



The research information database (FLD) of the University of Innsbruck

Definitions and Examples of Categories and Types

**Office of the Vice-Rector for Research
Research Information and Intellectual Capital Report
University of Innsbruck**

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General notes about the FLD

The “Forschungsleistungsdokumentation” (FLD) is the research information system (FIS/CRIS) of the University of Innsbruck. On the one hand, data from the FLD form the basis for the university’s annual intellectual capital statement; on the other hand, various key figures and reports are created from the data sets, which are used both internally (e.g. evaluations, target agreements, development agreements) and externally.

With currently over 100 types, the FLD tries to live up to the broad spectrum of the University of Innsbruck as a comprehensive university and to adequately reflect the research-related activities of its employees. However, not all types and categories of services are equally relevant for every subject area.

Despite or perhaps because of the large number of types available, the correct classification of services provided is not always straight forward. This handbook is intended to provide assistance in the classification and recording of research-related services in the FLD.

After a listing of all categories and types in the table of contents, this document provides the definitions of the individual service types as well as specific examples of their recording in tabular form. The thematic structure is based on that within the VIS application ‘Forschungsleistungsdokumentation’, which is used to record new FLD-entries.

The following aspects require special attention when recording services:

Employment or ongoing doctoral studies

The FLD records the achievements of persons with an active employment status at the University of Innsbruck. In addition, the achievements of emeritus or retired professors and of active doctoral students without employment are recorded. The period of service and the period of employment at the university must overlap. In the case of publications, the date of publication counts. For scientific publication types, those achievements that are accepted for publication in the last year of employment are taken into account.

Affiliation with the University of Innsbruck

Persons with an upright employment relationship are obliged to name the University of Innsbruck as their affiliation in accordance with the applicable [affiliation guidelines](#). Checking the correct affiliation is part of the validation process within the FLD. Achievements without an affiliation with the University of Innsbruck cannot be considered for evaluations, which can result in a disadvantage for both the university and the person in question.

Research focus and own contribution

The term ‘Forschungsleistungsdokumentation’ (= research performance documentation) implies both a given research focus and the existence of one’s own performance / contribution. These are two prerequisites that must be met for each data set recorded. The research reference is understood relatively broadly. In addition to the classic categories of ‘publications’ and ‘lectures’, the FLD spectrum also includes certain services for the scientific community, activities in the area of academic self-administration, and committee work in connection with the personal scientific research. In addition, there are activities in the area of the ‘third mission’, in which aspects of one’s own research field are made accessible and understandable to a broader public. Teaching activities, on the other hand, are not considered in the FLD.

Relevance

Relevant in the sense of the FLD are achievements (except for academic self-administration) in connection with the dissemination of research-related content. This implies that the target audience goes beyond the everyday work and cooperation environment of the person providing the service. In the lectures category, these are services provided as part of events structured by a fixed programme, in front of an at least partially external audience.

However, achievements in working group and institute retreats or administrative project meetings, seminar presentations at one’s own institute, or similar are not relevant for the FLD. Likewise, mere memberships in associations and other interest groups or professional organisations in which there is no direct active creative role related to scientific work are not relevant.

Information on recording services

The following is an overview of the most important information on data recording in the FLD. Detailed information can be found in the 'Data Collection Manual', which is available on our [website](#) within the [FLD-FAQs](#).

Timing of data recording and FLD deadlines

Research achievements should be continually recorded in the FLD. However, it is important that all services provided in a calendar year are recorded by about mid-January of the following year so that these services (mainly scientific publications and lectures) can be included in the annual intellectual capital report (Wissensbilanz). The corresponding deadline is communicated by email to all FLD-authorised persons and the heads of institutes.

In general, achievements may only be recorded in the FLD after (or during, in the case of ongoing achievements) full accomplishment. Publications can only be recorded in the FLD after the metadata (e.g. title, page size, ISBN, permanent link, DOI, etc.) of the publication are available. The only exception to this rule are assistant professors undergoing performance evaluation as part of their qualification agreement: in this case, publications accepted for publication will be included in the FLD upon presentation of appropriate evidence.

Recording the persons involved

The persons involved in recorded services are entered according to the following scheme: surname1, first name1; surname2, first name2; ...

All persons involved (authors) must always be entered in the correct order (especially for publications and lectures). If more than ten people are involved, an abbreviated author format can be used: The first three authors are recorded, followed by '..., ...; 'as a placeholder. This is followed by all (further) authors with an affiliation to the University of Innsbruck, again followed by '; et al.'. An example:

Aaboud, M.; Aad, G.; Abbott, B.; ..., ...; Kneringer, E.; Manousos, A.; et al; The ATLAS Collaboration: Comparison of Fragmentation Functions for Jets Dominated by Light Quarks and Gluons from pp and Pb+Pb Collisions in ATLAS, Physical Review Letters, 123, 4, Art. No. 42001, 2019.

The different statuses in the FLD

In the FLD, records are given the following six statuses: 'Erfassung Institut', 'Abschluss Institut', 'Abschluss FLD', 'zur Kontrolle Institut', 'Kontrolliert Institut' und 'gelöscht'. Achievements in all statuses are visible and editable for the administrators. However, in most cases, processing takes place from the 'Abschluss Institut' status. In particular, publications and lectures are checked for complete metadata and the correct classification of the service. If anything is unclear, the service is set to the status 'Zur Kontrolle Institut', which results in an automated notification to the respective FLD-authorised person. The response to the query can be sent by email to fld@uibk.ac.at or by making a note in the comment field of the record. In both cases, the FLD administration will receive a notification and will process the record.

Ongoing services

Ongoing services (e.g. editorships of periodicals, certain functions and memberships) are recorded with the respective start date and with the end date '31.12.9999', or, in the case of a year as the end date, with '9999'.

Assignments to the university's Research Focus System

Assignments to the units of the research focus system and the doctoral programmes can be made via the 'FSP/FP/FZ/DK' input field. These assignments can also be changed retrospectively by the persons involved via the VIS application 'Meine Forschung'. The system automatically assigns records related to research centres and doctoral programmes that are assigned to a research focus or research platform to the respective higher-level unit.

If you have any questions, please do not hesitate to contact the FLD team by email at fld@uibk.ac.at.

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Publications (scientific)

Books and (Co-)Edited Books



- = A work of literature written by **one author** or a **group of authors**, which is published within a single unit as a book. In case of a group of authors the work is only to be counted as an autonomous publication (book), if responsibility for parts of the book is **not explicitly attributed** to individual authors. (cf. → *Contributions to Books / Journals*)

Multi-volume items are to be considered as **one book**, if each volume carries the **same ISBN number**. If the individual volumes carry different ISBN numbers, then each volume should be recorded as a separate book in the FLD.

Anthology / Collected Edition, Scientific (Editorship)																													
Definition	Book compiled by one author or a group of authors containing - scientific articles written by various authors, which present knowledge of a narrow scientific field and are directed at researchers (the scientific community) or - other scientific contributions such as legal commentaries, contributions to yearbooks or almanacs, "Festschriften", loose-leaf folders etc. The authorship of individual contributions must be featured explicitly. <u>Distinction against journals and other periodicals</u> In contrast to journals, anthologies carry their own title as well as their own ISBN number. If an anthology is part of a series, the relevant details can be entered into the input-fields "Reihe" and "Reihennummer". Anthologies that are published as part of a series often have an ISBN number, which denotes the individual volume, as well as an ISSN, which identifies the series.																												
Example	<table border="1"> <tr> <td>Personen / AutorInnen:</td><td>Musterfrau, Andrea; Mustermann, Simon (Hg.)</td></tr> <tr> <td>Bsp.: Musterfrau, Karin; Mustermann, Karl</td><td></td></tr> <tr> <td>* Name / Titel:</td><td>Regionale Kooperation in Südostasien</td></tr> <tr> <td>Titelzusatz:</td><td>Stand und Perspektiven</td></tr> <tr> <td>* Jahr:</td><td>2006</td></tr> <tr> <td>Seiten:</td><td>254</td></tr> <tr> <td>Reihe:</td><td>Politik und Wirtschaft Südasiens</td></tr> <tr> <td>Reihennummer:</td><td>4</td></tr> <tr> <td>ISBN:</td><td>987-0-0930-0973-9</td></tr> <tr> <td>Auflage:</td><td></td></tr> <tr> <td>* Verlag:</td><td>Berliner Wissenschaftsverlag (BWV), Berlin</td></tr> <tr> <td>Suchen nach:</td><td> </td></tr> <tr> <td>Sprache:</td><td>Deutsch</td></tr> <tr> <td>Suchen nach:</td><td> </td></tr> </table>	Personen / AutorInnen:	Musterfrau, Andrea; Mustermann, Simon (Hg.)	Bsp.: Musterfrau, Karin; Mustermann, Karl		* Name / Titel:	Regionale Kooperation in Südostasien	Titelzusatz:	Stand und Perspektiven	* Jahr:	2006	Seiten:	254	Reihe:	Politik und Wirtschaft Südasiens	Reihennummer:	4	ISBN:	987-0-0930-0973-9	Auflage:		* Verlag:	Berliner Wissenschaftsverlag (BWV), Berlin	Suchen nach:		Sprache:	Deutsch	Suchen nach:	
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Suchen nach:																													
Sprache:	Deutsch																												
Suchen nach:																													

