

## Applying for Aurora - Courses for the summer semester 2022

For the summer semester 2022 (from now on) until 30.10.21 corresponding funds can be applied for courses that meet the Aurora criteria (cf. [handout Aurora Teaching Development](#)). This applies in particular to courses that are not financed by faculty/curricular funds or that require additional funding due to the use of e.g. **Team Teaching** or **special IT tools**.

For the application is a separate **Aurora application form** available. ([antragsformularv4\\_aurorasose22-beta-version-2021-07-27.pdf \(uibk.ac.at\)](#)).

The process steps of the application/procedure including deadlines can be taken from the table below.

Chart: application/procedure incl. deadlines

Date	Step	What	Who	Documents / Information
as of now	0	lecturer (initiator) would like to design/ implement a course that meets the Aurora criteria and identify a need for additional funding	initiator/ course management	criteria see handout Aurora teaching development
by 30.10.21	1	designated course management submits completed form to <a href="mailto:aurora@uibk.ac.at">aurora@uibk.ac.at</a>	designated course management	Aurora application form
by 05.11.21	2	formal completeness verification, clarification of open questions	Aurora Office	completed Aurora application form
by 15.11.21	3a	funding decision/ inclusion in the course catalog	Aurora Office / Vice-Rector for Student Affairs and Teaching IGK committee	valuation see handout Aurora teaching development
	3b	forwarding the information to the Vice-Rector for Student Affairs and Teaching and the IGK committee (feedback only necessary in case of rejection)		
by 19.11.21	4	information course management	Aurora Office	
by 30.11.21	5	inclusion in the course data management	Aurora Office / Vice-Rector for Student Affairs and Teaching, College Service Center (Fakultäten Servicestelle)	
	6	application / communication of the course at UIBK and other Aurora universities	Aurora Office / Central Office Amsterdam	description according to application form
	7a	admission and registration of students from other Aurora universities	Aurora Office, College Service Center (Fakultäten Servicestelle)/ Admission Department of UIBK, ID	see <a href="#">landing page</a>

	7b	information/coordination of the involved (service) department and support of the course management e.g. in case of short-term mobility	Aurora Office + relevant department	
07.03.22 - 02.07.22	8	implementation (possibly as an additional offer during the non-teaching time)	course Management	
by 02.07.22	9	course evaluation (mandatory for all Aurora courses, additional Aurora specific evaluation if necessary)	course management/team	cf. <a href="#">QS Lehre</a>

Feel free to contact the Aurora Office ([aurora@uibk.ac.at](mailto:aurora@uibk.ac.at)) if you have any questions!

**Further information:**

[Aurora Teaching Development](#)

[Team Teaching](#)

[Open Courses information](#)

[Aurora Homepage](#)