**Mobility Agreement  
Staff Mobility for Teaching**

**The teaching staff member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name(s) |  | First name(s) |  |
| Seniority[[1]](#endnote-1) |  | Nationality[[2]](#endnote-2) |  |
| Sex [*M/F/U*] |  | Academic year | 2023/24 |
| e-mail |  | phone |  |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | **Universität Innsbruck** | Size of enterprise[[3]](#endnote-3)  (if applicable) | large |
| Erasmus code  (if applicable) | **A INNSBRU01** | Department/unit | International Relations Office |
| Address | Innrain 52,  6020 Innsbruck | Country/ Country code[[4]](#endnote-4) | Austria AT |
| Contact person  name and position | Larissa Jenewein Erasmus+ Institutional Coordinator | Contact person  e-mail / phone | Erasmus@uibk.ac.at +43 512 507 32410 |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Department/unit |  |
| Erasmus code |  |
| Address |  | Country/ Country code4 |  |
| Contact person name and position |  | Contact person e-mail / phone |  |

#### For guidelines, please look at the end notes on page 3.

**Section to be completed BEFORE THE MOBILITY**

#### **I. PROPOSED MOBILITY PROGRAMME**

Planned period of the teaching activity (**excluding travel days**): from *[day/month/year]* till *[day/month/year]*

Duration (days, **excluding travel days and private interruption days**): ………………….

Additional day for travel needed before the first day of the activity abroad

Additional day for travel needed following the last day of the activity abroad

Main subject field[[5]](#endnote-5): ………………….

Level (select the main one): Short cycle (EQF level 5); Bachelor or equivalent first cycle (EQF level 6); Master or equivalent second cycle (EQF level 7); Doctoral or equivalent third cycle (EQF level 8)

Number of students at the receiving institution benefiting from the teaching programme: ………………

Number of teaching hours: ………………… (minimum 8 hours per week)

Language of instruction: ……………………………………..

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| **Overall objectives of the mobility:** |

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| **Training activity to develop pedagogical and/or curriculum design skills** (if yes, the minimum number of teaching hours can be reduced)**:**  Yes  No |

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| --- |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |

|  |
| --- |
| **Content of the teaching programme:** |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):** |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[6]](#endnote-6) this document, the teacher, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teacher will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teacher and receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

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| **The teaching staff member**  Name:  Signature: Date: |

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| --- |
| **The receiving institution**  Responsible person:  Signature: Date: |

|  |
| --- |
| **The sending institution**  Responsible Person : Larissa Jenewein, MA MSc, Erasmus+ Institutional Coordinator  Signature:  Date: |

1. **Seniority:**  Junior (approx. < 10 years of experience), Intermediate (approx. > 10 and < 20 years of experience) or Senior (approx. > 20 years of experience).  
    [↑](#endnote-ref-1)
2. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#endnote-ref-2)
3. **Size:** according to the number of staff, the enterprise should be defined as small (1-50), medium (51-250) or large (>251). [↑](#endnote-ref-3)
4. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#endnote-ref-4)
5. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is to the subject taught. [↑](#endnote-ref-5)
6. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or digital signatures may be accepted, depending on the national legislation. [↑](#endnote-ref-6)