

Study Manifesto

MASTER IN ENVIRONMENTAL MANAGEMENT OF MOUNTAIN AREAS (EMMA)

subject to approval of the MIUR referred to DM 1059/2013

2015/2016 academic year

Course outline

Faculty	Faculty of Science and Technology (Free University of Bolzano, Italy), Faculty of Biology and Faculty of Engineering Science (University of Innsbruck, Austria)
Degree class	LM-73 (Ministerial Decree n. 270/2004)
Length	2 years
Credit points	120 (based on the European Credit Transfer System)
Languages used in teaching	English (main language), German, Italian
Admission title	See "Admission requirements" (page 2)
Language requirements	B2 in English
Study places	25 EU + 10 Non EU
Admission procedure	Academic qualification and eventual interview: 1st Session: between 11 th and 13. th Mai 2015 2nd Session: between 3 rd and 05 th August 2015
Deadline for application	1st Session: 30th April 2015 2nd Session: 24th July 2015
Deadline for enrolment	15th October 2015
Tuition fees	1343,50 Euro per year
Classes start	05th October 2015 (at the Free University of Bozen/Bolzano)

subject to change

THE MASTER PROGRAMME

Master in Environmental Management of Mountain Areas (EMMA)

Master class: LM-73

The Master has been established at the Faculty of Science and Technology of the Free University of Bolzano (unibz) in collaboration with the University of Innsbruck (Faculty of Biology and Faculty of Technical Sciences). The course has an international character and allows obtaining a "**double degree**".

Careers opportunities

Graduates can expect to find jobs in the following areas of employment:

- Analysis with help of modern information technology and monitoring of environmental indicators in mountain ecosystems;
- sustainable management, eco-certification and protection of natural resources for agriculture and forestry in mountain areas;
- application for third party funding and management of development plans for, e.g. agro-tourism;
- socio-economic investigations for the sustainable development of mountain areas;
- planning, management and monitoring of silvicultural measures as well as afforestation;
- planning, management, and monitoring of ecosystem restoration;
- analysis and environmental impact assessment in mountain areas;
- analysis, assessment, monitoring of all measures with regard to natural hazards of hydro-geological origin in mountain areas and
- management and planning of nature conservation areas.

The Master Program prepares for the qualification of „Agronomist“.

Languages used in Teaching

The official teaching language is English. Optional courses will be offered in Italian and German.

Fixed intake

The available study places for the 2015/2016 academic year are:

	EU citizens (and citizens given parity of treatment)	non-EU citizens (resident abroad)
1 st session	15	10
2 nd session	10	0
Total	25	10

ADMISSION REQUIREMENTS

You are eligible to enrol for the Master if you possess one of the following qualifications:

- A first degree from one of the following degree classes ex D.M. 270/04:
 - L-7 (Civil and Environmental Engineering),
 - L-13 (Life Sciences),
 - L-34 (Geological Sciences),
 - L-25 (Agricultural Sciences and Technologies, Agri-food and Forestry),
 - L-32 (Science and Technology for the Environment and Nature).
- A first degree from one of the following graduate classes ex D.M. 509/1999:
 - class 8 (Civil and Environmental Engineering),
 - class 12 (Life Sciences),
 - class 16 (Earth Sciences),
 - class 20 (Science and Technology of Agriculture, Food and Forestry),
 - class 27 (Science and Technology for the Environment and Nature).
- an equivalent qualification obtained abroad.
- Candidates with other Italian or foreign qualification are eligible to enrol for the Master if they certify the following credit points (ECTS):
 - min. 20 ECTS in the scientific sector of the fundamental subjects, according to the ministerial decree of the first degrees, of the class L-25 and
 - min. 30 ECTS in the scientific sector of the typical subjects, according to the ministerial decree of the first degrees, of the class L-25, related at least at two different subject areas

For candidates with a foreign qualification the attribution of the ECTS to the scientific sectors is based on the contents of the courses (passed exams) of the study curriculum.

If you do not have one of these qualifications, you can apply if you have at least 150 credit points (ECTS) from the undergraduate degree (Bachelor) you are studying for. If you are going to achieve qualification according to letter d), you have to fulfil additionally the requirements according to letter d).

However, you must have achieved your degree by the enrolment deadline for the academic year in question, otherwise you will be excluded from the admission procedure.

