

International Student Guide

Leopold-Franzens-Universität





Welcome

Congratulations on choosing the University of Innsbruck for your studies abroad. Our university offers a full programme of studies. You have chosen a university not only at the centre of the Alps but also at the centre of Europe! Starting from Innsbruck you can take a day trip to Vienna, Salzburg, Venice or Munich. Getting to know new people and places is an exciting experience and opens ones horizons beyond compare. We look forward to welcoming you and sincerely hope your stay in Austria will be a pleasant and rewarding one.

This guide was primarily conceived with Erasmus students in mind though we have tried our best to deal with the relevant issues for all incoming students and to eliminate every obstacle on your way to the University of Innsbruck. We are here to lend a helping hand whenever necessary. There is however always room for improvement and we are grateful for your suggestions.

The Erasmus Team of the International Office



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I. General Information

Geography

Austria lies at the very heart of southern Central Europe having common borders with eight other countries and covers a total area of 84.000 km² making it a little larger than Scotland and smaller than Portugal. Austria is 590 km long east-west and 290 km north-south at its broadest point. The landscape varies considerably. Two thirds of the country are dominated by the Eastern Alps, these being heavily wooded. In the alpine foreland forests are replaced to a great extent by arable land, especially on the northern edge of the Alps. In the Pannonian region of East Austria scrub and heath land are characteristic. To the very east Lake Neusiedl in Burgenland shows typical salt steppe flora. The Danube flows some 220 miles (350 km) through Austria on its way to the Black Sea. In the west the Rhine forms part of the border as does Lake Constance. The highest mountain is the Grossglockner with its 12,465 feet (3.797 m).

Climate

Austria lies in the Central European transitional climatic zone, with prevailing west-northwest winds. In West Austria temperature fluctuations are more moderate between day and night and between summer and winter than in the East, where a more continental Pannonian climate prevails. Rain and snowfall is adequate throughout the year, decreasing gradually west to east. The higher mountain regions are dominated by the characteristic features of the alpine climate (high precipitation, short summers and long winters). A special feature of our alpine weather is the „Föhn“, a warm, gusty storm-wind which plunges into the valleys of the northern Alps, especially in spring and autumn. Innsbruck is a well-known „Föhn“ area with roughly 64 „Föhn“ days a year. Innsbruck has cold to very cold winters (temperatures can sink below -20°), hopefully with lots of snow, and warm to hot summers (temperatures can climb to +30°), hopefully with lots of sunshine.

Population

With 8.35 million inhabitants (99.5 per km²) Austria is thinly populated compared to other European countries. This is due to the fact that 60 % of the Alps are uninhabited. Half the population lives in cities, almost 20 % of them in Vienna, the capital. Other major cities are Linz, Graz, Salzburg and Innsbruck. 98 % of the Austrian population speak German as their native language. Six ethnic groups are officially recognized living mainly in border areas. According to Austrian law every young person over the age of fourteen can choose his or her religion freely. At the moment roughly 74% of the Austrian population are Roman Catholic and 8% are Protestant.

Government

Until 1918 Austria was an empire then becoming a republic. Austria is geographically and politically divided into nine provinces governed by a parliamentary democracy. The Austrian Federal Parliament consists of two houses: 1. The „Nationalrat“ (National Council) in which at the moment five parties are represented: Socialist Party (SPÖ), People's Party (ÖVP), Freedom Party (FPÖ), the Greens (Grüne) and the Alliance for the Future (BZÖ). These members are elected by the populace for a period of four years. 2. The „Bundesrat“ (Federal Council) into which the members are appointed by the individual provinces.

The „Neutrality Act“ of 26 October 1956 bound Austria to permanent neutrality. On 1 January 1995 Austria entered the European Union after approval by the Austrian people by means of a referendum.



I. General Information

City of Innsbruck

The name „Innsbruck“ originates from a bridge over the River Inn, first built in the 12th Century. Developing due to its opportune geographical position Innsbruck has always been an important junction of trade routes both north-south and east-west. These routes have since become an enormous burden to the population because of the environmental pollution caused.

Archaeological excavations have confirmed settlements as far back as the Stone Age. The Roman fortification Veldidena (now the Innsbruck district Wilten) was built where the road from the Brenner Pass reaches the Inn Valley. In 1239 Innsbruck was granted city status with the respective rights. In 1363 the province Tyrol became part of Austria. A heyday followed climaxing in the reign of Emperor Maximilian I (1459-1519) who made Innsbruck to the main place of residence for the Habsburg family. The world famous „Goldene Dachl“ (Golden Roof) in the old town centre reminds of him. He had it erected on the occasion of his marriage with Bianca Maria Sforza of Milan. While still alive he made plans for his final place of rest in the Hofkirche with its famous oversized bronze statues „Schwarze Mander“ (the Black Knights).

Ferdinand II and his wife Philippine Welser made the town a cultural focal point. The finest pieces of his collections can be seen in Schloss Ambras (Ambras Castle). Under the Bavarian rule of Tyrol (1806-1814) battles of liberation were fought, the most famous was on the Bergisel in Innsbruck under the leadership of the national hero Andreas Hofer.

Tyrol has always been a popular destination for tourists. The capital city Innsbruck with its 120.000 inhabitants (+ 30.000 students) is surrounded by a picturesque panorama of mountain peaks, several of which can be reached by cable cars offering a superb view of Innsbruck and the surrounding area. The Innsbruck region gives abundant leisure opportunities all year round. In summer mountain-climbing, hiking, mountain-biking, rafting, canyoning and paragliding, in winter downhill and cross-country skiing, ice-skating, snowboarding and even bobsleighing on the Olympic run at Igls.

