

Details to join the presentation on Zoom

Subscribe to the [ACINN Seminar mailing list \[1\]](#) to receive seminar invitations with the conference link; invitations are typically sent out a week in advance.

- Following the access link in the invitation Zoom will prompt you to download the Launcher (a small .exe file that facilitates your access to the conference call) => please, "save" that file
- Depending on your browser settings you might be asked for cookies permissions => pick your choice (e.g. Required Cookies only) and "Submit Preferences"
- Once the Zoomexe has been downloaded (a) click the down-arrow at the top navigation bar to access your downloads and (b) click on Zoom_... .exe to launch it
- If your OS gives you a security warning choose to "Run" the .exe file => "your meeting will begin soon..."
- You will be prompted to enter your name (name with which you are appearing in the call) => please enter your name so we can address you in the discussion
- You will be prompted to agree to the Terms and Conditions...
- Join the conference call with your "Computer Audio" - if possible using a head-set - and test your speaker and microphone (follow zoom's instructions)
- Your microphone will be muted - please keep it that way.
- To ask questions:
 - go to group chat (to get there, please move your mouse to the bottom of the window => navigation bar appears => click "Chat")
 - please type "question" into message line and hit enter
 - please, only un-mute your microphone if you are invited by the moderator to do so (we want to avoid echoes)
- The discussion at the end of the presentation will need some discipline - please, be considerate
- As participant, please, do not activate your web-cam (video) to keep the bandwidth low and the tool performance high

[1] <https://lists.uibk.ac.at/sympa/info/acinn-seminar>