If you do not have the required academic qualification, you will be given a conditional offer of a place.

Candidates without the above mentioned admission requirements can recover the missing ECTS with the enrolment to the **preparatory courses, respectively of 3 ECTS**, and with passing the respective exam:

- 1) Fundamentals of agronomy and forestry
- 2) Fundamentals of ecology
- 3) Fundamentals of agricultural and forest engineering

The enrolment to the courses is submitted online through the application portal <https://aws.unibz.it/exup/en> as an extraordinary student. The cost of the enrolment is € 100 for each single preparatory course.

The courses will be offered in *e-learning format*. The respective exam will be offered in April 2015 (for applicants of the 1st Session) and in July 2015 (for applicants of the 2nd Session).

The self-declaration about the passed exams of the preparatory courses has to be uploaded in the application portal before the end of the application deadline (see section "Online Application").

Concurrent enrolment at several universities or in several courses at the same university is not allowed. Concurrent enrolment at universities and at higher education institutions for music and dance (e.g., music academy) is on the contrary allowed under specific conditions (Ministerial Decree 28.09.2011; further information is available from the Student secretariat).

LANGUAGE REQUIREMENTS FOR ADMISSION

In order to be admitted to the programme, you must possess proven language skills at the B2 level (Common European Framework of Reference) of the **English** language.

If you are not able to certify the above indicated entry level, you cannot be admitted.

The six levels of the Common European Framework of Reference are:

A1-A2: Basic Users

B1-B2: Independent Users

C1-C2: Proficient Users.

HOW TO DEMONSTRATE LANGUAGE PROFICIENCY

You must first log in to the portal available at <https://aws.unibz.it/exup/en>

Once registered, you can:

- upload your language certificates
- enrol to do the language assessment tests offered by the Language Centre
- fill in the application form
- update your personal data.

PROFICIENCY REQUIRED FOR ADMISSION (FIRST AND SECOND LANGUAGE)

You can demonstrate language proficiency in the following ways:

- a) you declare, in the Application Portal, that Italian, German or English was the main teaching language in your final highschool year (corresponds to level C1). If your highschool was one of the trilingual secondary schools in the Ladin valleys of South Tyrol, this will be accepted as demonstrating proficiency in both German and Italian (corresponds to level B2 for both languages);
- b) you declare, in the Application Portal, to be awarded an undergraduate or postgraduate degree in Italian, German or English. Graduates of unibz, enrolled before 2011, who have not certified their language proficiency in the three languages, must sit a mandatory language placement test;
- c) you upload, in the Application Portal, a recognised certificate (see www.unibz.it > Language Centre). You might send your certificates also to the Language Centre - via email in pdf format – or hand them in in person. The language certificates can be handed in during the following periods:
 - o **10 March - 30 April 2015**, 12.00 midday (for applicants of the 1st and 2nd Session)
 - o **11 May - 08 July 2015**, 12.00 midday (for applicants of the 2nd Session)
 - o **17 July - 24 July 2015**, 12.00 midday (for applicants of the 2nd Session)
- d) you pass a language test organised by the Language Centre of unibz. Enrolment for these tests is done online through the application form:
 - o **07-09 April 2015** (enrolment from 10.03. to 02.04.2015) (valid for the 1st and 2nd Session)
 - o **05-07 May 2015** (enrolment from 03.04. to 30.04.2015) (valid for the 1st and 2nd Session)
 - o **13-15 July 2015** (enrolment from 01.05. to 08.07.2015) (valid for the 2nd Session only)
 - o **28-30 July 2015** (enrolment from 09.07. to 24.07.2015) (valid for the 2nd Session only).
 Results will be available immediately after the tests.

Please note: in case your final title has been awarded by an Italian public establishment, certificates and diplomas must be substituted by self-declarations.

FURTHER LANGUAGE PROFICIENCY (THIRD LANGUAGE)

If you have already acquired a certain level of language competence in the third language of tuition we recommend to certify these competences as described above in letters c) and d), even if they are not an admission prerequisite.

If you have been admitted to your studies in the first session of the selection procedure you can certify your competences in the third language of tuition by:

- an up-load of a valid language certificate during the same periods of time as in letter c), or by
- taking a language exam during one of the sessions listed in letter d)

If you apply in the second session you can choose any period of time listed above in letters c and d).