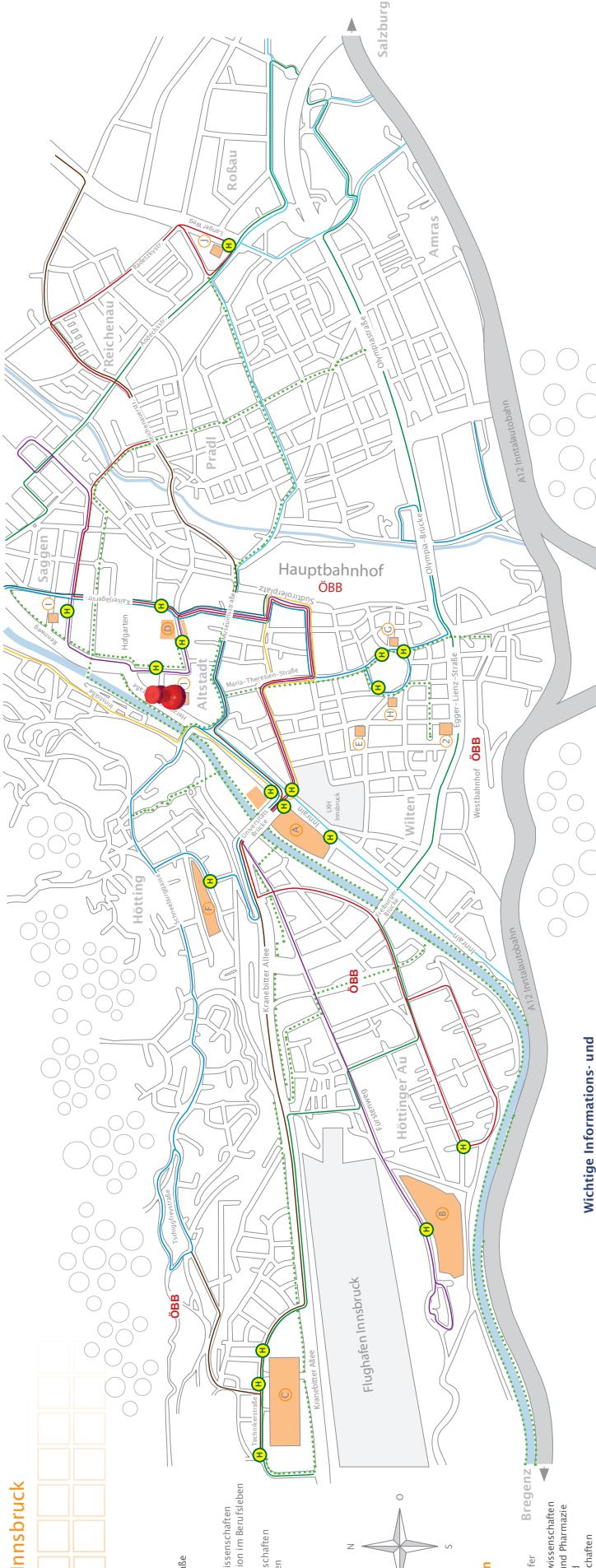
The name Innsbruck has been synonymous with winter sports since it hosted the Winter Olympics in 1964 and 1976. For 2012 the Youth Olympic Games are in planning.

As a popular venue for congresses, trade shows and cultural performances Innsbruck attracts many visitors, including well-known artists and musicians. Thanks to the ever-growing number of young people and the young-at-heart, Innsbruck has developed an interesting „scene“ over the last years. There are therefore a number of cultural initiatives, theatre groups and, of course, a good number of student „hang-outs“ and cafés. From classical to techno – there's something for everyone in Innsbruck.

How to get to Innsbruck

Innsbruck is easily reached by train, plane and car and offers extensive public transport. From the airport you can take the bus „F“ (every 15 minutes) into the town centre which passes the University main building on the way. If you come by car please note that you must buy a road tax disc "Vignette" in order to use Austrian motorways and that long-term parking is extremely difficult in Innsbruck.

Plan of Innsbruck



Wichtige Informations- und Servicesstellen

Universitäts- und Landesbibliothek (ULB)

Studienabteilung

Internationales Sprachenzentrum (ISI)

Koordinationsstelle für Weiterbildung

Zentrale Informatikdienst (ZID)

Stipendienstelle

Andreas-Hofer-Straße 46

Stadt Innsbruck/Bürgerservice

Rathausgalerien, Maria-Theresien-Straße 18

Psychologische Beratungsstelle

für Studierende

Büro für Internationale Beziehungen

Herzog-Friedrich-Straße 3

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Verkehrsverbindungen

Bus

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Radwege

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Die dargestellten Linien der Innsbrucker Verkehrsverbindungen (VB) stellen nur einen Auszug aus dem gesamten Linienetzplan dar.
Alle Radwege der Stadt Innsbruck sowie alle Linien der VB finden Sie online unter: www.innibat.at.
Gültig ab dem Studienjahr 2009/2010.
Änderungen vorbehalten!



II. University of Innsbruck

Contact

Universität Innsbruck
Christoph-Probst-Platz
A – 6020 Innsbruck
<http://www.uibk.ac.at>

International Relations Office

Herzog-Friedrich-Strasse 3 (Old Town)
A – 6020 Innsbruck
Tel: +43 (0)512 507-2045
Fax: +43 (0)512 507-2973
Email: international-relations@uibk.ac.at
Office Website: <http://www.uibk.ac.at/international-relations>
Erasmus Website: <http://www.uibk.ac.at/international-relations/llp-erasmus>
Monday - Friday 9.00-12.00



Erasmus Institutional Coordinator

Michelle Heller
Tel. +43 (0)512 507-2047
Fax: +43 (0)512 507-2973
Email: michelle.heller@uibk.ac.at
Monday - Friday 9.00-12.00

Erasmus Coordinators

Mag. Katharina Pöschl	Cécile Weiss
Email: katharina.poeshl@uibk.ac.at	Email: cecile.weiss@uibk.ac.at
Tel. +43 (0)512 507-2043	Fax: +43 (0)512 507-2973
Monday-Friday 9.00-12.00	

International Economics and Business Studies (IWW-Büro)

There is a special service **only** for students of International Economics and Business Studies partnerships whose Erasmus Coordinators are Elke Kitzelmann and Christoph Kornberger:

IWW Büro

Universitätsstrasse 15
A-6020 Innsbruck
Tel: +43 (0)512 507 7561
Fax: +43 (0)512 507 2987
Email: iww@uibk.ac.at
Website: <http://www.uibk.ac.at/iww/>
Office hours: Monday - Friday 9.00-12.30 and 13.00-16.00

IMPORTANT

General information for Economics Business Studies students can be found under:
<http://www.uibk.ac.at/iww/incoming/>



II. University of Innsbruck

General description

With over 4000 members of staff and 25.500 students the University of Innsbruck is west Austria's largest institution of higher education and research and serves as the home university for Tyrol, Vorarlberg, South Tyrol and Liechtenstein. Due to the geographical position the emphasis in research and study programmes can be found on social, ecological and economic issues of the alpine region.

The University of Innsbruck is one of Austria's oldest universities. Its history goes back to the year 1562, when a Jesuit secondary school was founded in Innsbruck. Emperor Leopold I founded a „real“ university on October 15 1669, ensuring its continued funding by imposing a special tax on salt mined in Hall, known as the „Hall Salt Surcharge“. Eight years later, in 1677, the official charter was signed and four faculties of higher learning were established. The following 150 years saw turmoil and change. The city of Innsbruck twice lost the privilege of having its own university. Emperor Franz I restored the privilege and 1826 saw the final re-opening of the Faculty of Philosophy and the Faculty of Law. Step by step the other faculties were also re-opened. Since then the University has its name „Leopold-Franzens-Universität Innsbruck“.

The last two faculties were added: in 1969 when classes began at the Faculty of Engineering and Architecture, and in 1976 when the Faculty of Social and Economic Sciences branched off from the then Faculty of Law and Political Science. The Faculty of Medicine became the Medical University of Innsbruck on January 1 2004.

Four professors of the University of Innsbruck received the Nobel Prize during the 20th century: Fritz Pregl for developing techniques in microanalysis of organic compounds, Adolf Windaus for discovering the composition of sterols and their relation to vitamins, Hans Fischer for synthesizing hemin, and Victor Franz Hess for discovering cosmic radiation.

In accordance with the Universities Act 2002 the University of Innsbruck introduced a new faculty structure in the Organisation plan 2004.





