Resits of Final Exams

→ Resits of Final Exams (for Undergraduate students)

Please note that you can only write a re-examination until the deadlines below and you have to write the exam in Innsbruck (distance exams are not possible!). After these dates there is no possibility to write an exam as you will not be registered any longer as a student at the University of Innsbruck!

RESIT - DEADLINES:

Basically every student has the possibility to take 4 re-sits BUT only until the deadlines below. Exam dates after these deadlines are not possible! Students who are registered for (WS, WS+SS, SS) can take final exam...

<table>
<thead>
<tr>
<th>Semester</th>
<th>Deadline</th>
</tr>
</thead>
<tbody>
<tr>
<td>WS</td>
<td>until 10th of April</td>
</tr>
<tr>
<td>WS+SS</td>
<td>until 1st of October</td>
</tr>
<tr>
<td>SS</td>
<td>until 1st of October</td>
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</tbody>
</table>

FREQUENTLY ASKED QUESTIONS:

I failed a final exam in the winter semester but I stay (as a registered student) also for the summer semester? What can I do?

• If you failed exams in the winter semester you can take the resit (you can take 4 resits in the same course module) during the summer semester.
• The registration procedure is the same as the registration for final exams (see pdf „Final Exams“)
• The 4th resit will be the last possibility to pass the exam! This exam will be corrected by one or more further independent professors (committee). In case you fail again, you will be blocked for this study at Innsbruck University for lifetime.

My stay already ended, I am back at home (home country) and I failed a final exam / did not take the final exam. What can I do?

• In case you failed and your stay in Innsbruck already ended you can take a resit only ONCE and only for the next run.
• In case you did not take the final exam and were not registered for it, you can take the final exam only ONCE and only for the next run.
See Link → http://www.uibk.ac.at/fakultaeten-servicestelle/pruefungsreferate/studien/c151_2001w.html (section: Termine - > "Prüfungswochen im WS ...SS...")

How do I register for the final exam if my exchange semester in Innsbruck already ended?

• If the exchange semester is over, the registration system at LFU:online will block you as you are not a registered student anymore. Therefore, if you want to take a resit, you have to send us an e-mail - latest two days before the registration deadline! - in order to give us the authority to register your subject(s). It is not possible to write authorities for other students! You have to write it personally!
• The authority has to contain:
  o you agree that we register you for a resit

Subject to change!
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- title of the interactive part of the module
- name of the professor
- course code and
- that you will come back to Innsbruck to write the exam
- in case it is your 4th resit the authority additionally has to contain the following sentence: "I understand and know that this is the last resit I am allowed to take."

- As soon as we have registered your course module(s), you will receive an e-mail from us. Students have to come back to Innsbruck to write the resit (distance exams are not allowed!)
- **MASTER students** → please get in contact with the professor to ask for details

Where do I find final exam registration deadlines and the date of the final exam week?

- See Link → [http://wwwuibk.ac.at/fakultaeten-servicestelle/pruefungsreferate/studien/c151_2001w.html](http://wwwuibk.ac.at/fakultaeten-servicestelle/pruefungsreferate/studien/c151_2001w.html) (section: Termine - > "Prüfungswochen im WS ...SS...")
- **MASTER students** → please get in contact with the professor to ask for details

Where can I find information about the exam day, time and place?

- You will find the exam dates in the display outside the examination office (always updated) in the basement of the building
- If you are still enrolled as a student for the next semester you will find the exam date/day in your student account LFU:online → [https://orawwwuibk.ac.at/public/lfuonline_meinestudien.studienblatt](https://orawwwuibk.ac.at/public/lfuonline_meinestudien.studienblatt) on the page of your registered module(s). The information will also be displayed in the glass box beside the examination office.
- Time and place will only be available approx. 3-7 days before the exam. Why so late? Because only if the examination office knows the number of examinees they can allocate the examination rooms and check for overlaps.
- In case there is - for any reason - no information available or you are not registered as a student anymore and your LFU:online student account is blocked, please call the examination office during opening hours Tel.: +43 (0) 512 507 7022
- **MASTER students** → Please get in contact with the professor to ask for details.

I cannot see my mark in my LFU:online student account and the registration come to its deadline - in case I failed I want to take a re-examination. What shall I do?

- If the mark for the interactive part is not available 7 days before registration deadline, please write an e-mail to the concerning department and ask for the mark. In case you do not get an answer, write an e-mail to the examination office. Link → [http://wwwuibk.ac.at/fakultaeten-servicestelle/pruefungsreferate/standorte/universitaetsstrasse15.html](http://wwwuibk.ac.at/fakultaeten-servicestelle/pruefungsreferate/standorte/universitaetsstrasse15.html)

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