

FACT SHEET - updated: **July 2015**
Innsbruck University School of Management
 IWW-OFFICE Innsbruck, Austria



University	Leopold-Franzens-Universität Innsbruck
Faculty	Innsbruck University School of Management
Department	IWW-Office – Internationale Wirtschaftswissenschaften International Economic & Business Studies
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ID Code (for European Partners only)	A INNSBRU01

Head of department	Ms. OR Mag. Elke Kitzelmann / Responsible for Outgoing students
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Secretary	Ms. Dilay Yagmur
Phone number / e-mail	+43 512 507 7561 / iww@uibk.ac.at

Web address for incoming students	http://www.uibk.ac.at/iww/incoming/
Fall semester / Application documents deadline	October – February / August 15 th
Spring semester / Application documents Deadline	March - July / January 15 th
Introduction dates:	App. 1 week before semester start (see homepage) This course is compulsory for every business bachelor student The introduction consists of: description and/or explanation of modules, modular system, registration, about the faculty, about life in Innsbruck, etc.
Academic calendar including exam dates.	Academic calendar ->homepage Exam week: winter semester app. 15 th February summer semester app. 15 th July
Other relevant dates	Modular enrolment will be done online in the introduction week. Deadline will be around the official semester start. If students miss this date, they will not be able to register for modules/courses.
Application procedure	Business bachelor students find an online application (will always be opened in April / closed Jan 15th) on our website. After having filled in the online form the student will receive an e-mail (which is her/his application) and an attached "Nomination". They should use ONLY this form. The application form and the required documents should be sent by regular

	mail and all together. Fax can and will not be accepted by the admission office.
Documents required for application:	We strongly advice the student to make sure that all documents are completed and signed. Please do not use glue or staples which will lead to an delay to process the documents. - Application form (online) – print version to be sent by mail - Housing application (online) - Certificate (will be sent to the student by e-mail by clicking the sending button of the online application form) - 1 x Photo (passport sized – not scanned) - 1 x Copy of passport/ID (readable) - 1 professional CV - Master: 1 x transcript of records ALL documents must be sent in ORIGINAL and together
Institution Website:	http://www.uibk.ac.at/iww/exchange-students/
Website for modules available for exchange students:	http://orawww.uibk.ac.at/public/pk203.lv_kursstart?ornr_in=4 http://orawww.uibk.ac.at/public_prod/owa/ifuonline_iv.home
Faculty/College students must study in:	LEOPOLD FRANZENS UNIVERSITÄT INNSBRUCK / AUSTRIA: <ul style="list-style-type: none"> • Innsbruck University School of Management • School of Political Science and Sociology • Faculty of Economics and Statistics
Bachelor:	The Bachelor "Wirtschaftswissenschaften – Mangement & Economics" was introduced in winter semester 2007
Master:	Our office supports bachelor students only. For Master Programme students please read the information: http://www.uibk.ac.at/iww/exchange-students/nominated-students.html.en#master There is only a limited number of places in the Master Programmes. Therefore we would advise the students to apply as soon as possible.
Modules:	Attendance: Mandatory In general - limited number of students allowed in each class (30 – 39) No places can especially reserved for exchange Students (for the online computer registration exchange students receive 2000 points –Austrians & non-exchange 1000 points)
Language of Instruction:	German –modules offered in English – see list below
Language requirement:	If the student chooses modules taught in German / English language, her/his command of German / English (spoken and written) is sufficient – B2 at least - to study successfully at the Innsbruck University. From experience we recommend students to brush up their German/English
Language Business courses:	As the business language courses are reserved for regular students, exchange students can only choose a business language if places are still available after the first course registration run.
Are intensive language courses offered and when?	German courses are only offered during the semester!! German courses are offered at three levels at the beginning of each semester. (beginners, intermediate and advanced). The University offers special ERASMUS German courses: intermediate and advanced. The ERASMUS courses are free of charge – but: first come – first serve. For other German courses (except beginners level) students have to pay tuition. German language department – ISI: http://www.uibk.ac.at/isi/sprachkurse/deutsch/deutsch_ueberblick.html.en
Academic prerequisites:	Two years of business/economics studies at home institution Students from the 3 rd and 4 th year can apply as an exchange student
Full-time Workload for an exchange student at your institution:	4 modules per semester – 30 ECTS credits (7,5 ECTS each) 8 modules per academic year – 60 ECTS credits (7,5 ECTS each) 1 module = 4 hours per week – 1 semester -> 15 weeks
Learning expectations/ class format:	There is compulsory attendance in all modules!!!!