II. University of Innsbruck

Faculties

- Faculty of Architecture
- Faculty of Biology
- Faculty of Catholic Theology
- Faculty of Chemistry and Pharmacy
- Faculty of Civil Engineering
- Faculty of Economics and Statistics
- Faculty of Education
- Faculty of Geo- and Atmospheric Sciences
- Faculty of Humanities 1
- Faculty of Humanities 2 (Language and Literature)
- Faculty of Law
- Faculty of Mathematics, Computer Science and Physics
- Faculty of Psychology and Sport Science
- The University of Innsbruck School of Management
- School of Political Science and Sociology





II. University of Innsbruck

Higher Education in Austria

The oldest university is the University of Vienna, founded in 1365 by Duke Rudolf IV. In Austria all universities were state institutions, however private universities have been opened since 1999. The old universities of Vienna, Graz and Innsbruck are called „full“ universities offering a complete study programme with faculty structure. Vienna University is with 69.500 students not only the largest Austrian university but also one of the largest universities in Europe. The newer universities in Linz, Salzburg and Klagenfurt do not have so broad a scope of study programmes. There are also technical universities both in Vienna and Graz as well as a number of specialized universities such as the Vienna University of Economics and Business Administration or the Montan University of Leoben, for mining and engineering, as well as several Academies of Art and Music. On January 1 2004 the Faculties of Medicine in Vienna, Graz and Innsbruck were made Medical Universities.

In 1993 a new type of higher education was introduced in the form of universities of applied sciences (Fachhochschulen). These offer a more practice-orientated education on university standard, above all in the fields of business, tourism, technology, telecommunications and administration. The minimum duration of these studies is three years.

Academic Structure and Titles

At present it is possible to study one of over 150 different subjects in Austria. We distinguish between bachelor, master, diploma studies (Magister/Magistra) and doctorate studies.

During the last years bachelor and master study programmes have been introduced according to the Bologna standards.

Bachelor studies last 3 / 4 years. At least 2 bachelor papers have to be written and the title is gained by passing the bachelor examination.

Bachelor of Arts (BA) / Bachelor of Science (BSc)

Master studies, lasting 2 years, can only be undertaken after completion of Bachelor studies. Emphasis is laid on the Master thesis and it ends with a master (viva voce) examination.

Master of Arts (MA) / Master of Science (MSc)

Diplom-Ingenieur (Dipl.-Ing.) for students of Engineering, Architecture and Technical Maths

Doctorate studies usually last 3 years and follow after diploma or master studies. They end with a dissertation and doctorate (viva voce) examination.

Doktor/in (PhD / Dr. techn.)

Master of Advanced Studies (MAS) and Master of Business Administration (MBA) are titles awarded after finishing special study programmes offered by the university.



II. University of Innsbruck

Academic Calendar

The Academic Calendar including exact dates can be found here:

http://www.uibk.ac.at/studienabteilung/en/termine_und_fristen-en.html.

The academic year is based on two semesters: the first is approx 1st October - 31st January and the second is approx 1st March – first week in July with Christmas, Easter and Whit holidays. Please note that in February no lectures are held, although exams may be held. The **Erasmus Welcome** is on the first day of each semester at 5 p.m. in the Aula of the main University building.

Studies/Courses

Most of the courses are held in German. A full list of studies at the University of Innsbruck can be found under: <http://www.uibk.ac.at/studienabteilung/de/studienmoeglichkeiten.html>

Detailed information about the courses can be found on our University website:

http://orawww.uibk.ac.at/public_prod/owa/lfuonline_lv.home for the course catalogue.

Should the information you need not yet be available please use the information of the previous year as a general guideline and contact your Departmental Coordinator in Innsbruck for confirmation. At the University of Innsbruck the system is fairly flexible, but participation in courses may be subject to preconditions or restrictions in some cases.

Teaching System

The teaching system is defined by various courses: lectures (VO), practical exercises (UE), a combination of lecture and practical exercise (VU) proseminars (PS) and seminars (SE) which last one semester. Most lectures are held in units of two hours a week (1 hour = 45 minutes). Registration is not always necessary for lectures and attendance may not be mandatory but advisable. Practical exercises vary depending on the subject, the emphasis is on active participation. Seminars are mainly group discussions on an advanced level. Students write and present papers which serve as a basis for discussion. In proseminars students acquire basic knowledge of work on academic/scientific papers by active participation.

The ECTS system has been introduced in the field of Business Studies and is being introduced into the other fields of studies at the University of Innsbruck with each new study programme. Assessment is generally made by either an oral / written exam or by a paper. The assessment is made in grades (1 very good, 2 good, 3 satisfactory, 4 sufficient, 5 not sufficient/fail).



III. Admission Procedures



Admission for Erasmus and Exchange students

If you are coming to Innsbruck within the Erasmus programme you must be officially nominated by your home Erasmus Coordinator. An online application is available on the website <http://www.uibk.ac.at/international-relations/llp-erasmus/incoming/application.html>. Since you will be coming within the framework of an exchange programme you will find simpler application modalities are implemented. Together with your online application (printed before submitting) you send the Erasmus certificate (=official nomination) and your CV to our office. Later, after processing by our Admission Department, you receive the Letter of Admission „Mitteilung“ directly from this department.

Deadline is July 31 for the first and December 31 for the second semester. We strongly advise you to send your complete application forms as soon as possible to avoid complications.

Admission for Non-exchange students

The University Admission Department is responsible for your acceptance at the University of Innsbruck. You will find a brochure with all the details and conditions for admission, as well as the application form. http://www.uibk.ac.at/studienabteilung/en/formulare_und_merkblaetter-en.html Please read the regulations very carefully, by doing so and by including all the documents required, you will save yourself time and problems. Deadline for the winter semester is September 1 and for the summer semester February 1 for non EEA nationals. You must have proof of sufficient knowledge of German (an official language certificate eg Goethe Institute) or otherwise take an exam in German at the beginning of semester to be able to register as a regular student. Exceptions are possible for those coming within a Master Programme held completely in English.

Tuition Fees for non-exchange students

Regular students from EU/EEA states, Switzerland, convention refugees and third country nationals with a long-term permit are freed of tuition fees as long as they study within the minimum time of their degree programme plus two semesters. They only pay the Austrian Students' Union fee. All other students (non EU/EEA-nationals, non-degree students) have to pay the tuition fee of EUR 363,36 additionally.



III. Admission Procedures

Passport and Visa Requirements

Students from EU/EEA member states and Switzerland coming to Austria need a valid passport to enter the country, to study and to work.

Please see the information „Registration in Innsbruck“ if the stay is longer than 4 months
Students from other countries staying for a maximum of 6 months need either

- A travel visa C (Reisevisum C) for entry to and residence in Austria for a stay of a maximum of 90 days or
- A residence visa D (Aufenthaltsvisum D) for entry to and residence in Austria for a stay of at least 91 days and a maximum of 6 months

Visas have to be applied for personally at the competent Austrian representation authority (embassy, consulate-general) in your country before leaving for Austria. It will be issued by this authority. The visa cannot be renewed in Austria.