Bibliography													
Definition	Autonomous publication (book) of one author or as part of a group of authors, which compiles relevant literature of a certain scientific topic or field. An annotated bibliography, a bibliography in which subject specific literature is evaluated, should also be entered in this category. In case of a group of authors, responsibility for parts of the book (e.g. chapters) should not be assigned to individual authors explicitly												
Example	<table border="1"> <tr> <td>Person/Author:</td><td>Jung, Hilde; Mustermann, Simon</td></tr> <tr> <td>Name / Title:</td><td>Selektive Bibliographie zur Geschichte der öffentlichen Verwaltung in Europa</td></tr> <tr> <td>Year:</td><td>2012</td></tr> <tr> <td>Pages:</td><td>126</td></tr> <tr> <td>ISBN:</td><td>3-8881-2925-5</td></tr> <tr> <td>Publisher:</td><td>Berlin, New York: de Gruyter</td></tr> </table>	Person/Author:	Jung, Hilde; Mustermann, Simon	Name / Title:	Selektive Bibliographie zur Geschichte der öffentlichen Verwaltung in Europa	Year:	2012	Pages:	126	ISBN:	3-8881-2925-5	Publisher:	Berlin, New York: de Gruyter
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Year:	2012												
Pages:	126												
ISBN:	3-8881-2925-5												
Publisher:	Berlin, New York: de Gruyter												

Critical Edition		
Definition	Book of individual works of literature, complete works, exchange of letters etc. which were edited scientifically - through interpretation, transcription or annotation of documents etc. - in due consideration of all available handwritten and printed early forms / text versions and having identified different versions or identities etc.	
Example	Person/Author: Name / Title: Year: Pages: Series: Series Number: ISBN: Publisher:	Musterfrau, Andrea Wissenschaftliche Edition der frühen Lyrik Gottfried Benns 2012 1214 Essener Beiträge zur Deutschen Literaturwissenschaft 46 3-7722-1122-8 Heidelberg: Winter

Database, Scientific		
Definition	Electronic archive for structured, contextually connected, scientifically relevant datasets or texts	
Example	Person/Author: Name / Title: Subtitle : Year: Weblink:	Mustermann, Simon; Müller, Ludwig; Jung, Hilde TUWB online Thesaurus wirtschaftswissenschaftlicher Begriffe online 2013 www.tuwb.uibk.ac.at/

(Co-)Editorship of Book Series and Journals		
Definition	(Co-)Editorship of scientific periodicals such as scientific journals or book series <u>SCIENTIFIC JOURNAL:</u> - Individual issues are published in print or electronically in regular intervals, mostly several times a year - the individual issues may be bound into a volume (annually) - individual issues (in contrast to anthologies published within a series) do not have their own title - A journal carries an ISSN, but not an ISBN! <u>SERIES:</u> - Individual anthologies are published - individual anthologies have their own title - individual anthologies have an ISBN - the series may carry an ISSN <u>Please Note:</u> In case of an open-ended activity, please enter 31.12.9999 as an end date.	
Example	Person/Author: Name / Title: Date: Institution:	Maier, Karin Mitherausgeber 2003 – 2013 Schriften zur Tiroler Kulturwissenschaft

Encyclopaedia, Scientific		
Definition	A reference work written by one author or a group of authors which - offers alphabetically sorted explanations, sometimes along with illustrations, of particular branches of knowledge and - is directed at researchers. In case of a group of authors, responsibility for parts of the book (e.g. chapters) should not be assigned to individual authors explicitly. Please note: For the editorship of scientific encyclopaedias please refer to → <i>Encyclopaedia, Scientific (Editorship)</i> !	

Example	Person/Author: Name / Title: Year: Pages: ISBN: Publisher:	Mustermann, Simon; Groß, Gerald; Maier, Karin Lexikon der Mikrobiologie 2012 1365 3-8223-5776-66 Berlin: Springer
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Encyclopaedia, Scientific (Editorship)

Definition	A reference work compiled by one editor or a group of editors that - offers alphabetically sorted explanations, sometimes along with illustrations, of particular branches of knowledge and - is directed at researchers and - consists of contributions of various authors, whereby the authors assume responsibility for parts of the book (e.g. chapters) explicitly.	
Example	Person/Author: Name / Title: Year: Pages: ISBN: Publisher:	Mustermann, Simon; Müller, Ludwig (Hg.) Lexikon der Zoologie 2012 977 978-3-1445-2102-7 Dordrecht u.a.: Springer

Legal Commentary

Definition	Autonomous publication (book) of one author or a group of authors that - is designed for professional and teaching purposes and - explains and comments on one or more laws.	
Example	Person/Author: Name/Title: Year: Pages: ISBN: Publisher:	Mustermann, Simon AVRAG, Kommentar zu Arbeitsvertragsrechts-Anpassungsgesetz 2013 590 3-147-05585-7 Manz, Wien

Monograph, Scientific

Definition	Autonomous publication (book) written by one author or a group of authors that - discusses a particular scientific topic and - is directed at researchers. If the book was written by a group of authors, responsibility for parts of the book (e.g. chapters) should not be assigned to individual authors explicitly in the book.	
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Example	Personen / AutorInnen:	Maier, Karin
		Bsp.: Musterfrau, Karin; Mustermann, Karl
	* Titel:	Historische Finanzmarktkrisen in vergleichender Perspektive
	Titelzusatz:	
	* Jahr:	2007
	Seiten:	248
	Reihe:	
	Reihennummer:	
	ISBN:	978-0-541-7608-4
	Auflage:	
	* Verlag:	VS Verlag für Sozialwissenschaften, Wiesbaden
		Suchen nach:
	Sprache:	Deutsch v
	Suchen nach:	

Reprints of monographs (only significantly revised and / or extended versions!) can also be recorded in this category. Details on the edition (“3rd, extended version”) are to be entered into the input-field “Auflage” (In case of a first edition, please leave this field blank).

Example	Person/Author: Name / Title: Year: Pages: Series: Series Number: ISBN: Edition: Publisher:	Maier, Karin; Architektur und Geometrie 2012 321 Architekturen 11 978-3-8446-2002-7 3., erweiterte und vollständig überarb. Auflage Bielefeld: Transcript
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Museum / Exhibition Catalogue	
Definition	Autonomous publication (book) of a single author or as part of a group of authors on the occasion of an exhibition or for a museum. It contains scientific discussions about the exhibits on display or specific essays concerning the exhibition’s main theme. In case of a group of authors, responsibility for parts of the book (e.g. chapters) should not be assigned to individual authors explicitly. Please Note: For editorships of catalogues please refer to type → <i>Museum / Exhibition Catalogue (Editorship)</i>!

Example	Typ:	Ausstellungs- / Museumskatalog
	Personen / AutorInnen:	Mustermann, Simon
	* Titel:	Werkschau Simon Mustermann 1970-2005
	Titelzusatz:	
	* Publikationsjahr:	2009
	Seiten:	115
	Reihe:	Kunst der Gegenwart
	Reihennummer:	7
	ISBN:	978-3-4572-6700-0
	Auflage:	
	* Verlag:	(33) Studien-Verlag, Innsbruck - Wien - München - Bozen.
	Suchen nach:	
	Sprache:	Deutsch
	Suchen nach:	

Museum / Exhibition Catalogue (Editorship)

Definition	Book compiled by one editor or a group of editors on the occasion of an exhibition or for a museum, containing discussions about the exhibits on display or specific essays concerning the exhibition's main theme.	
Example	Personen / AutorInnen:	Groß, Gerald (Hg.)
	Bsp.:	Musterfrau, Karin; Mustermann, Karl
	* Name / Titel:	Geschichte der Architektur in Tirol
	Titelzusatz:	Begleitband zur Ausstellung
	* Jahr:	2005
	Seiten:	125
	Reihe:	
	Reihennummer:	
	ISBN:	987-0-7534-0973-9
	Auflage:	
	* Verlag:	Studienverlag, Innsbruck-Wien-Bozen
	Suchen nach:	
	Sprache:	Deutsch
	Suchen nach:	

Patent

Definition	Since 2022, patents are exclusively recorded in the Intellectual Property Database and automatically transferred to the Research Documentation Database, if the following fields are completed: institute involved, inventor(s), application date, application number. In the case of a patent family, only the earliest patent application and the first international application are transferred to the FLD. Altogether, the following bibliographic fields will be transferred to and displayed in the FLD: - Inventors - Patent title - Application number - Application date - Publication number - Publication date All patents from 2015 onwards, that are so far recorded in the FLD, are being replaced by the corresponding patent entries of the Intellectual Property Database. FLD patent entries until 2014
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	remain unchanged. If you notice that a patent is missing in the FLD or does not contain the correct data, please contact our colleagues at the project.service.office (innovation-psb@uibk.ac.at).
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Primary Sources Edition

