

Aurora Courses for students of ALL Aurora Universities (Summer Semester 2022)

Registration of Aurora students and booking of courses at Universität Innsbruck

There are two parts to the procedure for registering students from Aurora partner institutions on courses at Universität Innsbruck (UIBK). All students (with the exception of UIBK students) are required to complete step 1. Only students registering for courses with a participant limit are required to complete step 2.

Note: If students require a corresponding certificate (grade) for their performance then registration is required.

The two different course registration procedures are due to the fact that there are courses both with and without a participant limit.

- I. Courses **without a participant limit** are e.g., lecture. They do not require ranking/student selection and there is no waiting list. Registration is, however, necessary if students wish to receive a certificate/grade for their performance.
- II. Courses with **a participant limit** include interactive formats (such as excursions, internships, seminars, lectures combined with exercises) that require a control on participant numbers. These require a selection process in order to be admitted to the course and there may be a waiting list.

The goal is to give all students of Aurora universities the opportunity to participate in open Aurora courses at Universität Innsbruck.

All students of Aurora partner universities can view the course catalog of Universität Innsbruck ([Link](#)) to find out which courses have been classified or opened as Aurora courses.

For this purpose, a special "Aurora" section has been created in Universität Innsbruck (UIBK) Course Catalog ([Link: course catalog >> Interdisciplinary and Additional Courses >> Aurora>> respective course >> course description](#)).

A special link, which is embedded in the course description of the respective Aurora course at Universität Innsbruck, leads interested students to an [information page](#). On this information page, the next steps (registration for the course) are explained.

Step 1: To be completed by ALL Aurora students (except UIBK students) wishing to register for a Universität Innsbruck Aurora course

Please submit the following documents electronically and in separate files (UIBK students are an exception, see below*). In providing this information, students give their consent to further processing of their data by the respective home institution and UIBK.

Registration form available from [here](#)

Note: If a student is currently enrolled or has studied at an Austrian university, an Austrian matriculation/registration number must be provided.

Scan/copy passport

For proof of identity

Confirmation of enrollment from the home university

To provide proof of current enrollment in a degree program at one of the Aurora universities

* UIBK students are required to register via the same link, but the additional documents listed above can be omitted. Note: UIBK students must complete step 2 where relevant.

Upon submission: the College Service Center (Fakultäten Servicestelle) together with the Aurora Office, processes the registration of students at UIBK and registration for the respective course(s).

Step 2: To be completed additionally by Aurora students wishing to register for a Universität Innsbruck Aurora course with limited places

All Aurora students have to submit some personal data and the following documents digitally for admission to UIBK (enrollment) or registration for the course (exception registration/enrollment for UIBK students see below):

Registration/enrollment

UIBK students have to register via the same link, but the transmission of the data listed below can be omitted.

Registration form available from [here](#)

Note: If a student is currently enrolled or has studied at an Austrian university, an Austrian matriculation/registration number must be provided.

Scan/copy passport

For proof of identity

Confirmation of enrollment from the home university

To provide proof of current enrollment in a degree program at one of the Aurora universities

Note: The students are requested to submit the following documents electronically and in separate files. In providing this information, students give their consent to further processing of their data by the respective home institution and UIBK.

Course registration

The maximum possible number of participants per Aurora University is determined by the number of participants set for the course (see course catalog).

Certificates

Grades are entered via LFU:online as for all other regular courses at UIBK.

After successful completion of the course, all students can download/print their official transcripts/certificates via LFU:online.

Recognition

Whether successfully completed courses can be recognized for a specific study program is subject to the professional assessment of the responsible academic bodies (usually the Dean of Studies or the Associate Dean of Studies) at the home university.

If you wish to have a course recognized, it is therefore essential to clarify this in advance!

Procedure – Timeline for Bachelor and Master courses

Key dates Summer Semester at Universität Innsbruck:

Publication of course catalog	07.01.2022
General admission period	07.01.-05.02.2022
Course registration (Bachelor/Master)	01.02.-21.02.2022
Semester/Course Period	07.03.-02.07.2022

07.01.-30.01.2022: Aurora students have the opportunity to apply for the course

- ✓ via a link in the course catalog of the respective course
or
- ✓ directly via the Aurora course information page:
[Aurora Course Offerings – University of Innsbruck \(uibk.ac.at\)](https://www.uibk.ac.at/aurora)

31.01.-04.02.2022: After the application deadline, data clearing will take place (in consultation with the respective home institutions, if necessary).