Students staying for more than 6 months need a residence permit „student“ (Aufenthaltsbewilligung „Studierender“) for entry to and residence in Austria.

Please see http://www.oead.at/welcome_to_austria/legal_practical_issues/entry_to_austria/EN/ for the details and application forms necessary. All documents (except passport) must be submitted in certified German translation. This procedure can take several months as the application will be forwarded to Austria for processing.

The travel document plus visa must be carried at all times to prove your entitlement to residence in Austria.

The residence permit for students does not give you the right to work in Austria! This must be applied for separately and is only possible in exceptional cases.

Registration in Innsbruck

Obligatory registration as a resident

Within 3 workdays after arrival you must register as a resident of Innsbruck. To do so you need a registration form called „Meldezettel“, for the Residents Registration Office, Maria-Theresien-Straße 18, 1st floor (Mon-Thurs 8.00 – 15.00 and Fri 8.00 – 12.00) with the signature of your landlord. For the registration you will also need your passport. Non-compliance leads to a fine.

EU/EFTA and Swiss citizens staying for more than 4 months must apply for a residence permit at the Rathaus. You need a valid passport, proof of health insurance (e-card/EHIC), evidence of adequate financial resources (proof that at least € 400 go into the bank account each month, e.g. bank statement or grant confirmation) and proof of registration from the University of Innsbruck. This permit costs € 15 and is compulsory. € 200 fine is possible!



III. Admission Procedures

Registration at the University

You go to the Erasmus desk in the University Admission Department (Studienabteilung) on the ground floor of the main building, Room 0105A (Monday – Thursday 8.00-12.00 and 13.00-16.00; Friday 8.00 – 12.00) with the Letter of Admission from the University of Innsbruck and everything asked for in this letter.

There you must fill in the „Meldungsblatt“ for statistical purposes and state your postal address in Innsbruck. Then you receive a pay slip for the compulsory Students Union membership of € 16,50 and an e-mail account.

Next you go to the basement to be photographed for your student ID-card. You pay the membership at one of the 10 service points in the university buildings using your cash card. You can also pay the membership by using the pay slip (it then takes about a week until the student ID-card is activated). Once the student ID-card is activated you can print your „Studienbestätigung“ (proof of registration) using the LFU-online service.

Equivalence of academic achievements

Non exchange students wishing to continue studies started at the home university must apply for recognition of their previous exams. The person responsible for recognition in the respective subject area at the University of Innsbruck must be contacted. This can however not be done before acceptance as a degree student and starting studies in Innsbruck.

German Language Requirements

Since courses are almost all held in German you must have a sufficient level of competence in German to attend lectures and pass examinations. For those coming to take part in Master Programmes held in English it is advisable to be able to communicate in German for everyday life.





III. German Language

Language test

Exchange Student

A German exam is not compulsory in advance, since your home Erasmus Coordinator has confirmed your knowledge in the Erasmus Certificate. We strongly recommend improving your German before coming to Innsbruck since your lectures here will almost certainly be held in German – except when studying within Master Programmes held completely in English.

Non-exchange Student

You must be able to prove that you have sufficient knowledge of German (an official language certificate eg Goethe Institute) to register as a degree student otherwise you can only be accepted as a non-degree student until you have passed the official university German language examination. With sufficient prior knowledge you can take the exam at the beginning of each semester and consequently be accepted as a degree student. As a non-degree student it is possible to visit the German course during semester and to take the exam afterwards (see below „German as a foreign language). For more information and examination dates please see
<http://www.uibk.ac.at/isi/pruefungen/>

Attention: Admission to the German language course only does not automatically entitle you to enrolment as a degree student.

German language courses in summer

Preparatory courses are offered in July – August by the „Innsbrucker Hochschulkurse Deutsch“ (IHD) at the University of Innsbruck: The basic 3 weeks course (60 lessons) costs € 460 and the basic 6 weeks course (120 lessons) € 920. For more information please see: <http://www.uibk.ac.at/ihd/en/index.html>

Erasmus German course

A German course for Erasmus incomings on 2 levels - including grammar, vocabulary, reading and understanding lessons is offered during each semester and is free of charge. The courses are financed by the European Commission.

Details on these courses will be given to you at the Erasmus Welcome Meeting on the first day of each semester. An online test is offered before semester begins: http://www.uibk.ac.at/isi/sprachkurse/deutsch_erasmus/deutsch_erasmus.html.de

Be sensible and do the test honestly (on your own!)- only then do you get the course you really need.



Internationales Sprachenzentrum
der Universität Innsbruck

German as a foreign language

During each semester the course „Deutsch als Fremdsprache“ is held on 3 levels (from beginners to advanced) for all foreign students at the International Language Centre of the University of Innsbruck. As a registered student the course (8 hours a week) costs € 160 on each level.

Details can be found on the website of the International Language Centre (ISI):
http://www.uibk.ac.at/isi/sprachkurse/deutsch/deutsch_ueberblick.html.de



III. Before leaving Innsbruck

Before leaving Innsbruck

Before you go home there are several things to do:

- Notify the Residents Registration Office (Mon-Thurs 8.00 – 15.00 and Fri 8.00 – 12.00) of your departure – during the last three days here.
- If you live in a student hostel give notice of your departure, give the key back and pay any open bills (telephone etc).
- If you opened a bank account here this must be closed.
- Make sure you have all the documents you will need after returning to your home university, e.g Transcript of Records, confirmation of Erasmus stay. Exam results can only be generated by the students themselves by means of LFU online. Students of International Economics and Business Studies receive a Transcript of Records at the IWW Büro.





IV. Services for Incoming Students

Accommodation

Austrian Exchange Service (ÖAD)

The Austrian Academic Exchange Service (ÖAD) will do its best to organise a room for you although only a limited number of rooms (especially single rooms) are available. ERASMUS and other official exchange programme students have priority; other students can only be accommodated as long as rooms are available.

An online application is available <http://www.housing.oad.ac.at/index.asp>. The payment of a reservation deposit is compulsory otherwise you will get no room.

Please apply as soon as possible!! The rooms are allocated "first come first served".

There are double and single study-rooms; kitchen and bathroom are usually shared. Rooms are allocated after arrival of both application and reservation deposit. Rooms are let by complete semesters only and cannot be quit during the semester. If you arrive later or leave earlier, you must pay for the whole period of application. For organisational reasons the renting period of the winter semester includes the month of February.

After reserving a room please observe the opening times and information sent to you by the students hostel. Plan your arrival according to these times, if possible, and announce your arrival early enough either by telephone or e-mail.

Youth Hostels

If you have made no arrangements for accommodation in advance, you may choose to stay at a youth hostel for the first few days.