Definition	Scientific edition of historical documents or sources, or a collection of printed texts	
Example	Person/Author: Name / Title: Year: ISBN: Publisher:	Maier, Karin; Müller, Ludwig Quellen zur Entstehung der Markgrafschaft Burgau 2012 978-3-6844-7771-2 Tübingen: Niemeyer

Proceedings (Editorship)

Definition	Book compiled by one editor or a group of editors - in which contributions of various authors presented in the context of a conference, symposium, workshop etc. are published <u>Please note:</u> In branches of science in which the term „proceedings“ is not commonly used, books of this type can be registered in → <i>Anthology / Collected Edition (Editorship)</i> .	
Example	Person/Author: Name / Title: Year: ISBN: Publisher:	Musterfrau, Andrea Proceedings of the 19th Int. Congress on Neurosciences 2013 978-3-1244-2242-3 Dordrecht u.a.: Springer

Research Data

Definition	Research data deposited in a repository (e.g. Zenodo, AUSSDA, Pangaea, etc.).	
Example	Person/Author: Title: Version: Repository: Date:	Mustermann, Simon; Musterfrau, Andrea Zeitreihe von Temperatur und Feuchtigkeit 1997-2023. V1.1 Zenodo 2023

Textbook, Scientific

Definition	Autonomous Publication (book) of one author or a group of authors, which - presents the state of scientific knowledge within a subject area in a concise manner and - is directed at students / aspiring researchers In case of a group of authors responsibility for parts of the book (e.g. chapters) should not be assigned to individual authors explicitly. Please note: For the editorship of scientific textbooks please refer to → <i>Textbook, Scientific (editorship)</i> !	
Example	Person/Author: Name / Title: Year: Pages: Series: Series Number: ISBN: Publisher:	Mustermann, Simon Die EU und ihr politisches System 2012 262 Europa kompakt 4 978-3-2543-3497-7 Wien: UTB Böhlau

Textbook, Scientific (Editorship)

Definition	Book compiled by one editor or a group of editors, which - presents the state of scientific knowledge within a subject area in a concise manner - is directed at students / aspiring researchers and - consists of contributions of various authors, whereby the authors assume responsibility for parts of the book (e.g. chapters) explicitly.	
Example	Person/Author:	Musterfrau, Andrea; Groß, Gerald

	Name / Title: Subtitle Year: Pages: ISBN: Publisher:	Einführung in die Computerlinguistik Ein Arbeitsbuch mit CD-ROM. 2012 680 978-3-4055-6999-6 Dordrecht u.a.: Springer
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Translation of a Scientific Book

Definition	Translation of a scientific or literary book of another author into a target language.																												
Example	<table><tr><td rowspan="2">Personen / AutorInnen:</td><td>Musterfrau, Andrea</td></tr><tr><td>Bsp.: Musterfrau, Karin; Mustermann, Karl</td></tr><tr><td>* Name / Titel:</td><td>Nye, Peter: Internationale Politische Ökonomie - Eine Einführung</td></tr><tr><td>Titelzusatz:</td><td>Übersetzung von: Nye, Peter: "International Political Economy - An Introduction", aus dem Englischen ins Deutsche</td></tr><tr><td>* Jahr:</td><td>2008</td></tr><tr><td>Seiten:</td><td>175</td></tr><tr><td>Reihe:</td><td></td></tr><tr><td>Reihennummer:</td><td></td></tr><tr><td>ISBN:</td><td>987-0-0973-0973-9</td></tr><tr><td>Auflage:</td><td></td></tr><tr><td>* Verlag:</td><td> LIT-Verlag, Münster, Hamburg, Berlin, Wien, London, Zürich</td></tr><tr><td></td><td>Suchen nach: </td></tr><tr><td>Sprache:</td><td>Deutsch </td></tr><tr><td></td><td>Suchen nach: </td></tr></table>		Personen / AutorInnen:	Musterfrau, Andrea	Bsp.: Musterfrau, Karin; Mustermann, Karl	* Name / Titel:	Nye, Peter: Internationale Politische Ökonomie - Eine Einführung	Titelzusatz:	Übersetzung von: Nye, Peter: "International Political Economy - An Introduction", aus dem Englischen ins Deutsche	* Jahr:	2008	Seiten:	175	Reihe:		Reihennummer:		ISBN:	987-0-0973-0973-9	Auflage:		* Verlag:	 LIT-Verlag, Münster, Hamburg, Berlin, Wien, London, Zürich		Suchen nach: 	Sprache:	Deutsch 		Suchen nach: 
Personen / AutorInnen:	Musterfrau, Andrea																												
	Bsp.: Musterfrau, Karin; Mustermann, Karl																												
* Name / Titel:	Nye, Peter: Internationale Politische Ökonomie - Eine Einführung																												
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Seiten:	175																												
Reihe:																													
Reihennummer:																													
ISBN:	987-0-0973-0973-9																												
Auflage:																													
* Verlag:	 LIT-Verlag, Münster, Hamburg, Berlin, Wien, London, Zürich																												
	Suchen nach: 																												
Sprache:	Deutsch 																												
	Suchen nach: 																												

Contributions to Books / Journals

- = Publications that are printed in **journals** or as part of a superordinate book published by an editor or a group of editors (**anthology, collected edition, encyclopedia etc.**).

Please note: If a contribution is part of a book published by editors (such as an anthology, proceedings etc.), the editorship of the book will be listed under your institute in the VIS-mask, even if the editors of the book are not members of the University of Innsbruck. As soon as the entry is edited by the administrator, the ID of the record will appear in between pointed brackets. With that the record is marked as an "external anthology" and will not be taken into consideration for various reports.

Book Chapter (Bibliography)

Definition	A publication that - compiles relevant literature of a particular scientific field of research and - was published in an → <i>Anthology / Collected Edition (Editorship)</i>.	
Example	Book/Anthology: Person/Author: Name / Title: Year: Starting Page: Final Page:	Kong, Helmut; Kürschel, Jonas (2045): Gehalt und Anwendbarkeit der Weltethos-Idee Mustermann, Simon; Musterfrau, Andrea Literatur zur Weltethos-Thematik 2012 198 207

Book Chapter (Book Review)

Definition	A publication that - presents and critically assesses a scientific work or reviews recent releases of pieces of art and - was published in an → <i>Anthology / Collected Edition (Editorship)</i>	
Example	Book/Anthology: Person/Author:	Jäger, Jürgen; Fuchs, Frida (2012): Semantik – Lexikologie – Pragmatik. Mustermann, Simon

	Name / Title:	Rezension zu: Rothacker et. al.: Ich weiß nicht, was soll es bedeuten? Grundfragen der Semantik
	Year:	2012
	Starting Page:	167
	Final Page:	170

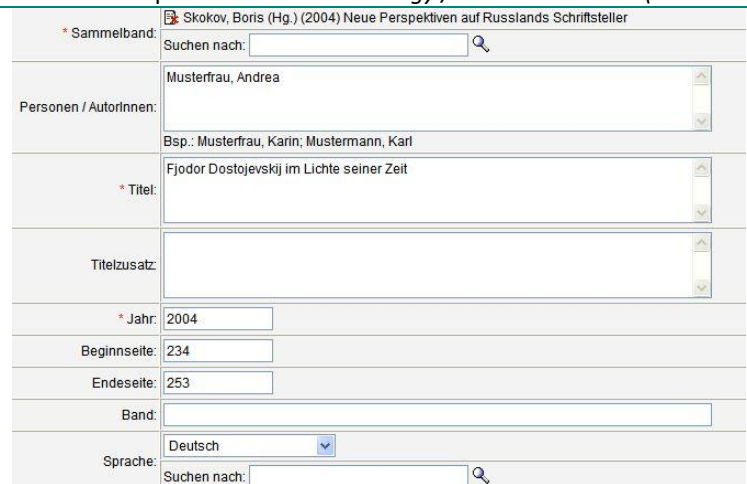
Book Chapter (Editorial)

Definition	A publication that - provides preliminary remarks or information about the anthology and - is printed in an → <i>Anthology / Collected Edition (Editorship)</i>.	
Example	Book/Antology:	Wellmann, Hanns (2010): Der Beitrag der Zivilgesellschaft zur demokratischen Konsolidierung in Entwicklungsländern
	Person/Author:	Musterfrau, Andrea
	Name / Title:	Vorwort [oder: "Editorial", "Einleitung", etc.]
	Year:	2010
	Starting Page:	5
	Final Page:	7

Book Chapter (Legal Commentary)

Definition	A publication that - explains and comments one or more paragraphs or articles of a law and - was published in an → <i>Anthology / Collected Edition (Editorship)</i>	
Example	Book/Antology:	Hansbauer, Michael (2013): ABGB Taschenkommentar. Mit EheG, EPG, EKHG und KschG
	Person/Author:	Mustermann, Andreas
	Name / Title:	§§ 1411-1430 ABGB
	Year:	2013
	Starting Page:	1344
	Final Page:	1360

Book Chapter (Original Paper)