If you are not able to certify your language competence in the third language of tuition and you are admitted to your studies at unibz you will have to take a placement test. You will receive an invitation to the test by e-mail. According to your actual level you will be assigned to a certain learning path so that you will be able to reach level B1 as soon as possible. Level B1 enables you to participate actively in any kind of course held in the in respective language.

You will be accompanied throughout the whole process of language learning by the Language Centre that offers **mandatory language courses free of charge**.

Learning path	Starting from	Course modules				Hours of lessons
Learning path 1	A0	A1.1+A1.2	A2.1+A2.2	B1.1a+B1.1b	B1.2a+B1.2b	400
Learning path 2	A1	A2.1+A2.2	B1.1a+B1.1b	B1.2a+B1.2.b		320
Learning path 3	A2	B1.1a+B1.1b	B1.2a+B12b			200

There will be various mandatory courses throughout the academic year and during the periods that are free of other lessons and exams.

ONLINE APPLICATION

Your application is submitted online through the application portal available at <https://aws.unibz.it/exup/en>

You need to create an account, fill in the form online and upload the documents required as an electronic file. Through the application portal you can also upload your language certificates or register for the language exams.

Application for several courses is allowed. Prospective students excluded in the first session can apply again in the second.

Deadlines	Begin	End (term of exclusion)
1 st Session	10 March 2015	30 April 2015, 12:00 midday
2 nd Session	4 May 2015	24 July 2015, 12:00 midday

ATTACHMENTS

You should upload the required attachments in the portal. In the portal, you can visualize the status of your application and your attachments with the help of colours (e.g. missing documents will be highlighted in red).

Evaluation can then only take place on the basis of the documentation you have presented by the deadline. If your application is incomplete, you will be excluded from the admission procedure.

You have to upload:

- a passport-size colour photo;
- a photocopy of a valid identity card or passport (front/back);
- the attachments listed in the section entitled "Selection procedure".

Applicants with a qualification gained abroad must also upload:

- the diploma of their qualification: those not yet in possession of the diploma can upload it upon enrolment at the very latest;
- an official translation of the qualification into Italian (not necessary for qualifications gained in Austria or Germany);
- the declaration of equivalent value of the applicants qualification: those not yet in possession of the declaration can upload it upon enrolment at the very latest;
EU citizens and citizens given parity of treatment can, as an alternative, upload the Diploma supplement, in the case they have achieved their university title in a Member State of the European Union (or in Switzerland, Liechtenstein, Norway or Iceland). In the Diploma supplement it must be indicated:
 - that the student has achieved at least 180 credit points (ECTS) and
 - that the study title gives access to a Master course.
 In case of doubt, unibz reserves the right to request further documents (f.e. declaration of equivalent value)
- the valid permit to stay for Italy (only for non EU-citizens legally resident in Italy) – see below.

The declaration of equivalent value

If you have a qualification from abroad you must certify that your qualification would grant you entry to a similar university course in the country where you achieved this qualification.

For that reason you must:

- apply for the "dichiarazione di valore" (declaration of equivalent value) at the Italian consulate or embassy abroad (the declaration must be applied for as soon as possible since it can often require long processing times);
- upload the declaration upon enrolment at the very latest, together with the other relevant documents.

Application by non-EU citizens

- **If you have a valid permit to stay in Italy** (see article 39, paragraph 5 of decree no. 286 of 25.07.1998: "**permesso di soggiorno**" for work, family reasons, political or humanitarian asylum, religious reasons), you apply directly to the University, as described above and must submit a copy of your valid permit to stay. A permit of stay for study reasons, or a visa for tourism, is not sufficient. If the permit deadline has expired, a renewal request must also be attached. **NB:** if you do not provide the permit for one reason or another, you will be automatically considered a non-EU citizen living abroad and therefore subject to the admission procedure through the Italian authorities acting in your country of origin.
- **If you are resident abroad**, you must carry out the **enrolment procedures both through the Italian authorities** (consulate or embassy) in your country **and directly with the University**. The deadlines imposed by the Italian Ministry of Education, Universities and Research (<http://www.studiare-in-italia.it/studentistranieri/>) must be respected. Should you not follow this procedure with your local Italian consulate, the application that you delivered direct to the University

will be declared null and void. Please note that non EU-citizens resident abroad can apply for one course only!