07.02.-18.02.2022: The students of the Aurora partner universities are registered as a "non-degree seeking student", for attending individual courses at Universität Innsbruck by the College Service Center/ Admission Department UIBK

- ✓ As a result, all students of the Aurora partner universities receive a UIBK email address and access to LFU:online (student portal of Universität Innsbruck).
- ✓ For Aurora students from other Aurora universities, the Rectorate waives the tuition fees (EUR 363.36).
- ✓ The fees for the Austrian Students' Union (currently EUR 20.70) are paid for the respective student by the Aurora Office (aurora@uibk.ac.at) as an intermediate step between registration and receipt of the access data for the upcoming Summer Semester 2022.
- ✓ The College Service Center/Admission Department of UIBK will forward the appropriate data to the Aurora Office. Payment of the fee is required in order to proceed with semester enrollment.
- ✓ Aurora students of the Aurora partner universities receive their access data for the use of the IT services (LFU:online, OLAT ...) via e-mail by the College Service Center.

21.02.-25.02.2022: All students are registered for the respective course by the FSS and the Aurora Office via LFU:online and receive information about the course (once also to their home email address).

It is important that the entire enrollment/registration process is completed before the course starts!

Procedure for the Doctoral Course 645.900: Borders and Places. The Spatial Dimension of Culture

Step 2: To be completed additionally by Aurora students wishing to register for a Universität Innsbruck Aurora course with limited places

All Aurora students have to submit some personal data and the following documents digitally for admission to UIBK (enrollment) or registration for the course (exception registration/enrollment for UIBK students see below):

Registration/enrollment

UIBK students have to register via the same link, but the transmission of the data listed below can be omitted.

Registration form available from [here](#)

Note: If a student is currently enrolled or has studied at an Austrian university, an Austrian matriculation/registration number must be provided.

Scan/copy passport

For proof of identity

Confirmation of enrollment from the home university

To provide proof of current enrollment in a degree program at one of the Aurora universities

CV + Abstract

CV and a brief abstract (max. 2,000 characters) of the dissertation project highlighting the potential for interdisciplinary discussions on the cultural dimensions of space.

Note: The students are requested to submit the following documents electronically and in separate files. In providing this information, students give their consent to further processing of their data by the respective home institution and UIBK.

Course registration

The available places are allocated by the course instructor based on the completely submitted documents (registration date with complete documents) and the CV+Abstract! The maximum possible number of participants per Aurora University is determined by the number of participants set for the course (see course catalog).

Certificates

Grades are entered via LFU:online as for all other regular courses at UIBK.

After successful completion of the course, all students can download/print their official transcripts/certificates via LFU:online.

Recognition

Whether successfully completed courses can be recognized for a specific study program is subject to the professional assessment of the responsible academic bodies (usually the Dean of Studies or the Associate Dean of Studies) at the home university.

If you wish to have a course recognized, it is therefore essential to clarify this in advance!

Procedure – Timeline for the Doctoral Course 645.900: Borders and Places. The Spatial Dimension of Culture

Key dates summer semester at Universität Innsbruck:

Publication of course catalog	07.01.2022
General admission period	07.01.-05.02.2022
Grace period	06.02.-30.04.2022
Course registration (Bachelor/Master)	01.02.-21.02.2022
Semester/Course Period	07.03.-02.07.2022

01.03.-14.03.2022: Aurora PhD students have the opportunity to apply for the course 645.900

- ✓ via a link in the course catalog of the respective course

or

- ✓ directly via the Aurora course information page:

[Aurora Course Offerings – University of Innsbruck \(uibk.ac.at\)](https://www.uibk.ac.at/aurora/course-offerings)

15.03.-30.03.2022: After the application deadline a data clearing (15.03.-19.03., if necessary in consultation with the home institutions) and the ranking of the applications by the course management at Universität Innsbruck based on the completely submitted documents and the CV+Abstract (22.03.-30.03.2022) will take place.

31.03.-09.04.2022: The students of the Aurora partner universities are registered as a "non-degree seeking student", for attending individual courses at Universität Innsbruck by the College Service Center/ Admission Department UIBK

- ✓ As a result, all students of the Aurora partner universities receive a UIBK email address and access to LFU:online (student portal of Universität Innsbruck).
- ✓ For Aurora students from other Aurora universities, the Rectorate waives the tuition fees (EUR 363.36).
- ✓ The fees for the Austrian Students' Union (currently EUR 20.70) are paid for the respective student by the Aurora Office (aurora@uibk.ac.at) as an intermediate step between registration and receipt of the access data for the upcoming Summer Semester 2022.
- ✓ The College Service Center/Admission Department of UIBK will forward the appropriate data to the Aurora Office. Payment of the fee is required in order to proceed with semester enrollment.

- ✓ Aurora students of the Aurora partner universities receive their access data for the use of the IT services (LFU:online, OLAT ...) via e-mail by the College Service Center.

12.04.-16.04.2022: All students are registered for the respective course by the FSS and the Aurora Office via LFU:online and receive information about the course (once also to their home email address).

It is important that the entire enrollment/registration process is completed before the course starts!