Definition	Publication, which - discusses the newest insights into a particular scientific topic and - was published in → <i>Anthology / Collected Edition (Editorship)</i>.	
Example	 * Sammelband: Skokov, Boris (Hg.) (2004) Neue Perspektiven auf Russlands Schriftsteller Suchen nach: Personen / AutorInnen: Musterfrau, Andrea Bsp.: Musterfrau, Karin; Mustermann, Karl * Titel: Fjodor Dostojewskij im Lichte seiner Zeit Titelzusatz: * Jahr: 2004 Beginnseite: 234 Endeseite: 253 Band: Sprache: Deutsch Suchen nach:	

Book Chapter (other)

Definition	Other scientific publication written by one author or a group of authors that was published together with contributions of other authors in an → <i>Anthology / Collected Edition (Editorship)</i> . Individual authors have to be credited explicitly with writing a contribution (e.g. through naming their names together with the title of the contribution). Contributions to be filed under this category are
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	for example commentaries on autographs, explanatory notes for geological maps, contributions to brochures, and contributions to atlases and catalogues or primary sources editions.	
Example	Book/Anthology: Person/Author: Name / Title: Year: Starting Page: Final Page:	Reissner, Gert-Peter (2013): Angestelltengesetz Kommentar Mustermann, Simon § 8 2013 115 159

Book Chapter (Reprint)

Definition	Renewed release of an already published article in a different scientific anthology.
Example	Contributions of this sort are to be registered analogously to → <i>Book Chapter (Original Paper)</i>

Book Chapter (Review)

Definition	A publication that is most commonly used in the natural sciences that - covers the current state of research of a scientific discipline in the form of an overview and - was published in an → <i>Anthology / Collected Edition (Editorship)</i>. <u>Please Note:</u> This category is not to be confused with the various types of → <i>Book Reviews!</i>	
Example	Book/Anthology: Person/Author: Name / Title: Year: Starting Page: Final Page:	Blackfield, Even; Levine, Alan (2012): New Laser Techniques for Fluid Mechanics Mustermann, Simon Demonstration of the applicability of a BOS method 2012 344 386

Book Chapter (Translation)

Definition	Translation of a scientific article or literary text of another author in an → <i>Anthology / Collected Edition (Editorship)</i> .	
Example	Book/Anthology: Person/Author: Name / Title: Year: Starting Page: Final Page:	Blumhoff, Herta (2012): Arbeiterbewegungen. Wien: Böhlau Mustermann, Simon Die Geschichte des Bergbaus und der Arbeiterbewegung in Sardinien. Dt. Übersetzung des Beitrages von Richter, Armin: Storia delle miniere e del movimento operaio della Sardegna 2012 125 146

Contribution to Museum / Exhibition Catalogue

Definition	Contribution written on the occasion of an exhibition or for a museum and published together with contributions of other authors in a museum or exhibition catalogue. Individual authors have to be credited explicitly with writing a contribution (e.g. through naming their names together with the title of the contribution).
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Example	* Katalog:	Mayer, Thomas (Hg.) (2006) Neugestaltung deutscher Stadtzentren (1990 - 2005)
	Suchen nach:	
	Personen / AutorInnen:	Müller, Ludwig
		Bsp.: Musterfrau, Karin; Mustermann, Karl
	* Titel:	Architektonische Neugestaltung eines Stadtzentrums am Beispiel Nürnberg
	Titelzusatz:	
	* Jahr:	2006
	Beginnseite:	23
	Endeseite:	25
	Band:	
Sprache:	Deutsch	
Suchen nach:		

Contribution to Textbook, Scientific

Definition	Scientific publication that - presents the state of scientific knowledge within a subject area in a concise manner - is directed at students / aspiring researchers and - is published within a → <i>Scientific Textbook</i> that was compiled by one editor or a group of editors Individual authors have to be credited explicitly with writing a contribution (e.g. through naming their names together with the title of the contribution).	
Example	Book/Anthology:	Klimmer, Hans (2010): Einführung in die Generative Transformationsgrammatik
	Person/Author:	Mustermann, Simon
	Name / Title:	Generative Wortbildung und komplexe Denomination
	Year:	2010
	Starting Page:	33
	Final Page:	55

Database Entry, Scientific

Definition	Contribution to a → <i>Database, Scientific</i> <u>Please Note:</u> If an author writes a larger number of database entries for a database he or she created, these are to be filed under → <i>Database, Scientific</i> and are not to be entered individually.	
Example	Person/Author:	Musterfrau, Andrea
	Name / Title:	Sokrates
	Year:	2013
	Weblink:	www.enzyklopädie-der-philosophie.de/sokrates

Electronic Publication (Book Review)

Definition	Written contribution that - presents and critically assesses a scientific work or reviews recent releases of art and - was published on the internet.	
Example	Person/Author:	Musterfrau, Andrea
	Name / Title:	Rezension zu „Gruber, Hanna: Mythos Andreas Hofer. Eine historische Abhandlung.“
	Year:	2012
	Weblink:	www.rezensionen.at/hofer.html

Electronic Publication (Preprint)

Definition	A scientific publication, which was only released on a preprint-server in the internet (e.g. arxiv, bioarxiv...).	
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	<u>Please note:</u> This category should only be used for preprints or discussion papers that cannot be classified as a contribution to a journal, which possess an ISSN, or can be matched with a publisher, are to be classified as → <i>Journal Article (discussion-/working paper)</i>. <u>Please note:</u> Republications of already published texts on the internet (e.g. through upload of the pdf-file onto the author's website or into a repository) are not to be entered into the FLD.	
Example	Person/Author: Name / Title: Year: Weblink:	Maier, Karin Die Rolle Franz Kafkas 2010 http://arxiv.org/abs/0000.0000

Electronic Publication, Scientific

Definition	A scientific publication, which was only released on the internet. <u>Please note:</u> This category should only be used for electronic publications that cannot be classified as any other publication-type. E.g.: Contributions in journals, which possess an ISSN, or can be matched with a publisher, are to be classified as → <i>Journal Article</i>. <u>Please note:</u> Scientific reports which are published electronically and accessible via a link can be recorded using this FLD-type. <u>Please note:</u> Republications of already published texts on the internet (e.g. through upload of the pdf-file onto the author's website or into a repository) are not to be entered into the FLD.	
Example	Person/Author: Name / Title: Year: Weblink:	Maier, Karin Die Rolle Franz Kafkas in der österreichischen Literatur der Gegenwart 2012 www.literaturarchiv.ch/aufsatz_maier_2010

Encyclopaedia Entry, Scientific

Definition	A scientific publication that - offers explanations, sometimes along with illustrations, of particular branches of knowledge - is directed at researchers (scientific community) and - is published in a → <i>Scientific Encyclopaedia</i> Individual authors have to be credited explicitly with writing a contribution (e.g. through naming their names together with the title of the contribution).	
Example	Book/Anthology: Person/Author: Name / Title: Year: Starting Page: Final Page:	Hanser, Gregorius (2010): Lexikon der Deutschen Literatur Musterfrau, Andrea Der abenteuerliche Simplicissimus Teutsch 2010 135 140

Foreword / Afterword of Monograph

Definition	A publication that - is released as part of a monograph and - contains preliminary remarks or basic information about the monograph at hand	
Example	Monograph: Person/Author: Name / Title: Year: Starting Page: Final Page:	Wegscheider, Horst (2010): ‚Von Milch zu MiMi‘. Eine Salzburger Unternehmensgeschichte. Musterfrau, Andrea Vorwort [oder: „Editorial“, „Einleitung“, etc.] 2010 5 9

Journal Article (Book Review)

Definition	A publication that - presents and critically assesses a scientific work or reviews recent releases of art and - was published in a scientific journal	
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Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Volume: Issue: Journal:	Musterfrau, Birgit Rezension zu Rüdiger Schmitt, Die altpersischen Inschriften. Editio minor mit deutscher Übersetzung 2011 203 206 64 ¾ Anzeiger für die Altertumswissenschaft
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Journal Article (Comment on Judicial Decision)

Definition	A publication that - as a (multi-page) publication of a scientific discipline - is published in a series of working papers and not in a journal	
Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Issue: Journal:	Mustermann, Simon Demonstration of the applicability of a BOS method 2012 No. 17 2012 Kiel Working Papers

Journal Article (Discussion-/Working Paper)

Definition	A publication that - contains comments on judicial decisions and - was published in a scientific journal Not to be confused with publications on preprint servers (e.g. arxiv, bioarxiv, medarxiv) -> electronic publication, scientific!	
Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Journal:	Mustermann, Simon Entgeltfortzahlung nach § 23 EFZG, § 12 Abs 4 AngG – Verfall (OGH 8.8.2009, 9 ObA 54/07p) 2013 12 15 Wohnrechtliche Blätter

Journal Article (Editorial)

Definition	A publication that - is released in a scientific journal and - contains preliminary remarks about the issue of the journal at hand	
Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Volume: Issue: Journal:	Musterfrau, Andrea Editorial Overview – Aspects of the genetics and genomics of host response to exogenous chemicals: from the gene to the clinic 2009 11 16 55 21 Pharmacogenetics