SELECTION PROCEDURE

Applicants who have applied shall be assessed for admission based on academic qualifications and an eventual interview in order to ascertain the applicant's cultural and attitudinal suitability.

The ranking lists are created following the criteria as below:

- letter of motivation (max. 10 pt)
- full academic background containing list of courses, obtained grades (max. 70 pt)
- final bachelor grade (max. 20 pt)

A test/colloquium, which takes place between 11 and 13 May 2015 (for applicants of the 1st Session) 03 and 05 August 2015 (for applicants of the 2nd Session), is required only in case of parity of score for the last place in the rank list. The faculty secretariat informs the candidates in case of colloquium.

Applicants who still need to graduate and/or certificate the remaining exams they have to sit, are provisionally admitted in the ranking lists.

In the application portal, you shall upload:

➤ the *previous degree*:

prospective students who already obtained the required degree must upload in the application portal:

- if graduated in Italy: diploma supplement or substitute-declaration (following the Italian D.P.R. nr. 445/2000) of the degree awarded, final mark, exams passed as well as the marks, the date in which the exams were passed and the credit points as well as the subject areas and the hours of teaching;
- if graduated abroad: diploma supplement or final degree certificate issued by the foreign university (to be translated into English if it is written in a language which is not Italian, German or English) detailing the final mark, exams passed as well as the marks, the date in which the exams were passed and the credit points as well as the hours of teaching. A description of the contents of the single courses must also be attached; it is advisable to attach the declaration of value or a document written by the university itself with the indication of the lowest mark needed in order to achieve the degree as well as the highest mark obtainable;

prospective students who have not yet obtained the required degree must attest that they have acquired at least 150 credit points (ECTS), as established in the didactic regulation of their course of origin, by uploading in the application portal:

- for Italian universities: substitute-declaration (following the Italian D.P.R. nr. 445/2000) of the exams passed as well as the marks, the date in which the exams were passed and the credit points as well as the subject areas and the hours of teaching;
- for foreign universities: a certificate (to be translated into English if it is written in a language which is not Italian, German or English) issued by the foreign university containing the list of exams sat as well as the marks, the date in which the exams were passed and the credit points as well as the hours of teaching. A document issued by the university containing the scale of the marks used as well as the contents of the single courses has to be presented as well.

Furthermore a form has to be downloaded from the following

link: http://www.unibz.it/en/sciencetechnology/progs/master/environmental_management/default.html This should be filled in and uploaded in the portal as an *Excel file*.

➤ a *personal statement letter* in format DIN A-4

ADMISSION RANKING LISTS

The Selection Committee will only evaluate the documentation presented by the application deadline and will be drawn up two admission ranking lists: one for EU citizens (and citizens of other countries who enjoy parity of treatment) and one for non-EU citizens resident abroad.

The ranking lists will be published on the website www.unibz.it and are only valid for the academic year for which they have been drawn up. Publication:

For the first application session, likely by 20 May 2015.

For the second application session, likely by 13 August 2015.

If you are high up enough on the ranking list to be admitted for one degree course, but you are not any more interested in, you are required to compile the form for the renunciation and to submit it by e-mail to the Student Secretariat (student.secretariat@unibz.it). This declaration of renunciation cannot be recalled and enables the Student Secretariat to contact the applicants who are next in the ranking list.

The link to the renunciation form is available here: <http://www.unibz.it/en/prospective/apply/default.html>

CONFIRMATION OF STUDY PLACE AND ENROLMENT

If you are high up enough on the ranking lists to be admitted for more than one degree course, you can only enrol for one of those courses. Once you have enrolled for this course, you lose the right to enrol for another course or to move up in the ranking lists of other courses.

For enrolment you need to:

1. **pay the first instalment of university fees** (743,50 €)
2. **in the application portal**, choose the course and upload **the payment receipt** (to confirm your study place). Please note that payment will only be accepted once the receipt has been uploaded in the portal - it is not enough just to make the payment, otherwise you will lose your study place!

Deadline for applicants of the I Session	28 May 2015
Deadline for applicants of the II Session	28 August 2015

If you do not respect this deadline, you will automatically lose your place which will be offered to the subsequent applicant in the ranking list.

