal licence (22 pt.)
- Who is using which methods? (18 pt.)
- Poster preparation / software: Corel Draw, PPT... (13 pt.)
- Drawing software / protein interaction models and diagrams (5 pt.)
- Stress / anger / Nadine management (N.A.)

Direct involvement of the SFB-lunch members in the organization of discussions is strongly encouraged.

Upon definition of the SFB-lunch topics, smaller work-units are formed. Single-topic initiatives are organized (thus increasing the personal involvement and reciprocal interaction between participants).

## Small topic / short discussions are also proposed to integrate main topic discussion in each SFB lunch

- How to handle a dominant person
- Who is using which methods (preparation of a list to add to SFB-database)
- ... *open to further suggestions and personal initiative*

## **Budget of hours, people and resources available to develop SFB-lunch 2015**

### **TEAMS:**

#### **Team Nadine:                                    upcoming topic: HOW TO WRITE A REVIEW**

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#### **Team Hartwig:                                    upcoming topic: TIME MANAGEMENT**

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#### **Team Simon    upcoming topic: Team work & CONFLICT MANAGEMENT** *(later in the year: „R“ and Matlab, which is the best?)*

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#### **Team Vinc.Bruno                                    upcoming topic: HOW TO GIVE A TALK**

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## **STRATEGIES OF IMPLEMENTATION:**

Outsourcing (inviting guest speakers i.e. “how to write a grant...”)

Sharing information: mail to the captain

Collection of useful links, online materials (list to be added to SFB database)

Personal knowledge - experience – media resources (to be added to SFB database)

Future meetings will be carried on as informal discussion and interactive sharing of experience with possible reference to online resources and web surfing.

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## **TIME TABLE:**

### **May: 28.05.2015**

- End-Note, Papers, and Mendeley (*Do you know Mendeley? -No!*): Which one is the best?
- How to handle dominant people (short introduction)
- Short enquiry about the Summer schedule / possible dates for the next SFB lunch

**July & August:** split team work or lunch discussions (to be defined)

**September-February 2015:** discussions

March: Closing session and plans for A.A. 2016. *Outreach activities?*

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**At the Closing of 1<sup>st</sup> session:** Common agreement was reached about targets of the SFB lunch 2015, teams and team leaderships.

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