Journal Article (Original Paper)

Definition	A publication that - presents the newest insights into a particular scientific topic and - is published in a scientific journal Please note: Contributions that are published in electronic journals are also to be recorded in this category.	
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Example	Personen / AutorInnen:	Maier, Karin
		Bsp.: Musterfrau, Karin; Mustermann, Karl
	* Titel:	Compostation in Tyrol
	Titelzusatz:	A case study from the heart of the Alps
	* Jahr:	2006
	Beginnseite:	858
	Endeseite:	875
	Band:	15
	Heft:	4
	* Zeitschrift:	Compost Science & Utilization, 1065-657X
	Suchen nach:	
Sprache:	Englisch	
	Suchen nach:	

Journal Article (other)

Definition	A publication that - for instance compiles relevant literature of a particular scientific field of research (bibliographies) or - reports about certain events (such as birthdays, critical appraisals, etc.) of a public or academic figure or contains an obituary (biographical items) or - contains a case report and scientifically describes and discusses a case of illness, a physical or psychological disorder or - is published in a scientific journal as a letter and provides a contribution to the scientific discussion of a certain topic or - contains a meeting report about a scientific conference, convention, etc.	
Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Issue: Journal:	Mustermann, Simon Von der Sprachkritik. 27. Internationales Wittgenstein-Symposium Kirchberg a. Wechsel 2012 (Meeting-Report) 2012 97 100 35 Zeitschrift für Sprache

Journal Article (Proceedings Paper)

Definition	A publication in a scientific journal, in which a lecture delivered at a conference, meeting, workshop etc. was published in its written, full-paper version. <u>Please note:</u> Proceedings Articles published in Collected Editions of Proceedings (books) are to be recorded in → <i>Proceedings Article (Full Paper)</i>	
Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Volume: Issue:	Musterfrau, Andrea; Groß, Gerald; Jung, Hilde Natural language processing with and without parsing 2012 201 219 55 Journal of Natural Language Processing

Journal Article (Reprint)

Definition	Renewed release of an already published article in a different scientific journal.
Example	Contributions of this sort are to be registered analogously to → <i>Journal Article (Original Paper)</i>

Journal Article (Review)		
Definition	A publication that - covers the current state of research of a scientific discipline in the form of an overview and - is published in a scientific journal Please note: This category is not to be confused with → <i>Book Reviews</i>!	
Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Issue: Journal:	Mustermann, Simon Demonstration of the applicability of a BOS method 2012 333 344 6 Journal of Fluid Mechanics

Journal Article (Translation)		
Definition	Translation of a scientific article or literary text by a different author that was published in a journal.	
Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Volume: Issue: Journal:	Mustermann, Simon Die Geschichte des Bergbaus und der Arbeiterbewegung in Sardinien. Deutsche Übersetzung des Beitrages von Richter, Armin: Storia delle miniere e del movimento operaio della Sardegna 2012 467 473 92 12 Zeitschrift für Sozialgeschichte

Proceedings Article		
Definition	Written, long version (full paper or extended Abstract) of a lecture held at a conference, meeting, workshop etc. and usually published within the conference's "proceedings", which are compiled by one editor or a group of editors. Please note: In branches of science in which the term „proceedings“ is not commonly used, contributions of this sort can be entered into the FLD as → <i>Book Chapter</i>	
Example	Book/Anthology: Person/Author: Name / Title: Year: Starting Page: Final Page:	Waagstein, Alan; Eckstein, Antje (2012): Natural Language Processing and Information Systems. Proceedings of the 8th International Conference on Natural Language Processing Musterfrau, Andrea; Groß, Gerald; Jung, Hilde Natural language processing with and without parsing 2012 323 334

Transfer-Oriented Publications and Public Relations

Transfer-oriented Publications prepare and reprocess scientific knowledge for a non-scientific, professional audience. In general, transfer-oriented publications are thought to link scientific theory with practical knowledge.

Publications written **for the purpose of public outreach (public relations)** are also to be recorded in this category. These kinds of publications are directed at the general public.

Please note: When recording transfer-oriented anthologies or collected editions, please note that there is no distinction between editorship and authorship in the category of transfer-oriented publications. The editorship of encyclopaedias and textbooks that contain contributions of various authors, thus is to be recorded in "Encyclopaedia, Transfer-Oriented" or "Schoolbook / Textbook, Non-Scientific"

Anthology / Collected Edition, Transfer-Oriented (Editorship)		
Definition	A book compiled by one editor or a group of editors that contains contributions of various authors and is prepared and edited for non-scientific professionals or the general public. Transfer-oriented yearbooks, excursion guides or field guides for example can also be recorded in this category. The authorship of each contribution has to be featured explicitly.	
Example	Person/Author: Name / Title: Year: Pages: ISBN: Publisher:	Musterfrau, Andrea; Maier, Karin Die Antike. 2012 333 978-3-0721-1626-1 Piper

Article in Popular Magazine		
Definition	Written contribution or significant participation to a written contribution in a non-scientific magazine directed at the general public. Mere references in magazine articles are not to be recorded. Interviews and book reviews (in magazine supplements) can be recorded.	
Example	Person/Author: Name / Title: Date: Medium: Language:	Musterfrau, Andrea Was verleiht Ihrem Leben Sinn? 01.01.2012 GEO WISSEN Deutsch

Book Chapter, Transfer-Oriented		
Definition	A publication (contribution) of one author or a group of authors that - edits and prepares scientific knowledge for non-scientific professionals and for the general public and - is published in an → <i>Anthology / Collected Edition, Transfer-Oriented (Editorship)</i> The authorship of each contribution has to be featured explicitly.	
Example	Book/Anthology: Person/Author: Name / Title: Starting Page: Final Page:	Musterfrau, Andrea; Maier, Karin (2012): Die Babenberger. Müller, Ludwig Die Herkunft der Babenberger 67 73

Book Review in Professional / Transfer-Oriented Journal		
Definition	A publication that - presents, critically assesses and/or reviews recent releases of scientific or artistic works and - was published in a transfer-oriented journal	

Example	Person/Author: Name / Title: Year: Starting Page: Final Page: Volume: Issue: Journal:	Musterfrau, Andrea Verlieren oder nicht? Josef Haslingers neuer Roman 2012 14 16 12 22 Wespennest. Zeitschrift für brauchbare Literatur
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Book, Transfer-Oriented

Definition	A single- or multi-volume book written by one author or a group of authors - the scientific contents of which are edited to fit transfer-oriented purposes and - are directed at professionals or the general public <u>Please note:</u> In case of a group of authors, responsibility for parts of the book should <u>not</u> be assigned to individual authors explicitly. (cf. → <i>Book Chapter, Transfer-Oriented</i>)	
Example	Person/Author: Name / Title: Subtitle Year: Pages: Series: Series Number: ISBN: Publisher:	Musterfrau, Andrea Einstein für alle! Spezielle und Allgemeine Relativitätstheorie einfach erklärt 2012 421 Serie Piper 151 978-3-0727-0655-2 Piper

Contribution in (Web) Radio Show

Definition	Own contributions to radio programs or podcasts, or significant collaboration on the program. Mere mentions in the context of news broadcasts or similar are NOT recorded. Interviews or participation in discussion programs can be recorded.
Example	Contributions of this sort are to be registered analogously to → <i>Contribution in Television / Video Platform</i>

Contribution in Television / Video Platform

Definition	Own contributions on television (e.g. scientific documentaries) or video platforms (e.g. youtube) or significant collaboration on a program. Mere mentions in the context of news broadcasts or similar are NOT recorded. Interviews or participation in discussion programs can be recorded.	
Example		

Contribution to Textbook, Non-Scientific

Definition	A publication (contribution) written by one author or a group of authors that - presents the state of scientific knowledge of a subject area in a concise manner and - is directed at non-scientific professionals and/or the general public
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Example	Book/Anthology: Person/Author: Name / Title: Starting Page: Final Page:	Linser, Nadja; Köhler, Gundolf (2013): Chemie leicht gemacht - Lehrbuch für Allgemeinbildende Höhere Schulen Müller, Ludwig Farbstoffe und Färbetechniken 222 230
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Database Entry, Transfer-Oriented

Definition	Contribution of an individual author or a group of authors to a → <i>Database, Transfer-Oriented</i>	
Example	Person/Author: Name / Title: Year: Weblink:	Jung, Hilde Handlungsanleitung ergonomisches Sitzen, Heben und Tragen 2012 http://www.datenbank-praktischer-arbeitsschutz.at/122

Database, Transfer-Oriented

Definition	Electronic archive for structured, contextually connected datasets that are of relevance to the general public.	
Example	Person/Author: Name / Title: Subtitle: Year: Weblink:	Müller, Ludwig; Jung, Hilde Umweltenergie Datenbank zum Thema "Alternative Energieformen" 2010 http://www.umweltenergie-datenbank.at/