If not all study places of the first session are occupied, any free places will be assigned in the 2nd session.

Please note that payment does not allow you to receive student status, which will be acquired upon enrolment. If you have a confirmed study place but you do not enrol, there will be no refund of the university fees unless you do not pass your university final exam or, in the event of non-EU applicants resident abroad, you do not receive the necessary documents from the Italian authorities in your country.

3. **in the application portal, enrol online.**

Deadlines	Begin	End
for applicants of the 1 st session	20 July	15 October 2015, 12:00 midday
for applicants of the 2 nd session	13 August	15 October 2015, 12:00 midday

Enrolment is recommended as early as possible, so you have the possibility to upload incomplete documents before the end of the deadline.

If you don't respect the deadline for enrolment, you will lose your study place, which will be offered to the subsequent applicant in the ranking list.

If you have gained your qualification abroad you must upload (if not uploaded upon application):
<ul style="list-style-type: none">• diploma of your qualification
<ul style="list-style-type: none">• official translation of your diploma into Italian (translation is not necessary if the certificates have been issued in the German-speaking area)
<ul style="list-style-type: none">• declaration of equivalent value of the applicants qualification; EU citizens and citizens given parity of treatment can, as an alternative, upload the Diploma supplement, in the case they have achieved their university title in a Member State of the European Union (or in Switzerland, Liechtenstein, Norway or Iceland). In the Diploma supplement it must be indicated:

- that the student has achieved at least 180 credit points (ECTS) and
- that the study title gives access to a Master course.

In case of doubt, unibz reserves the right to request further documents.

At the beginning of the academic year you have to submit the originals of the above mentioned documents to the Student Secretariat.

If you are a non-EU citizen resident abroad:

If you are able to be admitted to the admission procedure of the course you applied for (check the admission ranklists), the Italian Authorities in your own country will issue you with the entry visa for studies/university: this will allow you to arrive in Italy to sit the Italian-language test (for undergraduate degrees), any entrance tests you have to take, and to enrol for the course that you have pre-enrolled for, after passing the selection procedure.

According to Italian law, within 8 working days of your arrival in Italy, you must have applied for the permit to stay: as soon as you arrive you should go to the Advisory Service and you will be given all the information so that you can start this procedure.

Once you will obtain your permit of stay for Italy (permesso di soggiorno), you have to deliver it to the Student Secretariat personally or via e-mail.

The enrolment is also necessary at the **University of Innsbruck**. The enrolment will take place within a collective excursion after the beginning of the lectures.

Original documents regarding the gained study title should be presented.

The payment of the Austrian national Union of students (Österreichische Hochschülerschaft-ÖH-Beitrag) is planned.

Students intending to transfer from another Italian University to unibz have to submit to the Student Secretariat - at the beginning of the academic year - a copy of the transfer application presented at your university of origin.

TUITION FEES

Enrolment taxes and fees for the 2015/2016 academic year amount to **1.343,50 €** and are to be paid by bank transfer.

Deadlines for payment	1 st instalment (743,50€)*	2 nd instalment (600 €)
for applicants of the 1 st session	by 28 May 2015	by 31 March 2016
for applicants of the 2 nd session	by 28 August 2015	by 31 March 2016

* The first instalment includes the provincial tax for the right to study of 143,50 € and a revenue stamp of 16 €.

The first instalment must be paid in order to enrol.

Delayed payment of the second instalment will result in a fine being levied. If you have not paid your taxes or other fees, you will be unable to take exams and will not be able to transfer to other universities or other degree courses.

If you drop out of a course, interrupt your studies or are excluded from studies, you are not entitled to reimbursement of fees.

Exemption from the University fees (and the provincial tax) is granted to:

- Disabled students with a disability up to or exceeding 66%: the disability certificate, issued by the health authorities, must be presented at the beginning of the academic year.
- Foreign students who have been granted a scholarship from the Italian government.

Entitled to receive a refund of the tuition fees are those students who benefit from a scholarship granted by the Autonomous Province of Bozen - Bolzano (see below).

RECOGNITION OF CREDIT POINTS

After enrolment, you can apply for recognition of credit points gained at the end of previous university studies, if they are compatible with the subjects offered.