Final exams:	<p>Bachelor students: <i>Final exams take place after the end of the semester (final exam week): Winter semester: mid February / Summer semester: mid July Exam mode: written exam 90 minutes / advanced modules: written 60 minutes / oral after completion of the written exam. The oral exam will take place 1 – 2 week after the written exam. We try to organize the oral exam 1 – 2 days after the written exam, for those students who need to go home right after the exam week)</i></p> <p>Master students: <i>The exams take place at the end of the semester: Winter semester – end of January – Summer semester – end of June</i></p> <p>In general: EXAMS NEED TO BE WRITTEN IN INNSBRUCK ONLY !</p> <p><i>Distance exams are not possible anymore. In case students need to write a re-examination, etc., they need to take it at our university. As many students did not appear for distance exams at their institution in the past, we do not offer this service anymore!!</i></p>
Distance exams:	
Grading system:	<p>1 very good (A) 2 good (B) 3 satisfactory (C) 4 sufficient (D) 4 sufficient (E) 5 fail (FX) 5 fail (F)</p>

Accommodation and others	<p>Accommodation: <i>The online form for housing (ÖAD) can be found on our webpage. There is no pick-up service provided upon arrival! As only a certain number of rooms is available students should apply as soon as possible.</i></p> <p>Other: <i>Students should especially study the items “Nominated Students” and “Modules”.</i></p>
Estimated living expenses:	<p><i>Students must be aware that life in Austria is quite expensive compared to other European countries. The average amount of money for accommodation and living will be appr. 700,- EURO per month.</i></p>
Academic expenses excluding tuition fees:	<p><i>Tuition fee is waived for exchange students, nevertheless, all students have to pay the student union fee at registration: 22 EURO per semester</i></p>
Other expenses:	<p><i>There are many destinations to travel to from Innsbruck. Season ticket for skiing app. EURO 300. Students semester bus ticket: 125 EURO.</i></p>
Health insurance requirements:	<p><i>European students have to bring the “European Insurance Card”. Non-EU students should expect to buy private health insurance in their home countries before departure or directly in Austria (appr. 55 Euro per month – since July 2011). It is important that winter(skiing) accidents are covered!! – Students who are planning to exercise winter sports should have coverage of SAR. (helicopter rescue can cost easily 5.000,- euro and more, etc.) – there are special offers in Austria between 24,- and 40,- euro p.a.</i></p>
Visa requirements:	<p><i>Please check with the Austrian Government Office in your home country!!</i></p>
Students facilities on campus:	<p><i>Fitness facilities, social clubs, computers, Mensa, social activities, organised trips, e-mail accounts, student tutors, W-Lan, modern technical equipment in lecture rooms, etc.</i></p>
Student services provided:	<p><i>The IWW-Office is for students based at the Innsbruck University School of Management only!!</i></p>
How is our information distributed:	<p><i>Web: yes Email: yes regular mail: no</i></p>

Learning Agreement Information:	<p>We kindly ask to complete the LA as follows: Name: Innsbruck University Faculty: Innsbruck School of Management Department: IWW-Office Erasmus code: AINNSBRU01 Address: Universitätsstrasse 15, 6020 Innsbruck, Austria Country(code): Austria, AUT Contact person: Mag. Christoph Kornberger, OR Mag. Elke Kitzelmann Email/Phone: iww@uibk.ac.at / +43 512 507 7561 Internet: www.uibk.ac.at/iww</p>
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Innsbruck University School of Management
Courses taught in English during the academic year 2015/16:

Winter semester:

International Trade Theory	7,5 ECTS credits
International Monetary Economics	7,5 ECTS credits
Intercultural Communication (online course)	7,5 ECTS credits
The European Union (online course)	7,5 ECTS credits
Business in Asia & Emerging Markets	7,5 ECTS credits
International Human Resources Management	7,5 ECTS credits
Business Ethics	7,5 ECTS credits
Specialisation: Management (basic module)	7,5 ECTS credits
Specialisation: Finance (basic module)	7,5 ECTS credits
Specialisation: Banking (basic module)	7,5 ECTS credits
Specialisation: Finance & Banking (advanced module)	7,5 ECTS credits
Specialisation: Marketing (basic module)	7,5 ECTS credits
Specialisation: Marketing (advanced module)	7,5 ECTS credits
Specialisation: Retailing (basic module)	7,5 ECTS credits
Specialisation: Human Resources Management (basic module)	7,5 ECTS credits
Specialisation: Controlling (basic module)	7,5 ECTS credits

Summer semester: (provisional list)

International Trade Theory	7,5 ECTS credits
International Monetary Economics	7,5 ECTS credits
European Integration Economics (online course)	7,5 ECTS credits
Intercultural Communication (online course)	7,5 ECTS credits
The European Union (online course)	7,5 ECTS credits
International Management	7,5 ECTS credits
International Finance	7,5 ECTS credits
International Marketing	7,5 ECTS credits
Social Entrepreneurship	7,5 ECTS credits
Specialisation: Management (advanced module)	7,5 ECTS credits
Specialisation: Finance (basic module)	7,5 ECTS credits
Specialisation: Banking (basic module)	7,5 ECTS credits
Specialisation: Finance & Banking (advanced module)	7,5 ECTS credits
Specialisation: Marketing (basic module)	7,5 ECTS credits
Specialisation: Marketing (advanced module)	7,5 ECTS credits
Specialisation: Retailing (basic module)	7,5 ECTS credits
Specialisation: Retailing (advanced module)	7,5 ECTS credits
Specialisation: Human Resources Management (basic module)	7,5 ECTS credits
Specialisation: Controlling (basic module)	7,5 ECTS credits

Student workload per semester: 30 ECTS credits (4 courses à 7,5 ECTS credits)