Electronic Publication, Transfer-Oriented

Definition	Transfer-oriented publication that was published on the internet. <u>Please note:</u> This type should only be used for electronic publications that cannot be classified as any other publication-type. Contributions in transfer-oriented online-magazines that carry an ISSN and/or can be matched with a publisher are to be recorded as → <i>Journal Article in Professional / Transfer-Oriented Journal</i> <u>Please note:</u> Reprints of previously published texts on the internet (e.g. through upload of a pdf-file onto one's own homepage or into a repository) are not to be recorded in the FLD.	
Example	Person/Author: Name / Title: Year: Weblink:	Jung, Hilde Der Bergbau im Halltal. Eine ethnologische Studie 2010 http://www.halltal.at/bergbau1

Encyclopaedia, Transfer-Oriented

Definition	A reference work written or edited by one author or a group of authors that - offers alphabetically sorted explanations, sometimes along with illustrations, of particular branches of knowledge and - is directed at non-scientific professionals or at the general public.	
Example	Person/Author: Name / Title: Year:	Musterfrau, Andrea Wörterbuch des Buchdruckerhandwerks 2012

Encyclopaedia Entry, Transfer-Oriented

Definition	A publication (contribution) of one author or a group of authors that - offers explanations sometimes along with illustrations of particular branches of knowledge and - is prepared and edited for non-scientific professionals or the general public The authorship of each entry has to be featured explicitly.	
Example	Book/Anthology: Person/Author: Name / Title:	Münz, Ines (2010): Lexikon der Mythologie Mustermann, Simon Prometheus

	Starting Page:	34
	Final Page:	35
	Volume:	2

Journal Article in Professional / Transfer-Oriented Journal

Definition	A publication that - presents the newest insights of a particular scientific subject area - is published in a transfer-oriented journal, i.e. a journal directed primarily at non-scientific professionals (“experts”)																															
Example	<table><tr><td>Personen / AutorInnen:</td><td colspan="2">Mustermann, Simon</td></tr><tr><td>* Titel:</td><td colspan="2">Schlaglichter bibelwissenschaftlicher Forschung in Tirol</td></tr><tr><td>Titelzusatz:</td><td colspan="2"></td></tr><tr><td>* Publikationsjahr:</td><td colspan="2">2009</td></tr><tr><td>Jahr: * von:</td><td>2009</td><td>bis: (JJJJ)</td></tr><tr><td>Beginnseite:</td><td colspan="2">100</td></tr><tr><td>Endeseite:</td><td colspan="2">106</td></tr><tr><td>Band:</td><td colspan="2">45</td></tr><tr><td>Heft:</td><td colspan="2">325</td></tr><tr><td></td><td colspan="2">(13793) Bibel heute, transferorientiert (0006-0593)</td></tr></table>		Personen / AutorInnen:	Mustermann, Simon		* Titel:	Schlaglichter bibelwissenschaftlicher Forschung in Tirol		Titelzusatz:			* Publikationsjahr:	2009		Jahr: * von:	2009	bis: (JJJJ)	Beginnseite:	100		Endeseite:	106		Band:	45		Heft:	325			(13793) Bibel heute, transferorientiert (0006-0593)	
Personen / AutorInnen:	Mustermann, Simon																															
* Titel:	Schlaglichter bibelwissenschaftlicher Forschung in Tirol																															
Titelzusatz:																																
* Publikationsjahr:	2009																															
Jahr: * von:	2009	bis: (JJJJ)																														
Beginnseite:	100																															
Endeseite:	106																															
Band:	45																															
Heft:	325																															
	(13793) Bibel heute, transferorientiert (0006-0593)																															

Newspaper Article

Definition	Written contribution by a member of the university in a daily or weekly newspaper or significant contribution to the article (such as opinion pieces, book reviews, interviews, etc.). Mere references in newspaper articles are not to be recorded.	
Example	Person/Author: Name / Title: Date: Medium: Language:	Musterfrau, Andrea Die Schule ans Kind anpassen 18.07.2012 Die Furche German

Other Publication, Transfer-Oriented,

Definition	Other publication by one author or a group of authors the scientific content of which has been prepared and edited for non-scientific professionals or the general public
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Schoolbook / Textbook, Non-Scientific

Definition	A publication written or edited by one author or a group of authors that - presents the state of scientific knowledge within a subject area in a concise manner and - is directed at non-scientific professionals or at the general public (e.g. textbooks for schools)	
Example	Person/Author: Name / Title: Subtitle: Year: Pages: ISBN: Publisher: Language:	Mustermann, Simon; Groß, Gerald Lehrbuch BWL Lehrbuch für Berufsbildende Höhere Schulen in Österreich 2012 254 978-3-5333-5526-1 Österreichischer Bundesverlag German

Lectures

= Presentation of scientific content to an audience that goes beyond the immediate research environment (institute, faculty), e.g. at scientific conferences, congresses, symposia, at expert meetings, in the field of knowledge transfer / further education / teacher training or to the general public.



Please Note: It is possible to record “**co-authorships**” in the “lectures” category within the types *Conference Lecture, Conference Lecture (Invited Lecture), Conference Lecture (Keynote Lecture), Poster Presentation, Lecture at Expert Conference, Lecture at Summer-/Winterschool, Lecture at Project Meeting / Research Cooperation Meeting, Guest Lecture and Lecture (Knowledge Transfer / Further Education)*. The names of the lecturer and the co-authors are to be entered into the respective input-fields.

Conference Lecture

Definition	Lecture that presents (own) scientific knowledge/findings at a conference, convention, symposium etc. whereby the lecture typically (not necessarily) is delivered on the basis of a previous application (e.g. by having submitted an abstract according to the “Call for Papers”).	
Example	Conference:	Identitätsproblematik und Identitätsfindung in der Literatur der 90er. Internationales Symposion
	Person/Author:	Jung, Hilde
	Name / Title:	Das Problem der spaltungsbedrohten Identität bei Max Frisch
	Date:	02.03.2012
	Language:	German

Conference Lecture (Invited Lecture)

Definition	Scientific lecture at a conference, convention, symposium etc. whereby - the lecture is delivered following a formal invitation by the organizer and - the lecture is listed in the conference programme as ‘invited’ or similar.
Example	* Konferenz: (13323) 3. Internationale Konferenz der Vereinigung österreichischer Architekturtheoretiker, Wien, 13.02.2008 - 15.02.2008. (40) Suchen nach: Vortragende/r: Müller, Ludwig Co-AutorInnen: Mustermann, Simon; Groß, Gerald * Titel: Die architektonische Entwicklung der Stadt Innsbruck von 1980 bis in die Gegenwart * Datum: 14.02.2008 (TT.MM.JJJJ) Sprache: Englisch Suchen nach:

Conference Lecture (Keynote)

Definition	Scientific lecture at a conference, convention, symposium etc. whereby - the lecture is delivered following a formal invitation by the organizer and - the lecture is listed in the conference programme as 'Keynote' or similar	
Example	Conference: Person/Author: Name / Title: Date:	27 th Conference on Computers, Freedom & Privacy Musterfrau, Andrea Keynote: Impact of the Web on Globalisation 21.07.2011

Guest Lecture	
Definition	Scientific lecture at a scientific or academic institution outside the University of Innsbruck. Typically as an individual lecture or a lecture in the context of colloquia, lecture series, seminars etc.
Example	Personen / AutorInnen: Jung, Hilde Bsp.: Musterfrau, Karin; Mustermann, Karl * Name / Titel: Möglichkeiten und Grenzen von „Cloud Computing“ Datum: * von: 24.04.2007 bis: (TT.MM.JJJJ) * Institution: Technische Universität München (TU München), München Suchen nach: Sprache: Deutsch Suchen nach:

Lecture at Expert Conference	
Definition	A lecture in which scientific insights are presented at a conference or convention of non-scientific professionals (“experts”).
Example	Conference: Person/Author: Name / Title: Date: Jahrestagung des österreichischen Baustatikerverbandes. Musterfrau, Andrea Zwischen Sicherheit und Kostenfalle. Die neuen Baustatiknormen. 07.06.2011

Lecture at Project Meeting / Research Cooperation Meeting	
Definition	A lecture, which presents scientific findings and is held during a (third party funded) project meeting or a research cooperation meeting.
Example	Conference: Persone/Author: Name / Title: Date: 3rd Meeting of the EU-Project INUENDO Musterfrau, Andrea Automated Indexing of Newspaper Clippings 07.06.2012

Lecture at Summer-/Winterschool	
Definition	A lecture held in the context of a summer- or winterschool
Example	Conference: Person/Author: Name / Title: Date: Helsinki Summer School 2011 Musterfrau, Andrea Zur Theorie der doppelten Enkodierung 07.06.2011

Lecture (Knowledge Transfer / Further Education)	
Definition	A lecture held in the context of a knowledge transfer event in front of non-scientific experts (cf. also → <i>Lecture at Expert Conference</i>). Lectures of this type are characterized as follows: - they are directed at an audience from the relevant vocational field - they are held at events that are not organized like a conference <u>Please note:</u> Secondary employment (such as a teaching position at a non-university educational establishment) is NOT to be recorded.
Example	Person/Author: Namen/Title: Date: Institution: Müller, Ludwig Die ÖNorm 2222 im Praxiseinsatz von Bauverträgen 10.10.2003 – 11.10.2003 Tiroler Architektenkammer

Poster Presentation	
Definition	A presentation of scientific findings in the form of posters (poster sessions) at conferences, conventions, symposia etc.