You can submit the application to the Faculty, together with all required documents, within the deadline established by the Faculty itself. No applications will be accepted after the deadline. The application is available at the link <http://www.unibz.it/en/students/studycareer/examrec/default.html>

The Degree Council will evaluate the application and the credit points - if recognised - will be inserted in your student's career.

ADVISORY SERVICE

The Advisory Service informs you about the faculties and the degree courses on offer and provides support regarding your choice of study.

At the InfoPoints in Bolzano and Bressanone you can view information material and receive information about the courses. There is also an individual consultation service available.

Addresses and telephone numbers can be found on the last page of this Manifesto.

STUDENTS WITH DISABILITIES OR LEARNING DISORDERS

If you have a disability or a learning disorder, the Advisory Service will provide support throughout your time with us at the University.

If you need advice or information about access to and movement around the premises, or about the benefits and opportunities available to students with disabilities, please contact the Advisory Service before you submit your application and in any case at least one month before any admission exams that you have to do. Only in this way can we guarantee any necessary assistance so that you can sit the admission exams without difficulty.

If you wish for allowances to be made in the admission procedure, please get in touch with the Advisory Service in a timely manner and no later than the application deadline. You need to submit a certificate of disability or an evaluation that documents your learning disorder (diagnosis) to the Advisory Service, Piazza Università 1 – Bozen-Bolzano, either in person by appointment, or via fax (+39 0471 012109).

Students with learning disabilities are entitled to receive 30% extra time for written entrance examinations in accordance with Italian law no. 170/2010.

The certification provided must have been issued by an institution recognized by your national health service and the diagnosis submitted cannot be accepted if it is more than 3 years old.

Information concerning exemptions from paying university fees can be found in the paragraph entitled "Tuition Fees".

Other forms of support are offered by the School and University Welfare Office of the Autonomous Province of South Tyrol (address and other details can be found on the last page).

STUDY GRANTS AND STUDENT ACCOMMODATION

The School and University Welfare Office of the Autonomous Province of South Tyrol (Amt für Hochschulförderung - Ufficio per il Diritto allo Studio universitario) must be contacted for:

- **Accommodation:** you can apply from Tuesday, **14 April 2015**. We advise you to complete the application for accommodation as soon as possible, already upon application at the University or before knowing the admission procedure results: the assignment of accommodation in student hostels follows a first-come, first-served policy. You can find further information regarding registration procedure on the services portal of the Autonomous Province of Bozen – Bolzano from mid-March: www.provincia.bz.it/diritto-allo-studio > Assistenza universitaria > Alloggi in Alto Adige;
- **Study grants:** For information, you can contact the above-mentioned office or the "Südtiroler HochschülerInnenschaft" (sh.asus), which can give information and help with online applications. Students from non-EU countries will be eligible for these study grants only after one year of regular residence in South Tyrol;
- **Refund of the provincial tax.**

Addresses and telephone contacts are indicated on the last page of this Manifesto.

STUDY PLAN

Students must obtain in total 120 credit points (CP).

In addition to the required courses, there will be a wide range of courses, through elective courses that allow the student to specialize in particular areas.

1st year			CP
Landscape ecology			6
Rural Technology Systems			6
Economics, legislation and rural appraisals	Agricultural and forest appraisals	3	6
	Environmental economics and legislation	3	
Landscape planning and Geomatics	Landscape planning	3	6
	Geomatics	3	
Management of mountain forests			6
Agricultural systems in mountain areas	Mountain agriculture	3	8
	Livestock and wildlife management in mountain areas	5	
Advanced Statistics			3
Sustainable development of mountain areas	Sustainable tourism and regional products	3	10
	Economic development of rural areas	4	
	Project development and management	3	
Ecosystem restoration and natural hazards mitigation	Management of natural hazards in mountain basins	3	6
	Ecosystem restoration	3	
Advanced English (C1-level)			3
2nd year			CP
Optional courses			25
Study project			5
MSc degree thesis			30

There is no compulsory attendance, but attendance of lessons, exercise classes and lab work is strongly recommended. The course concludes with the writing and discussion of a thesis. The Faculty will provide a separate set of regulations for this.

Lectures and seminars will take place at the Free University of Bozen - Bolzano and at the University of Innsbruck (A).

