

# Information about

## the Innsbruck Doctoral College

### **Gender and Gender Relations in Transformation**

at the University of Innsbruck  
as of May 2026

#### 1. Preamble

The Innsbruck Doctoral College “Gender and Gender Relations in Transformation” (IDC Gender) serves to train PhD researchers in the field of Gender Studies as part of their doctoral programs at the University of Innsbruck. The IDC Gender provides an academic and interdisciplinary program under supervision of professors of the University of Innsbruck.

The members of the IDC Gender must actively participate to the realization of the aims, the fulfillment of the tasks, as well as to the administration of the IDC Gender in accordance with the regulations laid down in the Statutes. This includes attending events organized by the Doctoral College, actively participating in the committee work and helping to design the program. All information, event announcements, statutes, etc. can be found on the IDC Gender website: <https://www.uibk.ac.at/en/dk-gender/>.

#### 2. Study Program

Year 1:	Onboarding and 2-day dissertation workshop (oral presentation)
Year 1/Year 2:	Reading course and theory or methodology course (courses offered by the IDC)
Year 2:	2-day dissertation workshop (text or dissertation chapter)
Year 3:	2-day dissertation workshop (text or dissertation chapter)

To obtain the IDC certificate, PhD researchers must participate in a reading course and a theory or methodology course during the first four semesters, either as part of their curriculum or in addition to it, with a specific focus on topics of the IDC Gender. In addition, participation in the annual IDC Gender dissertation workshop is mandatory (with an oral presentation within the first year and a written text or dissertation chapter in the second and third years).

PhD researchers are encouraged to participate in workshops, research meetings, lecture series, etc., both within the IDC Gender and internationally (especially in InterGender courses), as well as to initiate their own formats (e.g., reading groups, writing groups, workshops, lecture series, film evenings, etc.).

**InterGender:** Members of the IDC Gender have the opportunity to participate in the European study program InterGender (<https://liu.se/en/research/intergender>), and especially in the networking of international PhD researchers. In addition, one PhD researcher and one Faculty Member can participate in the annual InterGender meeting as representatives of the UIBK.

Participation in an InterGender course can be credited in the DK study programme instead of a reading course or theory/method course. The application for recognition must be submitted in writing to the co-leader BEFORE participating in the course and wait for approval.

### 3. Committees and meetings of the IDC Gender; further services

- Annual meeting of PhD researchers
- Annual Faculty Assembly (Active and Associate Faculty)
- Annual General Assembly of the IDC (Faculty, PhD researchers, Co-Speakers, and Coordinator – as part of the dissertation workshop).
  
- Annual onboarding of new PhD researchers in October
- IDC consultation hours with the Co-Speakers, the Coordinator, and, if necessary, the representatives of PhD researchers once per semester.
- **Rooms:** rooms at the University of Innsbruck can be booked for specific times for joint writing and working (workshops, writing groups, etc.) through the IDC Coordinator. These are not permanent workspaces, but temporary room bookings that can be used for events or writing groups.

### 4. Funding

#### Funding for academic initiatives of PhD researchers

- The IDC provides €300-600 per year for PhD researchers' academic or science-supporting self-initiated formats (approval by Faculty, amount depending on travel funds).
- Applications are submitted to the Coordinator and reviewed by the Co-Speakers.

#### Funding for conference travels (for PhD researchers without employment)

- PhD researchers who are not employed by the university may apply for conference travel funding through the IDC Gender.
- A maximum of €500 in funding can be applied for by each person per year.
- Applications are submitted to the Coordinator and reviewed by the Co-Speakers.
- Original receipts and invoices as well as payment confirmations are required for the reimbursement. All receipts must be submitted to the Coordinator of the IDC Gender no later than one month after the start of the trip.
- The funding can also be used for the DK-X-Change of the University of Innsbruck (<https://www.uibk.ac.at/en/epos/doctoral-college/dk-x-change/>).

### Funding for participation in the DK-X-Change (for doctoral students with employment)

- Doctoral candidates with an employment relationship at the university have the opportunity to apply for a maximum of 100€ per year for participation in the DK-X-Change of the University of Innsbruck: <https://www.uibk.ac.at/en/epos/doctoral-college/dk-x-change/>
- The application is made via the coordination, the examination of the application by the co-management.
- The original receipts and invoices as well as the payment confirmations are required for the settlement of the subsidies. All receipts must be submitted to the DK Gender Coordinator, the latest submission date is one month after the start of the trip.

### 5. Responsibilities of the PhD researchers

- Complete and fulfill the requirements of the respective doctoral program curriculum in which they are enrolled.
- Carefully read and promptly respond to communications from the IDC Coordinator.
- Update their own IDC website regularly (at least once a year) by working with the IDC Coordinator.

### 6. Completion of the IDC Gender

**BEFORE submitting the dissertation:** At least two weeks before PhD researchers submit their dissertation to the Examination Office, the Coordinator of the IDC Gender must be informed of the upcoming completion. The Coordinator informs the Examination Office of the person's participation in the doctoral program. The Examination Office archives the information in the study file (VIS:online).

**Issuance of final documents:** The Examination Office will note in the Diploma Supplement (an appendix to the diploma): 6.1. "Further information" that the doctoral candidate has participated in the IDC.

**Planning the oral defense of the PhD thesis:** The date of the defense must be communicated to the Coordinator of the IDC Gender office in good time.

**Issuance the Diploma Supplement (certificate and confirmation of participation in the doctoral program):** The Coordinator prepares the certificate together with the Co-Speakers. This is conferred after the oral examination.

## Contact

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## Coordinator

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