Example	Typ:	Posterpräsentation
	* Konferenz:	(13323) 3. Internationale Konferenz der Vereinigung österreichischer Architekturtheoretiker, Wien, 13.02.2008 - 15.02.2008. (40)
	Suchen nach:	
	Vortragende/r:	Groß, Gerald
	Co-AutorInnen:	Mustermann, Simon; Müller, Ludwig
	* Titel:	Die Stadt Innsbruck im Jahr 2020
	* Datum:	13.02.2008 (TT.MM.JJJJ)
Sprache:	Englisch	
Suchen nach:		

Public Lecture

Definition	Lecture held in the context of an event, organized for the general public. <u>Please note:</u> Lectures at schools (except teachers' training courses) are also to be recorded as public lectures. Similarly, lectures held in the context of events such as "Junge Uni" or "Die lange Nacht der Forschung" or lectures during field trips or at adult education centres etc. are also to be entered into this category.	
Example	Person/Author: Name / Title: Date: Medium:	Jung, Hilde; Groß, Gernot Eine Reise durch Mikro- und Makrokosmos 01.10.2012 Lange Nacht der Forschung

Session Chairperson / Discussant

Definition	Moderator of a conference section, direction or participation in a panel discussion in the context of scientific conventions, conferences, symposia etc. <u>Please note:</u> Moderation services for individual lectures or public events are not recorded in the FLD. <u>Please note:</u> Participation in public panel discussions appearing in a programme can be recorded as public lectures.	
Example	Conference: Person/Author: Name / Title: Date:	27 th International Conference on Mobile Communication Mustermann, Simon Moderation von Session 3: Wireless Networks 08.03.2012

Teachers' Training Course

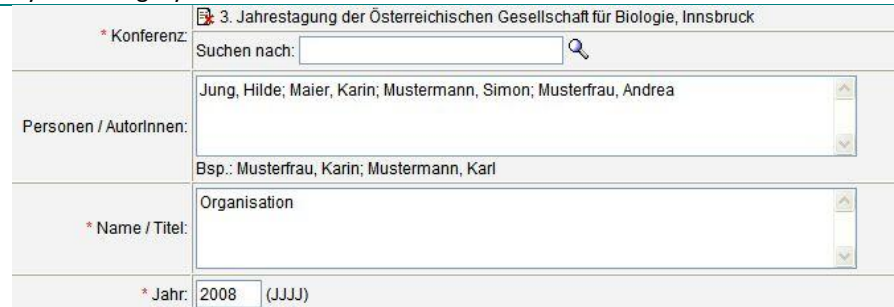
Definition	A lecture (or series of lectures) held in the context of further education or advanced training for - prospective or practising teachers - carried out by actively employed members of the University of Innsbruck <u>Please note:</u> Secondary employment (such as a teaching position at a non-university educational establishment) is NOT to be recorded.	
Example	Personen / AutorInnen: * Titel: Datum: * von: 29.08.2009 bis: (TT.MM.JJJJ) * Institution:	Mustermann Simon Kosten-Preis-Theorie und Leontief-Modell (3934) Pädagogische Hochschule Vorarlberg, Feldkirch. Suchen nach:

Research Projects and Scholarships

Since May 2006 third-party funded projects are recorded via the VIS-tool “Projektdatenbank” (project database) and are integrated into the FLD automatically. If you have any further questions please contact the project.service.office (<http://www.uibk.ac.at/projektservice/index.html.en>).

Organisation of Events

- = Organisation of scientific conferences or conventions
- = Organisation of exhibitions and
- = Memberships in scientific committees of conferences

Congress / Conference (Organisation)	
Definition	Organisation of conferences, conventions, symposia, workshops etc., whereby the event was organized by employees or organizational units of the University of Innsbruck. <u>Please note:</u> The organisation of lecture series, individual lectures or public events is not comprised by this category.
Example	

Membership in Scientific Committee of a Conference									
Definition	Activity as a member of the “scientific committee” of a conference. <u>Please note:</u> Referee activities for conferences can also be entered into this category.								
Example	<table border="1"> <tr> <td>Conference:</td><td>12th Conference of the European Society of Developmental Psychology</td></tr> <tr> <td>Person/Author:</td><td>Mustermann, Simon</td></tr> <tr> <td>Name / Title:</td><td>Head of Scientific Committee</td></tr> <tr> <td>Year:</td><td>2011-2012</td></tr> </table>	Conference:	12 th Conference of the European Society of Developmental Psychology	Person/Author:	Mustermann, Simon	Name / Title:	Head of Scientific Committee	Year:	2011-2012
Conference:	12 th Conference of the European Society of Developmental Psychology								
Person/Author:	Mustermann, Simon								
Name / Title:	Head of Scientific Committee								
Year:	2011-2012								

Scientific / Artistic Exhibition (Organisation)							
Definition	Organisation of an exhibition at which scientific findings or artistic products are presented. <u>Please note:</u> If an exhibition of <i>one's own works</i> has been organised, this should be registered only in the category → <i>Artistic Exhibition</i>, since this category documents both accomplishments.						
Example	<table border="1"> <tr> <td>Person/Author:</td><td>Musterfrau, Andrea; Maier, Karin; Groß, Gerald</td></tr> <tr> <td>Name/Title:</td><td>„Auf den Spuren der Römer. Eine archäologische Zeitreise“, Ausstellung im Ferdinandeum Innsbruck</td></tr> <tr> <td>Year:</td><td>2012</td></tr> </table>	Person/Author:	Musterfrau, Andrea; Maier, Karin; Groß, Gerald	Name/Title:	„Auf den Spuren der Römer. Eine archäologische Zeitreise“, Ausstellung im Ferdinandeum Innsbruck	Year:	2012
Person/Author:	Musterfrau, Andrea; Maier, Karin; Groß, Gerald						
Name/Title:	„Auf den Spuren der Römer. Eine archäologische Zeitreise“, Ausstellung im Ferdinandeum Innsbruck						
Year:	2012						

Professional Posts and Affiliations

= The exercise of important (!) functions in various scientific unions, societies and other associations.

Please note: Simple memberships in clubs are not to be recorded in the FLD.

(Key) Function in Scientific Institution / Board

Definition	(Key) function in a scientific organisation (e.g. scientific societies, scientific associations etc.), a non-university research institute or a scientific (or scientific-administrative) board Please note: This is a very broad category, covering memberships in scientific advisory boards, steering committees, functions as spokespersons of Research Areas of the University of Innsbruck, various university posts and board memberships in (scientific) associations. <u>Please note:</u> In case of an open-ended activity, please enter 31.12.9999 as an end date	
Example	Person/Author: Name / Title: Date: Institution:	Mustermann, Gernot Wissenschaftlicher Leiter, [Generaldirektor], [Präsident], [Vorstand] etc. 01.01.2010 – 31.12.2012 Institut für Quantenoptik und Quanteninformation der ÖAW

Member of Appointment / Curriculum / Habilitation Committee

Definition	Participation in an appointment / curriculum or habilitation committee as a chair, member of the committee or referee	
Example	Person/Author: Name / Title: Date: Institution:	Mustermann, Simon Gutachter im Berufungsverfahren Professur "Mikrobiologie" 2012 Universität Wien

Member of Expert / Technical / Standards Committee

Definition	Membership in a national or international expert, technical or standards committee <u>Please note:</u> In case of an open-ended activity, please enter 31.12.9999 as the end date.	
Example	Person/Author: Name/Title: Date: Institution:	Musterfrau, Andrea Mitglied im Ausschuss "Netze und Evolutionäre Algorithmen" 01.01.2012 – 01.01.2013 VDI – Verein Deutscher Ingenieure

Member of (Inter-)National Committee

Definition	Membership in a national or international committee <u>Please note:</u> In case of an open-ended activity, please enter 31.12.9999 as the end date.	
Example	Person/Author: Name/Title: Date: Institution:	Musterfrau, Andrea Mitglied der Arbeitsgruppe "Umsetzung der EU-Wasserrahmenrichtlinie im Einzugsgebiet der Donau" 01.01.2006 – 31.12.2012 Internationale Kommission zum Schutz der Donau (IKSD)

Member of Parliamentary Enquiry

Definition	Participation in an parliamentary enquiry	
Example	Person/Author: Name/Title: Date: Institution:	Mustermann, Simon Teilnahme an der Parlamentarischen Enquete zum Copyright 07.03.2010 Nationalrat - Wien

Member of Scientific / Artistic Jury

Definition	Function as a jury member in a scientific or artistic jury.	
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Example	Person/Author: Name / Title: Date: Institution:	Mustermann, Simon Mitglied der Jury des "Architecture Award Tirol 2012" 01.03.2011-31.03.2012 Architekturkammer Tirol
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Review / Referee Activity for Funding Institution

