

## Criteria for BA Theses (Faculty of Language, Literature and Culture)

FOR YOUR INFORMATION ONLY – PLEASE DO NOT FILL IN BUT USE THE GERMAN FORM INSTEAD.

|                                                                                                                                 |                                |           |           |           |           |           |           |           |           |  |
|---------------------------------------------------------------------------------------------------------------------------------|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
| <b>Name:</b>                                                                                                                    | <b>Title of the BA thesis:</b> |           |           |           |           |           |           |           |           |  |
| <b>Points</b>                                                                                                                   | <b>10P</b>                     | <b>9P</b> | <b>8P</b> | <b>7P</b> | <b>6P</b> | <b>5P</b> | <b>4P</b> | <b>3P</b> | <b>2P</b> |  |
| <b>Content-Based Criteria</b>                                                                                                   |                                |           |           |           |           |           |           |           |           |  |
| ① Knowledge of the topic and relevant secondary sources                                                                         |                                |           |           |           |           |           |           |           |           |  |
| ② Presentation of goal, content, method, and (research) question                                                                |                                |           |           |           |           |           |           |           |           |  |
| ③ Clarity and depth of the analysis                                                                                             |                                |           |           |           |           |           |           |           |           |  |
| ④ Independent research and critical reflection of the topic / complete citations, no plagiarism                                 |                                |           |           |           |           |           |           |           |           |  |
|                                                                                                                                 |                                |           |           |           | <b>6P</b> | <b>5P</b> | <b>4P</b> | <b>3P</b> | <b>2P</b> |  |
| <b>Formal Criteria</b>                                                                                                          |                                |           |           |           |           |           |           |           |           |  |
| ⑤ Correct and stylistically appropriate use of language                                                                         |                                |           |           |           |           |           |           |           |           |  |
| ⑥ Following academic conventions (correct and consistent citation, footnotes, bibliography)                                     |                                |           |           |           |           |           |           |           |           |  |
| ⑦ Presentation of the thesis (layout, parts of the thesis such as table of contents, appendices, and glossaries, illustrations) |                                |           |           |           |           |           |           |           |           |  |
| <b>Total points:</b>                                                                                                            | Thesis advisor:                |           |           |           |           |           |           |           |           |  |

Please note:

If **fewer than four points** are awarded for criterion ④ “Independent research and critical reflection of the topic / complete citations, no plagiarism,” the entire thesis is to be assessed negatively.

### Points and Grades

**58–55 P = sehr gut / very good (1)**

**54–47 P = gut / good (2)**

**46–39 P = befriedigend / satisfactory (3)**

**38–31 P = genügend / sufficient (4)**

Supplement: descriptors

|            | Content-Based Criteria                                                                                                                                                                                                                                                                                                                                                                                                     |           | Formal Criteria                                                                                                                                                                                             |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>10P</b> | <p>Very good knowledge of the topic and the relevant secondary sources</p> <p>Very good presentation of the goal, content, and method and extremely convincing answer to the (research) question</p> <p>Very good quality of the analysis (results) as well as very plausible and systematic line of argumentation</p> <p>Independent research and critical reflection of the topic / complete citations</p>               | <b>6P</b> | <p>Flawless and stylistically highly appropriate use of language</p> <p>Extremely correct and consistent citations etc.</p> <p>Outstanding presentation regarding clarity and completeness</p>              |
| <b>9P</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>5P</b> |                                                                                                                                                                                                             |
| <b>8P</b>  | <p>Good knowledge of the topic and the relevant secondary sources</p> <p>Good presentation of the goal, content, and method and convincing answer to the (research) question</p> <p>Good quality of the analysis (results) as well as plausible and systematic line of argumentation</p> <p>Largely independent research and critical reflection of the topic / largely complete citations</p>                             | <b>4P</b> | <p>Correct and stylistically appropriate use of language</p> <p>Mostly correct and consistent citations etc.</p> <p>Presentation mostly meets the expectations of a university-level thesis.</p>            |
| <b>7P</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>3P</b> |                                                                                                                                                                                                             |
| <b>6P</b>  | <p>Clearly recognizable knowledge of the topic and the relevant secondary sources</p> <p>Clearly recognizable presentation of the goal, content, and method and clearly recognizable answer to the (research) question</p> <p>Clearly recognizable analysis (results) and line of argumentation</p> <p>Clearly recognizable independent research and critical reflection of the topic / clearly recognizable citations</p> | <b>2P</b> | <p>Incorrect use of language and stylistic flaws.</p> <p>Inaccurate and inconsistent citations etc.</p> <p>Presentation does not or only partially meets the expectations of a university-level thesis.</p> |
| <b>5P</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                             |
| <b>4P</b>  | <p>Sufficient knowledge of the topic and the relevant secondary sources</p> <p>Sufficient presentation of the goal, content, and method and sufficient approaches to answer to the (research) question</p> <p>Sufficient analysis (results) and line of argumentation</p> <p>Sufficient independent research and critical reflection of the topic / sufficient citations</p>                                               |           |                                                                                                                                                                                                             |
| <b>3P</b>  |                                                                                                                                                                                                                                                                                                                                                                                                                            |           |                                                                                                                                                                                                             |
| <b>2P</b>  | <p>Insufficient knowledge of the topic and the relevant secondary sources</p> <p>Insufficient presentation of the goal, content, and method and superficial approaches to answer to the (research) question</p> <p>Insufficient analysis (results) and line of argumentation</p> <p>Insufficient independent research and critical reflection of the topic / insufficient or missing citations</p>                         |           |                                                                                                                                                                                                             |