1. Jugendherberge Innsbruck/Youthhostel Innsbruck, Reichenauerstrasse 147
Tel: +43 (0)512 346179; e-mail: office@youth-hostel-innsbruck.at
(bus R from the main station to the bus-stop „Pauluskirche“ and then change to the bus O and get off at the bus-stop „Jugendherberge“).
2. Jugendherberge St. Nikolaus, Innstrasse 95
Tel: +43 (0)512 286515; e-mail: innsbruck@hostelnikolaus.at
(bus D from the main station and get off at the bus-stop “Schmelzergasse”)

Self-organized Private Accommodation

Renting rooms or apartments on the free market is very difficult and expensive, especially when you wish to rent for less than 12 months and need furnished accommodation. According to the Tyrolean regional manager of the Austrian Union of Real Estate a one-room flat costs between € 400 and 500 per month.

On the website of our Students Union www.oehweb.at > Services >Wohnungsbörse you will find information about accommodation.

Another possibility is to search on the internet or by asking Erasmus students of your university already in Innsbruck especially about flat sharing („Wohngemeinschaft“ or „WG“). In the local newspaper Tiroler Tageszeitung and in the Innsbruck Stadtblatt advertisements for flats/rooms can be found.



IV. Services for Incoming Students

Health Care

Health Insurance

For EU and EEC citizens

EU and EEC students need the European Health Insurance Card (EHIC).
With the card you can go directly to a doctor and be treated free of charge.

Please see „Medical Services“ for more details.

For all other countries

Students from other countries can join the Austrian Insurance for Students („Freiwillige Selbstversicherung für StudentInnen“). This insurance is available to all foreign students independent of nationality. You will need confirmation of registration as a resident of Innsbruck and as a student of the University of Innsbruck (available from LFU-online) for the application at:

Tiroler Gebietskrankenkasse
Klara-Pölt-Weg 2
A-6021 Innsbruck
For more information <http://www.tgkk.at>



© Die Fotografen

Accidents on the way to and from the university are covered by your compulsory Students' Union membership.

Medical Services

You can choose a contractual doctor yourself (see list [>Info Vertragspartner > Arzteverzeichnis](http://www.tgkk.at)) or go to the hospital (Universitätsklinik, Anichstraße 35). During the night / Sundays / holidays please contact the medical emergency duty (Tel: 141) and in emergency cases the ambulance service (Tel: 144). Information on weekend or holiday duty of the doctors can be found in the local newspaper.

Doctors can also be found in the telephone book under „Ärzte“. You may also turn to your Erasmus Departmental Coordinator or the Erasmus Team at the International Relations Office for information.

Pharmacies

There are about 25 pharmacies in Innsbruck. Opening hours are usually: Mon-Fri. 8.00–12.00 and 15.00–18.00, Saturdays 8.00–12.00. The pharmacies in the city centre are open all day. During the night / Sundays / holidays a restricted number are open. Each pharmacy has a notice outside with the name of the next pharmacy open in urgent cases. A list can also be found in the weekend newspaper. A prescription fee for each medication is mandatory.



V. Students Support

Students with special needs

Dr. Elisabeth Rieder
Tel.: +43 (0)512 507 8887
Fax: +43 (0)512 507/2728
e-mail: elisabeth.rieder@uibk.ac.at
Office hours: Monday, Wednesday, Thursday and Friday 8.00 – 12.00
Website: www.uibk.ac.at/behindertenbeauftragte

Address: Büro der Behindertenbeauftragten der Universität Innsbruck
Innrain 52 Geiwi-Turm, 5. Stock, Room 50401A and 50408

Counselling Service

Psychologische Beratungsstelle für Studierende
Schöpfstrasse 3, 6020 Innsbruck
Tel: +43 (0)512 507 8491
Fax: +43 (0)512 507 2972
e-mail: psycholog-studentenberatung@uibk.ac.at
Office hours: Mon/Tues 13.00-15.00, Thurs/Fri 10.00-12.00
Website <http://www.studentenberatung.at/studentenberatung/de/innsbruck.htm>

Counselling offers you the opportunity to talk things over with someone who is not involved in your everyday life. This service is available free of charge to students to solve any personal and/or study-related problems which worry you.

Austrian Students Union

The Students Union (ÖH) supports all students of the university in more than 20 departments. Each faculty is represented and detailed information on courses, exams, literature etc is offered.
You may also find information about a job in Innsbruck under: ohinfo.uibk.ac.at/jobs.html

Address: Österreichische Hochschülerschaft, Josef-Hirn-Strasse 7, A-6020 Innsbruck
Tel: +43 (0)512 59424
Fax: +43 (0)512 573521
E-mail: sekretariat-oeh@uibk.ac.at
Website: www.oehweb.at

Referat für Internationales

Support is offered to incoming students. Events and regular meetings are organised
E-mail: international-oeh@uibk.ac.at
Website: www.oehweb.at > Studium > Referate > Internationales



V. Students Support



Erasmus Student Network

Erasmus Student Network (ESN) supports incoming students. This network promotes the social and personal integration of exchange students from all over the world. The ESN-TEAM is a group of Austrian students which coordinates various activities and organises trips, excursions and much more. They also offer help and provide information – see below Buddy system.

Contact address: esn-oeh@uibk.ac.at

Buddy System

This system of student support (Mentorensystem) is organised by the Erasmus Student Network (see above).

If you are interested in getting an Austrian buddy, please fill in the form on the website: www.esn-ibk.at. Contact them as soon as possible then they can send you relevant information prior to your arrival in Innsbruck and, if necessary, even arrange a pick up service. They will help solve problems regarding university or social life, language problems and bureaucracy.

Information for Non-exchange Students

The 'Referat für Ausländische Studierende' helps all foreign students

E-mail: auslaenderreferat-oeh@uibk.ac.at

Website: www.oehweb.at > Studium > Referate > Ausländische Studierende

Advisory Organization

Helping Hands Tirol (legal consultation and integration for foreigners)

Jahnstr. 17, Tel. and Fax: +43 (0)512 564121

Financial support

In few cases and under special circumstances it may be possible to apply for financial support. Information about the various grants can be found on the websites: www.stipendium.at and www.oad.at
In Innsbruck:

Studienbeihilfenbehörde, Andreas-Hofer Strasse 44, A-6020 Innsbruck, Tel: +43 (0)512 57 33 70
Österreichischer Austauschdienst (ÖAD), Innrain 36, A-6020 Innsbruck, Tel: +43 (0)512 507 2497.

VI. Students Facilities

Mensa

Good meals at reduced prices are offered by:

- Uni Atrium: Main Building Innrain 52 (basement)
- the new Mensa: Herzog-Siegmund-Ufer 15
- the SOWI Lounge: Universitätsstr. 15
- Technische Fakultät: Technikerstr. 13 and
- M-Café: Langer Weg.

The cost of a meal lies between € 4 and € 6.

Further information: www.mensen.at.