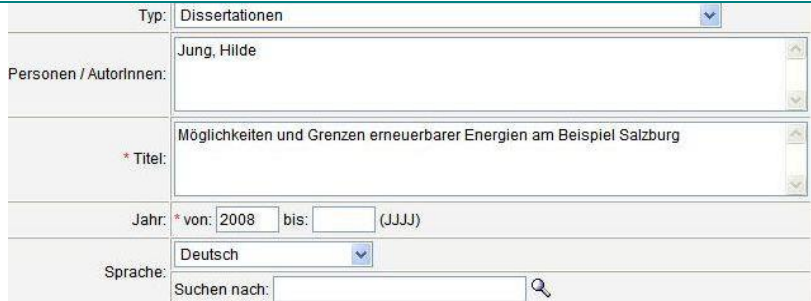
Definition	Role as a referee for research funding institutions such as FWF Austrian Science Fund, FFG Austrian Research Promotion Agency, DFG etc. <u>Please note:</u> Please consider that this category registers the function only, not the drawing up of individual reviews or evaluations! I.e., even if a series of reviews has been produced for a research funding institution, only one entry into the FLD - specifying the period during which the function was carried out - is necessary. The number of reviews produced can be entered into the description-field. <u>Please Note:</u> In case of an open-ended activity, please enter 31.12.9999 as the end date.	
Example	Person/Author: Name / Title: Date: Institution:	Mustermann, Simon Gutachter für Forschungsförderungsanträge 01.01.2005 – 31.12.2013 DFG – Deutsche Forschungsgemeinschaft

Review / Referee Activity for Journal

Definition	Role as a member of the board of reviewers or as a referee / review editor for a scientific publication such as a journal, a series, a publishing house etc. <u>Please note:</u> Please consider that this category registers the function only, not the drawing up of individual reviews or evaluations! I.e., even if a series of reviews has been produced for a journal, only one entry into the FLD - specifying the period the function was carried out - is necessary. However, the number of reviews produced can be entered into the description-field. <u>Please note:</u> This category is used for referee activities for publications only. Reviews and evaluations for conferences are to be registered in → <i>Membership in Scientific Committee of a Conference</i> <u>Please note:</u> In case of an open-ended activity, please enter 31.12.9999 as the end date.	
Example	Personen / AutorInnen: Müller, Ludwig Bsp.: Musterfrau, Karin; Mustermann, Karl * Name / Titel: Gutachter Datum: * von: 01.01.2009 bis: 31.12.2009 (TT.MM.JJJJ) * Institution: Journal of Physical Chemistry Suchen nach: [Suchfeld] 🔍 Sprache: Englisch Suchen nach: [Suchfeld] 🔍	

Academic Activities and Achievements

Since 2008 the categories **Supervised Diploma Thesis**, **Supervised Doctoral Thesis** and **Supervised Master Thesis** are automatically extracted from the database of the examination division and integrated into the FLD and thus, cannot be recorded manually. The reason why supervisions are sometimes not shown is that the theses were not officially declared or declared for the wrong institute. In case the record of a supervision is missing, please contact the Research Information Unit.

Doctoral Thesis	
Definition	Completed doctoral thesis of a member of the institute; <u>Please note</u>: Doctoral theses that have not been completed yet are not to be registered in the FLD. The sole criterion to record doctoral theses in the FLD is the completion of the thesis along with the graduation. <u>Please note</u>: Doctoral theses released by a publisher are to be recorded additionally in → <i>Monograph, Scientific</i>.
Example	

Honorary Degree / Honorary Membership in Scientific / Artistic Association							
Definition	Conferral of an honorary degree on a member of a department or the honorary membership of a member of a department in national or international artistic or scientific associations .						
Example	<table> <tr> <td>Person/Author:</td><td>Musterfrau, Andrea</td></tr> <tr> <td>Name/Title:</td><td>Verleihung der Ehrendoktorwürde (Dr. h.c.) der Universität Budapest</td></tr> <tr> <td>Year:</td><td>2012</td></tr> </table>	Person/Author:	Musterfrau, Andrea	Name/Title:	Verleihung der Ehrendoktorwürde (Dr. h.c.) der Universität Budapest	Year:	2012
Person/Author:	Musterfrau, Andrea						
Name/Title:	Verleihung der Ehrendoktorwürde (Dr. h.c.) der Universität Budapest						
Year:	2012						

Other Academic Activity							
Definition	Other academic activity, that cannot be classified in another category <u>Please note</u>: This is a very broad category, in which particularly guest professorships or supervised dissertations at other universities etc. are to be registered.						
Example	<table> <tr> <td>Person/Author:</td><td>Müller, Ludwig</td></tr> <tr> <td>Name/Title:</td><td>Gastprofessur an der Universität Uppsala</td></tr> <tr> <td>Year:</td><td>2010</td></tr> </table>	Person/Author:	Müller, Ludwig	Name/Title:	Gastprofessur an der Universität Uppsala	Year:	2010
Person/Author:	Müller, Ludwig						
Name/Title:	Gastprofessur an der Universität Uppsala						
Year:	2010						

Postdoctoral Qualification							
Definition	Postdoctoral qualification of a member of one of the departments of the University <u>Please note</u>: The conferral of a permission to teach a specific subject has to be registered – not the title of the habilitation treatise. Habilitation treatises released by a publisher are to be recorded additionally in → <i>Monograph, Scientific</i>						
Example	<table> <tr> <td>Person/Author:</td><td>Maier, Karin</td></tr> <tr> <td>Name/Title:</td><td>Erteilung der Lehrbefugnis für das Fach "Informatik"</td></tr> <tr> <td>Year:</td><td>2010</td></tr> </table>	Person/Author:	Maier, Karin	Name/Title:	Erteilung der Lehrbefugnis für das Fach "Informatik"	Year:	2010
Person/Author:	Maier, Karin						
Name/Title:	Erteilung der Lehrbefugnis für das Fach "Informatik"						
Year:	2010						

Scientific / Artistic Award							
Definition	Prize or award conferred upon a member of the department for his or her scientific or artistic accomplishments						
Example	<table> <tr> <td>Person/Author:</td><td>Maier, Karin</td></tr> <tr> <td>Name/Title:</td><td>Felix-Sümmerling-Preis für Denkmalpflege</td></tr> <tr> <td>Year:</td><td>2010</td></tr> </table>	Person/Author:	Maier, Karin	Name/Title:	Felix-Sümmerling-Preis für Denkmalpflege	Year:	2010
Person/Author:	Maier, Karin						
Name/Title:	Felix-Sümmerling-Preis für Denkmalpflege						
Year:	2010						

Other Scientific or Artistic Activities

= Artistic and scientific accomplishments, the results of which do not manifest themselves in the form of scientific publications or lectures

Artistic Exhibition

Definition	Presentation of one's own artistic works (e.g. an architectural model) in the context of a solo or group exhibition <u>Please Note:</u> It is important to enter the title of the exhibition as well as the venue in the title-field.	
Example	Person/Author: Name/Title: Year:	Groß, Gerald Einzelausstellung „Entwürfe 2006-2009“, AZW Wien 2010

Field Research / Excavation / Mapping

Definition	Scientific activities undertaken in the context of archeological, biological or geological field research etc. outside the usual working place This category covers not only archeological excavations, surveys and scientific documentations of archeological bequests, but also illustrations of geographical, geological, astronomical etc. facts in two-dimensional depiction. The inventories of zoological or botanical species and their graphic illustration, architectural documentations as well as glaciological measurements are also to be entered into this category.	
Example	Person/Author: Name/Title: Year:	Mustermann, Gerald; Groß, Gerald Archäologische Ausgrabung in einer römischen Siedlungsstelle 2012
Example	Person/Author: Name/Title: Year:	Mustermann, Gerald Floristische Kartierung Kanaltal und Julische Alpen, Italien 2012

Other Artistic Activity

Definition	Artistic activities, the results of which do not manifest themselves in the form of publications and cannot be classified into any other category. Please Note: This category also covers the participation in competitions of architects as well as the artistic activities in the context of the conservation of artworks and buildings (restoration).	
Example	Person/Author: Name/Title: Year:	Maier, Karin Wettbewerbsteilnahme „Umgestaltung Anichstraße“, Innsbruck 2012

Other Scientific Activity

Definition	Scientific activities, the results of which do not manifest themselves in the form of scientific publications or lectures and cannot be classified into any other category.	
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Processing of Sample Material

Definition	Scientific processing of sample material	
Example	Person/Author: Name/Title: Year:	Müller, Ludwig; Jung, Hilde Bearbeitung von Probenmaterial am Spitzberg 2008 [or: 2005-2008]

Scientific Processing of Archive / Collection / Decedent's Estate

Definition	The installation and / or processing of an archive or documentation or the scientific reprocessing of a decedent's estate or of a scientific collection	
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Example	Person/Author: Name/Title: Year:	Musterfrau, Sandra; Groß, Gerald Aufnahme und Bearbeitung der russisch-georgischen Dokumentationsunterlagen und der Funde der Ausgrabungen in Georgien 2011-2013
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