- 1st year: at the Faculty of Science and Technology in Bozen - Bolzano
 - 2nd year: at the Faculty of Biology and at the Faculty of Engineering Science in Innsbruck
- The courses will be taught by lecturers from the two locations.
The calendar detailing lecture halls and lecture times can be found on the Faculties website.

2015/16 ACADEMIC CALENDAR *

1st session

Application	10.03. - 30.04.2015
Language tests	07. - 09.04.2015 (enrolment by: 02.04.2015) 05. - 07.05.2015 (enrolment by: 30.04.2015)
Selection procedure	Interviews from 11.05.2015 until 13.05.2015
Rank lists published	by 20.05.2015
Payment of the 1st instalment of the fees	by 28.05.2015
Enrolment	20.07. - 15.10.2015

2nd session

Application	04.05. - 24.07.2015
Language tests	13. - 15.07.2015 (enrolment by: 08.07.2015) 28. - 30.07.2015 (enrolment by: 24.07.2015)
Selection procedure	Interviews from 03.08.2015 until 09.08.2015
Publication of ranking lists	by 13.08.2015
Payment of the 1st instalment of the fees	by 28.08.2015
Enrolment	13.08 - 15.10.2015
Lessons begin	29.09.2014 (at the Free University of Bozen-Bolzano)

* The academic calendar follows the requirements of each partner University

FOR FURTHER INFORMATION:

WHO?	WHAT?	WHERE?	WHEN?
Advisory Service Tel. +39 0471 012 200 study@unibz.it	General information and course guidance, foreign students and students with disability or learning difficulties, accommodation	At Bozen/Bolzano: Universitätsplatz/Piazza Università 1 Building A – 1 st floor Office A1.01 Infopoint	Tue + Thu 14:00 - 16:00 Wed + Fri 10:00 - 12:30
		At Brixen/Bressanone: Regensburger Allee/Viale Ratisbona, 16 2 nd floor Office 2.12	Thu 14:00 - 16:00 and by appointment
Student Secretariat Tel. +39 0471 012 200 student.secretariat@unibz.it	Online application, enrolment, tuition fees	Bozen/Bolzano Universitätsplatz/Piazza Università 5 Building B – 1 st floor Office B1.10	Mon + Wed + Fri 09:00 - 12:00 Tue + Thu 14:00 - 16:00
Faculty of Science & Technology Tel. +39 0471 017 000 science.technology@unibz.it	Admission procedure, ranking lists, didactics	Bozen/Bolzano Universitätsplatz/Piazza Università 5 Building K – 3 th floor Office Büro K3.08	Mon + Tue 10:00 - 12:00 Thu + Fri 15:00 - 17:00
Language Centre Tel. +39 0471 012 400 language.centre@unibz.it	Online upload of language certificates, enrolment to language assessment tests, language courses	At Bozen/Bolzano: Universitätsplatz/Piazza Università 1 Building A – 1 st floor Office A1.01 Infopoint	Tue + Thu 14:00 - 16:00 Wed + Fri 10:00 - 12:30
		At Brixen/Bressanone: Regensburger Allee/ Viale Ratisbona, 16 2 nd floor Office 2.12	Thu 10:00 - 12:00 (from October to April)
Amt für Hochschulförderung / Ufficio per il Diritto allo Studio universitario Office for School and University Assistance Tel. +39 0471 412 941/ 412 927 hochschulfoerderung@provinz.bz.it	Grants, accommodation in student halls	Bozen/Bolzano Andreas-Hofer-Straße/Via Andreas Hofer, 18 2 nd floor Office 209, 213, 216 (Grants) Office 214 (Student halls)	Mon + Tue + Wed + Fri 09:00 - 12:00 Thu 08:30 - 13:00 / 14:00 - 17:30
South Tyrolean student association (sh.asus) Tel. +39 0471 974 614 bz@asus.sh	General information, support in filling out the application forms for grants	Bozen/Bolzano Kapuzinergasse/Via dei Cappuccini 2 Ground floor	Mon - Thu 09:00 - 12:30 / 14:00 - 17:00 Fri 09:00 - 12:30
University of Innsbruck Faculty of Biology Tel: +43 512507-96131 Tel: +43 512507-2900 e-mail: Dekanat-Biologie@uibk.ac.at	General information	Technikerstrasse 15 6020 Innsbruck Austria	