University Libraries

The central University Library (UB), Innrain 50 is free of charge for all students:

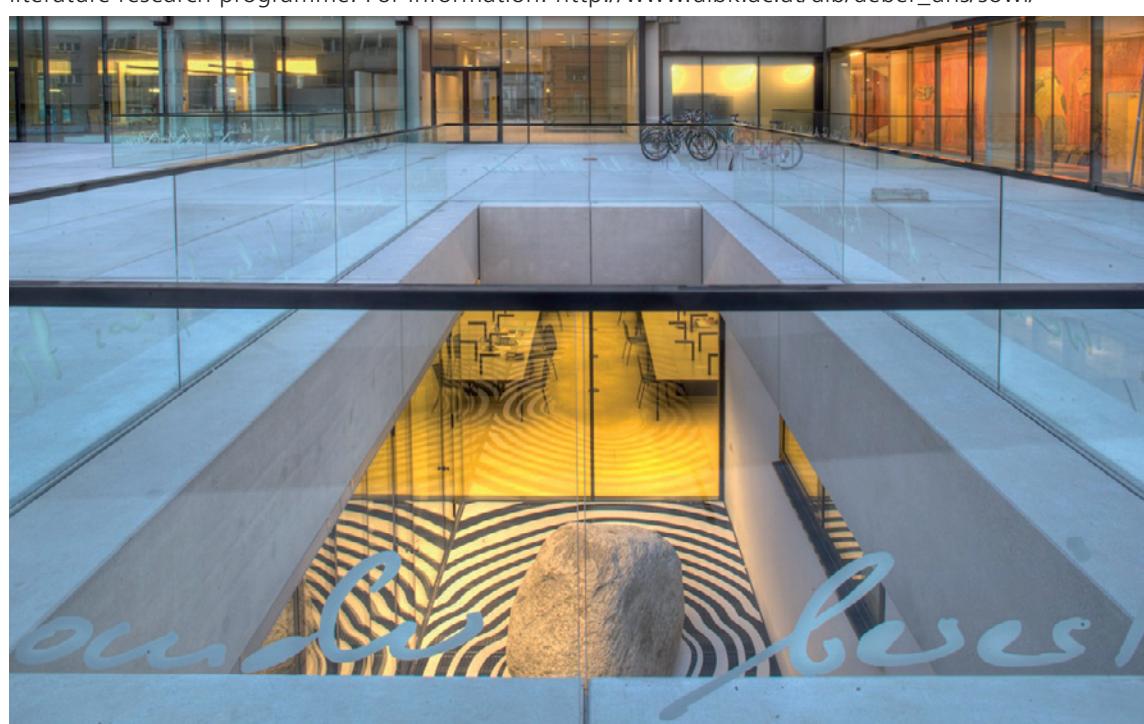
<http://www.uibk.ac.at/ulb/>

To borrow a book you need your student ID-card.

You can find all the information you need about the University Library including the online literature search <http://aleph.uibk.ac.at/ALEPH>

You will find the opening times of the faculty and institute libraries, which vary a good deal
<http://www.uibk.ac.at/ulb/oefnungszeiten.html>

The Faculty of Social and Economic Sciences library (1st floor) is equipped with a computer supported literature research programme. For information: http://www.uibk.ac.at/ulb/ueber_uns/sowi/





VI. Students Facilities

Internet/Computer

Computers for the use of students:

- at the EDV-Subzentrum, Innrain 52, basement of the Geiwi-Tower, entrance in the passage behind the University car park
- at the Faculty of Social Sciences, Universitätsstrasse 15 and
- at the Faculty of Engineering and Architecture
- at the Faculty of Theology (Faculty library), Karl-Rahnerplatz 1

Book shops

In the university book shops STUDIA Bruno Sander Haus and SOWI, Universitätsstrasse 15 you can find a full range of academic literature and stationery.

Further book shops:

Wagner'sche Universitätsbuchhandlung, Museumstrasse 4

Tyrolia Buchhandlung, Maria-Theresienstrasse 15

Wiederin BuchhandelsgesmbH, Sparkassenplatz 3

Copy Centres

The STUDIA offers copy cards, numerous copiers, specialised books, stationery:

Copyshop: Herzog-Siegmund-Ufer 15,

SOWI, Universitätsstrasse 15

Technikerstrasse 13

Further copiers can be found in the corridors of the university.

Sport and Recreation

Sport is an important part of life in Innsbruck. The University Sports Centre, USI, Fürstenweg 185 offers various sports facilities for students in over 60 sports – in the winter semester 2009/2010 878 courses are offered!

The website <http://www.uibk.ac.at/usf/> is also available in English. You will find all the information you need about the courses and how to apply – either online with your student ID number or personally with an appointment ticket.





VII. Everyday Life

Cost of Living

Accommodation	€ 350
Food	€ 250
Books and entertainment	€ 200
	€ 800

This can only be a rough estimate, always depending on your personal life style there may be big differences.

Shopping

Shops are usually open from 9.00 - 18.30 Mondays to Fridays. Food shops often open earlier. Most shops also open on Saturdays until 17.00. There is a supermarket at the main train station which is open every day from 6.00 -21.00.

Most shops and restaurants accept the credit cards „Mastercard“, „Visa“ and „American Express“. We do however recommend asking in advance.

Banks/Post Office

It is best to ask at your home bank before leaving about the cheapest way to transfer money to Austria. In Innsbruck banks are usually open approx. Monday – Friday 7.45 – 12.30 and 14.15 – 16.00. They are closed on weekends. Cash points can be found near the entrance of most banks.

Before opening a bank account ask about the conditions. Most banks offer special packages for students.

Students staying at WIST student hostels must open a bank account and pay the rent by standing order.

Post offices also offer banking services. Post offices are usually open from 8.00 – 12.00 and 14.00 – 17.00. Some on Saturday 8.00 – 12.00. The exception is the Main Post Office in the Innrain 15 (letter office Monday to Friday 7.00 - 20.00; Saturday 9.00 - 15.00; Sunday 10.00 - 18.00). You can also send a fax from Austrian post offices.

The new post office in the main train station is open Monday-Friday from 7.00 – 19.00 and Saturday 8.00 – 13.00.

Stamps are sold in post offices and at tobacconist shops.

Telephones

Austria has one of the highest number of mobile telephones in the world for this reason there are very few public telephone boxes now.

Coin and card operated public telephone boxes may be found in the streets and in the post offices. Phone cards are obtainable at all tobacconist shops „Trafik“. Costs vary according to the time of day, from 18.00–8.00, Saturdays and Sundays it is cheaper. Details can be found on the first pages of the phone book.

The telephone code for Austria is 0043 and (0)512 for Innsbruck. If your family wishes to call you they must dial 0043 512 and then your number. The Austrian telephone book can be found here www.etb.at.



VII. Everyday Life

Mobile phones

Please contact one of the following providers if you wish to buy a mobile telephone or a SIM card for your mobile phone:

- A1 SHOP, WilhelmGreil-Str. 21,
Tel. +43 512 560440,
Internet: - - <http://www.mobilkom.at>
- ORANGE SHOP, Kaufhaus Tyrol,
Maria-Theresien-Str. 29-35
Tel. 0800 699889,
Internet: <http://www.orange.at>
- TELERING SHOP, Leopold-Str.2,
Tel. 0800 650625,
Internet: <http://www.telering.at>
- 3STORE, Museumstr. 3, Tel. 0800 303030

Emergency calls

- 122 Fire Brigade
133 Police
144 Ambulance



Radio

Ö1 - classical music and programmes of high standard

Ö2 – local radio with Tyrolean music and news

Ö3 – pop music and news

Antenne Tirol – pop music, news and reports from Tyrol

FM 4 – music, Austrian reports and news in French and English

Public Transport

Bus and Tram

Innsbrucker Verkehrsbetriebe

The Innsbruck-Ticket Student offers you the opportunity to travel for the whole semester, including the Hungerburgbahn to the mountains and also the „Nightliner“. This ticket costs € 119,90 for 6 months (=0,66 per day). The application form can be found here www.ivb.at. You will also need proof of registration as a student.

