

Instructions: publication of the results

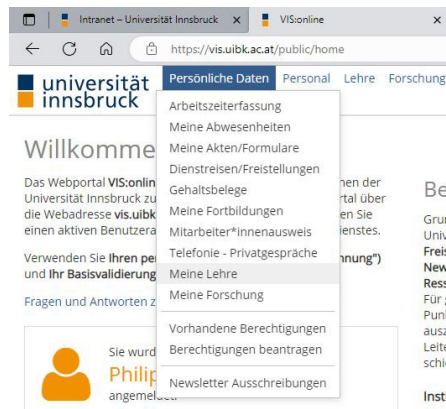
Teachers can publish the reports in LFU:online (visible to all members of the university). In the interests of transparency and appreciation of the feedback, the Vice-Rector for Teaching and Students expressly recommends the presentation of the results.

contact: QA team

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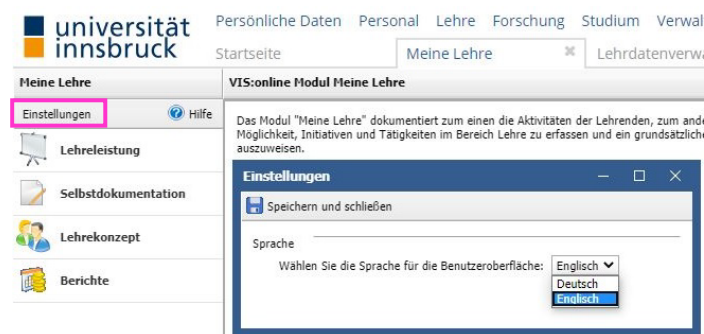
Publish LVA reports

→ The publication and language setting can be changed in VIS-Online under the menu item **Persönliche Daten – Meine Lehre**.



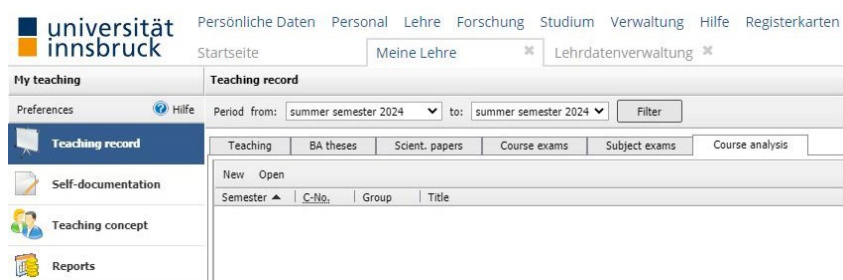
Changing the language setting

- Select the **Einstellungen** (Preferences) in the Meine Lehre (My teaching) area on the left-hand panel.
- Select the appropriate **language** from the drop-down menu.
- The language setting in VIS-online is changed in the selected language.



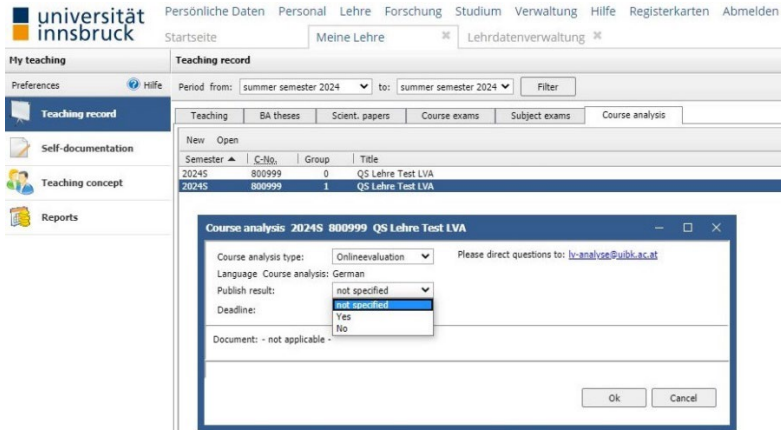
Selection of the semester of the LV analysis

- In the **Teaching record** area (left panel), select the Course analysis tab.
- Select the relevant **semester** in the Period tab.
- Click on **Filter**.



Select course and publish result

- The results list shows you which courses are being evaluated in the selected semester.
- Double-click on the course whose report you would like to publish.
- A new window opens for the selected course.
 - Publish result: please note the option **"Yes"**.
The publications in OLAT are always without comments.
- Click **OK** in the window (bottom right). The window closes and you are back in your teaching record view.



The screenshot shows the 'Hy teaching' interface. The main window is titled 'Teaching record' and displays a table of courses. A dialog box titled 'Course analysis: 2024S 800999 QS Lehre Test LVA' is open, showing the following fields:

Semester	C-No.	Group	Title
2024S	800999	0	QS Lehre Test LVA
2024S	800999	1	QS Lehre Test LVA

The dialog box contains the following information:

- Course analysis type: Onlineevaluation
- Language Course analysis: German
- Publish result: not specified
- Deadline: not specified
- Document: - not applicable

The 'Publish result' dropdown menu is open, showing the options 'Yes' and 'No'. The 'Yes' option is selected. The dialog box also includes 'OK' and 'Cancel' buttons.