The single ticket costs € 1,80, the block of 4 tickets for € 5,90. You may prefer the weekly ticket for € 12,90 or the monthly ticket for € 42,50. Some buses run almost 24 hours (Nightliner).

If a ticket controller is on the bus and you have no ticket you must pay a fine of € 55.

For further information: <http://www.ivb.at>

Train

ÖBB

With the „Vorteilscard“ (discount pass) you can buy your train tickets at half price. This card costs € 19.90 for students under 26 and is valid for 12 months. It is available at the main station with confirmation of registration and a photo.

For further information on timetables, prices etc: <http://www.oebb.at>, Vorteilscard Service Tel. 0810-966 200



VIII. Free Time Activities

Bars

Here are a few typical student bars:

- **La Copa – La Cabana**
Badgasse 4 – 6, Tel. +43 (0) 664 10000 16
<http://www.lacopa-cabana.com>
- **Restaurant Elferhaus**
Herzog-Friedrich-Str. 11, Tel. +43 512 582875
<http://www.elferhaus.at>
- **Das Stadtcafe**
Universitätstr. 1, Tel. +43 512 908800
<http://www.das-stadtcafe.at>
- **Proseccheria**
Universitätstr. 15, Tel. +43 512 586373
- **Cafe-Music-Bar Zappa**
Rechengasse 5, Tel. +43 512 390620
- **Hofgarten Cafe & Restaurant**
Rennweg 6a (in the Hofgarten), +43 512 588871
<http://www.der-hofgarten.at>
- **Limerick Bill's**
Maria-Theresienstr. 9, Tel. +43 512 582011
- **Theresienbräu**
Maria-Theresien-Str. 51 – 53, Tel. +43 512 587580
Internet: <http://www.brauwirtshaus.at>

The „Bar-Meile“ under the viaduct arches in the Ing.-Etzel Strasse in which several bars stay open until 4.00 a.m.

Restaurants

In Innsbruck there are over 130 restaurants - from typical Tyrolean/Austrian cooking to Indian, Thai, Chinese, Japanese, Mexican, Greek, Turkish and Italian – the list is never ending. A restaurant-guide is available at the Tourist Information Office.

Cultural Institutions

Institut Français, Innrain 10, Tel. +43 (0)512 58 13 92, Internet: <http://www.ifibk.com>
Istituto Italiano di Cultura, Maria-Theresien Straße 38, Tel. +43 (0)512 58 33 73,
Internet: www.iicinnsbruck.esteri.it/IIC_Innsbruck

Museums

- Tiroler Landesmuseum Ferdinandeum,
Museumstraße 15, Tel. +43 512 59489-9,
<http://www.tiroler-landesmuseen.at>
- Tiroler Volkskunstmuseum,
Universitätstraße 2, Tel. +43 512 59489-510,
<http://www.tiroler-landesmuseum.at>

VIII. Free Time Activities

- Ambras Castle / Schloß Ambras Kunsthistorisches Museum
Schloßstr. 20, Tel. +43 1 52524-4802,
<http://www.khm.at/ambras>
- Imperial Palace / Museum Hofburg,
Rennweg 1/3, Tel. +43 512 587186-12
<http://www.tirol.com/hofburg-ibk>

There are many more museums in and around Innsbruck.

Theaters

- Tiroler Landestheater, Rennweg 2, Tel. +43 (0)512 520 74-0
<http://www.landestheater.at>
Ticket reservation: Tel. +43 (0)512 520 74-4
- Kellertheater-Innsbrucker, Adolf-Pichler-Platz 8
Ticket reservation: Tel. +43 (0)512 58 07 43
<http://www.kellertheater.at>
- Theater an der Sill, Kravoglstraße 19
Ticket reservation necessary: Tel. +43 (0)512 36 29 29
<http://www.theater-sill.at>





VIII. Free Time Activities



- Alpenzoo Innsbruck,
Weiherburggasse 37; Tel: +43 (0)512 29 23 23
<http://www.alpenzoo.at>
- Swarovski Kristallwelten,
Kristallweltenstr. 1,6112 Wattens, Tel. +43 5224 51080-0
<http://kristallwelten.swarovski.com>

Events

Following addresses are especially interesting for the young in Innsbruck:

- Hafen Events Center / Veranstaltungszentrum,
Innrain 149, Tel: 0512 56 22 22
<http://www.hafen.cc>
- Treibhaus,
Angerzellgasse 8, Tel: +43 512 572000,
<http://www.treibhaus.at>
- Literaturhaus am Inn, Brenner-Archiv
Josef-Hirn-Str. 5; Tel: +43 512 507 4505
<http://www.uibk.ac.at/literaturhaus/>
- Kunstraum Innsbruck;
Maria-Theresien-Str. 34, Arkadenhof, Tel: +43 512 584000
<http://www.kunstraum-innsbruck.at>



VIII. Further Information

Cinemas

- Cineplexx World
Tscharlerstraße 7, Tel. +43 512 58 14 57
www.Cineplexx.at for information and ticket reservation
- Metropol Multiplexx
Innstraße 5, Tel. +43 512 28 33 10
www.metropol-kino.at for information and ticket reservation
Students (with ID-card) are entitled to reduced ticket prices
- Leokino 1
Anichstraße 36, Tel. +43 512 58 63 08
- Leokino 2, Cinematograph
Museumstraße 31, Tel. +43 512 57 85 00

Website for both cinemas: www.leokino.at

Both of these cinemas regularly bring films for real cineastes, often in the original version.

All daily newspapers provide information to the current cinema programmes.

Further Information about Tyrol/Innsbruck

If you wish to have more information about Tyrol, Innsbruck, restaurants, bars, cultural events etc. we recommend the Tourist Information Office in the Old Town, Burggraben.

www.innsbruck.at

www.innsbruck-tourism.at

www.tirol.at

www.tirol.gv.at (website of the provincial government for official information)





IX. CHECK LIST for Erasmus/Exchange Students

Before leaving home

- As a student from EU/EEA countries and Switzerland I need a valid passport
- As a student from all other countries I need, in addition to my valid passport, a visa or a residence permit
- I contact my home Coordinator for a nomination
- I apply online for admission and send a printed version together with the Erasmus Certificate (signed by my home Coordinator) and a CV
- I apply online for a room and transfer the reservation deposit (as soon as possible!)
- I check that my passport and my health insurance are valid for the whole period
- I choose my courses at the University of Innsbruck
- I learn German or freshen up my existing knowledge
- I inform the students' hostel of my arrival

My first steps in Innsbruck

- I register at the Residents Registration Office within 3 workdays.
- I go to the University Admission Department with my Letter of Admission „Mitteilung“ (received in advance) to enrol as a degree student
- I pay the Students Union membership
- I contact my Departmental Coordinator at the University of Innsbruck
- I visit the Erasmus Welcome on the first day of the semester for general information as well as information on the German courses
- As an EU/EEA or Swiss citizen staying for more than 4 months I must apply for a residence permit within this period

Before leaving Innsbruck

- I notify the Residents Registration Office of my departure (during the last 3 days)
- I return the room key and pay any open bills (telephone etc)
- I close my bank account
- I make sure I have confirmation of all my studies in Innsbruck (certificates, academic transcript). I must print the documents using LFU-online





X. CHECK LIST for Non-exchange Students

Before leaving home

- As a student from EU/EEA countries and Switzerland I need a valid passport
- As a student from all other countries I need, in addition to my valid passport, a visa or a residence permit
- I fill in the Application for Admission form:
<http://www.uibk.ac.at/studienabteilung/en/zulassung-en.html> > Forms and Leaflets and include all the documents required.
Deadlines!
- I check that my passport, my visa and my health insurance are valid for the whole period. I get proof of my financial resources (bank account, grant confirmation)
- I learn German or freshen up my knowledge because I must take an exam in German at the beginning of the semester before registration as a degree student
- I inform myself about the courses held at the University of Innsbruck

My first steps in Innsbruck

- I register at the Residents Registration Office within 3 workdays. I go to the University Admission Department with my Letter of Admission „Mitteilung“ (received in advance) to enrol. I pay the tuition fees and the Students Union membership and
- I take an exam in German at the University of Innsbruck, so I can enrol as a degree student.
- If I am an EU/EEA or Swiss citizen and staying for more than 4 months I apply for a residence permit within this period

Before leaving Innsbruck

- I notify the Residents Registration Office of my departure (during the last 3 days)
- I return the room key and pay any open bills (telephone etc)
- I close my bank account
- I make sure I have confirmation of all my studies in Innsbruck (certificates, academic transcript). I print my documents myself using LFU-online



XI. ERASMUS Departmental Coordinators

The University of Innsbruck central phone number +43 (0)512 507 + office phone below
e-mail address: first name.surname@uibk.ac.at

Subject area	Coordinator	Office Phone	Fax
Archaeology	Alessandro Naso	37500	37599
Architecture	Heinz Sottner*	6654	2790
Biology/Ecology	Alexander Cernusca	5922	2975
Biology (Sofia und Turku)	Georg Gaertner	5939	2715
Business Studies	Elke Kitzelmann	7561	2987
Business Studies (Sevilla)	Martin Piber	7569	2660
Chemistry	Thomas Loerting	5072	2925
Civil Engineering	Wolfgang Fellin	6672	2996
Classical Philology	Otta Wenskus	4082	2982
Comparative Literature	Dunja Broetz	4116	2896
Contemporary History (Hildesheim, Belfast)	Rolf Steininger	4400	2889
Economics (Münster, Sofia)	Herbert Stocker	7352	2980
Education Sciences	Michaela Ralser	4054	2880
English	Ulrich Pallua	4194	2882
French	Julia Proell	4210	2883
Geography	Klaus Frantz	5410	2895
Geology (Uppsala, Riga)	Diethard G. Sanders	5584	2914
German Philology	Stefan Neuhaus	4130	2899
History	Martin Lang	37663	37698
History of Art (Budweis, Olmütz)	Petr Fidler	4415	2887
History of Art	Markus Neuwirth	4416	2887
Informatics	Radu Prodan	6445	2977
Italian	Christine Konecny	4211	2883
Law	Irmgard Rath-Kathrein	8223	2828
Linguistics	Claudia Posch	4062	2837
Marketing and Management	Pauline Fusseis	7202	2842
Mathematics	Wolfgang Foerg-Rob	6085	2920
Meteorology	Georg Mayr	5452	2924
Microbiology	Ursula Peintner	6018	2938
Music	Monika Fink	4313	2992
Pharmacy	Helmut Prast	5618	2931



XI. ERASMUS Departmental Coordinators

Philosophy	Rainer Thurnher	4027	2891
Physics	Paul Scheier	6243	2932
Physics (Tromsö, Iasi)	Roman Schrittwieser	6244	2932
Political Science	Carola Bielfeldt	7059	2849
Psychology	Barbara Juen	5559	2835
Slavonic Studies	Sylvia Hoelzl	4235	2884
Sociology	Frank Welz	7305	2841
Spanish	Yolanda Melgar-Pernias	4202	2883
Sport Science	Werner Kirschner	4459	2838
Theology	Andreas Vonach	8604	2618
Tourism Management	Mike Peters	7086	2845
Translation, Interpretation (EN+IT)	Christiane Boehler	4262	2885
Translation, Interpretation (ES)	Peter J. Holzer	4254	2885
Translation, Interpretation (FR)	Anna Tovmasov	4250	2885

* e-mail: Studio3@uibk.ac.at





XII. Useful Addresses

ERASMUS OFFICE OF THE UNIVERSITY OF INNSBRUCK

Büro für Internationale Beziehungen

Address: Herzog-Friedrich-Str. 3, A-6020 Innsbruck

Michelle Heller / Mag. Katharina Pöschl / Cécile Weiss

Office hours: Mon-Fri 9.00 –12.00

Tel: +43 512 507 2047/2043; Fax +43 512 507 2973

e-mail: michelle.heller@uibk.ac.at / katharina.poesschl@uibk.ac.at / cecile.weiss@uibk.ac.at

INTERNATIONAL ECONOMICS AND BUSINESS STUDIES OFFICE

(IWW-Büro)

Universitätsstrasse 15, A-6020 Innsbruck

Office hours: Mon-Fri 9.00-12.30 and 13.00-16.00

Tel: +43 (0)512 507 7561

Fax: +43 (0)512 507 2987

e-mail: iww@uibk.ac.at

HOUSING

Austrian Exchange Service

Österreichischer Austauschdienst

Address: Innrain 36, A-6020 Innsbruck

Office hours: Mon-Fri 9.00 – 12.00

Tel: +43 512 507 2470, Fax: +43 512 507 2937

e-mail: oead-housing@uibk.ac.at

REGISTRATION

Studienabteilung der Universität Innsbruck

Address: Innrain 52, A-6020 Innsbruck

Office hours: Mon-Fri 9.00 – 12.00

Tel: +43 512 507 2085, Fax: +43 512 507 2804

e-mail: Studienabteilung@uibk.ac.at

STUDENTS UNION

Österreichische Hochschülerschaft

Referat für Internationales/Erasmus Student Network

Address: Josef-Hirn-Str. 7/2, A-6020 Innsbruck

Office hours: Wednesday 10.00-14.00

Tel: +43 512 59424-14, Fax: +43 512 573521

e-mail: International-oeh@uibk.ac.at / esn-oeh@uibk.ac.at

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The information in this guide is correct at the time of presentation. Changes cannot be ruled out.

Notes